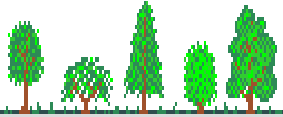


**TOWN OF CARRBORO  
ENVIRONMENTAL ADVISORY BOARD**



**AGENDA  
Special Meeting**

September 19, 2019; 7:00 pm  
Town Hall Room 100

Time	Item	Presenter
7:00 pm	<u>Call to Order, Announcements</u> Approve 9/5/19 minutes	Chair, All
7:05 pm	<u>Discussion Items</u> Review Carbon Reduction Goals	Staff, Chair, All
7:45 pm	Overview of Town Land Use Ordinance	Staff
8:15 pm	Discussion of Requesting Additional Environmental Reviews from Developers	Chair, All
8:45 pm	Discussion of Community Climate Action Plan Outreach Efforts on 9/21/19	Chair, All
9:00 pm (est.)	Announcements and Adjourn	Chair, All

***TOWN HALL IS ACCESSIBLE FOR PERSONS WITH DISABILITIES. For more information, contact Laura Janway at (919) 918-7326.***

**TOWN OF CARRBORO  
ENVIRONMENTAL ADVISORY BOARD – SUMMARY**



Meeting on September 5, 2019, 7:00 pm, Town Hall Room 109

<b>Board Members</b>	<b>Guests</b>	<b>Board of Aldermen Liaison</b>
Tim Turner (Chair)	Chrissie Schalkoff	Sammy Slade
Sonia Desai (Vice-Chair)	Arlene Saper	<b>Staff</b>
Kathy Kaufman		Laura Janway
Lyndsay Gavin		
Jeanette O'Connor		
Bruce Sinclair		

Note: Absent/Excused: Keith Barnhouse

**Call to Order**

The meeting was called to order at 7:03 pm by Chair Tim Turner.

**Approval of Minutes – August 22, 2019 meeting**

A motion to approve the minutes for the August 22, 2019 meeting was made by Sinclair and seconded by O'Connor. All members voted in favor of approval.

**Discussion Items**

**Board of Aldermen 6/25/19 Climate Resolution – Review Carbon Reduction Goals**

EAB members decided to change the order of the agenda items and discuss this item at the end of the meeting.

**Joint Review**

**Conditional Use Permit for Kentfield Subdivision at 905 & 921 Homestead Road**

Members attended Joint Review to hear a presentation on the Kentfield Subdivision Conditional Use Permit.

**Action Item**

**Prepare Review Comments for Kentfield Subdivision Conditional Use Permit**

EAB members prepared review comments for the Kentfield Subdivision Conditional Use Permit, which included recommendations on the following topics:

- Hiking path shading, composition, and configuration
- Providing vehicle connectivity to Wyndham Drive
- Installing a diverse assortment of large, native canopy trees throughout the neighborhood
- Removing the old silt fencing and tree protection fencing from the area
- Avoiding concentrating the size-limited housing in one area
- Reorienting the roofs of the housing to provide for future solar installation
- Buffering the primary conservation areas 350 feet in accordance with recommendations from the Green Growth Toolbox
- Using the EAB Project Evaluation Template for additional recommendations

---

---

Guest Saper asked several questions about EAB meeting procedures, the Town's ability to purchase land, and regarding property sizes required for specific uses. Motion to approve the recommendations was made by Sinclair and seconded by O'Connor.

Gavin, Turner, Sinclair, O'Connor, and Kaufman voted in favor of approving the recommendations. Desai voted against approving the recommendations, stating her preference for adding additional information to the document.

### **Discussion of Options for Changes in Advisory Boards Related to Community Climate Action Plan Implementation**

Sinclair motioned to table all additional items except the memo related to changes in advisory boards. O'Connor seconded the motion. Members did not take an official vote on the motion but the majority were in agreement of discussing the memo.

EAB members discussed the memo drafted by Sinclair. They discussed their difficulty accomplishing both their historical functions and the additional responsibilities related to the implementation of the Community Climate Action Plan (CCAP) and Environmental and Climate Protection Plan (ECP).

Members considered options to address these difficulties, including separating the EAB into two separate boards, increasing the size of the EAB and implementing a subcommittee, increasing the meeting length and frequency, and investigating methods for the EAB to work more efficiently.

Members discussed concerns regarding a potential lack of quorum on the EAB if individuals resigned to apply for the climate action board. Most members stated their preference for a climate action board, including guest Schalkoff. Some of the existing EAB members stated that outside responsibilities could limit their participation in two meetings each month and the implementation of the municipal and community climate action plans may need additional staff support or require small financial incentives for volunteer coordinators.

Members requested guidance from the Board of Alderman with respect to the following:

- 1) Feasibility/methodology for creating a new Board which conforms with Town Code and applicable Town procedures
- 2) Input concerning Board preferences for EAB organization going forward

Kaufman motioned to approve the memo pending changes by Sinclair. O'Connor seconded the motion.

Sinclair, Kaufman, O'Connor, Turner, and Gavin voted in favor of the motion. Desai voted against the motion, stating that instead of forming a new advisory board, she would like the EAB to continue discussing both development review and climate action, as she feels that the two duties are interconnected.

### **Discussion of Requesting Additional Environmental Reviews from Developers**

Chair Turner called a Special Meeting to be held later in the month to discuss this item and the item related to Reviewing Carbon Reduction Goals.

### **Discussion of Potential Community Climate Action Plan Outreach Efforts on 9/21/19**

EAB members decided to hold an outreach event at Town Hall on 9/21/19 and discussed items needed including tables and handout materials.

### **Adjourn**

The motion to adjourn was made by Kaufman and seconded by Sinclair, with all members voting in favor. The meeting was adjourned at 10:13 pm. The next meeting will be on September 19, 2019.