

**TOWN OF CARRBORO
CLIMATE ACTION TEAM**



AGENDA
Climate Action Team Meeting

July 11, 2024; 7:00 pm
Zoom Virtual Meeting*

Time	Item	
	<u>Call to Order, Announcements</u>	
7:00 pm	Approve 4/30/24 Minutes	Chair, All
	<u>Discussion Items</u>	
7:05 pm	Orange County Climate Council Update	Staff, Chair, All
7:20 pm	Climate Action Plan Implementation Update: Current projects (FY23-24) and future plans (FY24-25)	Staff
7:35 pm	Spring/Summer 2024 Outreach Discussion <ul style="list-style-type: none"> • Moth Night • Great Southeastern Pollinator Census 	Staff, Chair, All
7:50 pm	CAT Charge Follow-up/Advisory Board Consolidation Discussion	Chair, All
8:10 pm	Energy Efficiency Revolving Loan Fund Discussion	Staff, Chair, All
8:30 pm	Discussion related to Connecting with Local Groups	Staff, Chair, All
8:45 pm	Discuss Upcoming Meeting Topics, Announcements	Chair, All
9:00 pm	Adjourn	All

*To attend this virtual meeting, please use the link below:

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Laura Janway at (919) 918-7326.***

TOWN OF CARRBORO
CLIMATE ACTION TEAM- SUMMARY



Meeting on April 30, 2024, 7:30 pm

Board Members	Town Council Members	Staff	Guests
Greg Randolph	Randee Haven-O'Donnell	Laura Janway	
Nick Stover			
Jane Danielewicz			
Lauren Nyland			
Tilly Pick			
Rob Pinder			

Note: Absent/Excused: None

Call to Order, Announcements

The meeting was called to order at 7:32 pm by Chair Pick.

Council Member Haven-O'Donnell and member Randolph gave an update on their neighborhood's progress implementing a composting grant through the Town's Green Neighborhoods Grant Program.

Chair Pick discussed the group's recent conversations with the Town about the CAT's charge and consolidation and asked members to consider staying with the CAT for at least a few months until the new Manager's transition is complete so they can continue discussions. Randolph asked about the possibility of appointing new applicants during the transition period as the group will have a hard time making quorum over the summer. Pick stated that this conversation would fit with an agenda item later on in the meeting.

Approve 3/14/24 and 4/11/24 Meeting Minutes

3/14/24 Minutes: Pick stated that the minutes should reflect that he asked for a motion to begin the meeting with the CAT documents, and not the Town's comments. Next, he stated that there was quite a bit of discussion as they were going through the documents and this was not reflected in the summary, especially regarding the comments from Town staff. Motion by Stover to approve the minutes with the changes discussed, seconded by Randolph. All voted in favor. **AYES: (6) Pinder, Nyland, Danielewicz, Pick, Randolph, Stover; NAYES: (0).**

4/11/24 Minutes: Pick mentioned that he would like the minutes to reflect that while the Town strongly wants to encourage the subcommittee path, an email from the Town Attorney said that with less than a majority, a meeting between CAT members relating to board matters does not constitute a public meeting under the Open Meetings Law or Town rules. Nyland wanted to add a mention of how the Rules of Procedure for Town of Carrboro Advisory Boards and Commissions describes minutes. Under the Climate Action Plan Information Update, she also wanted to change the indication that she had expressed interest in a pollinator program that could be taken out to the neighborhoods, and instead she only had interest in a smaller-scale monarch/milkweed project. Stover motioned to approve the minutes with the changes suggested by Pick and Nyland, seconded by Nyland. All voted in favor. **AYES: (6) Pinder, Nyland, Danielewicz, Pick, Randolph, Stover; NAYES: (0).**

Discussion Items

Orange County Climate Council - Nominate CAT Member to be Appointed by Town Council

Staff member Janway discussed the history of the Orange County Climate Council and the role of the CAT appointee. Member Randolph indicated his interest in participating. Motion by Nyland to nominate Randolph for

the CAT seat on the Orange County Climate Council, seconded by Pinder. All voted in favor **AYES: (6) Stover, Randolph, Pick, Danielewicz, Pinder, Nyland; NAYES: (0).**

Spring/Summer 2024 Outreach Discussion

• Carrboro Day

Staff member Janway provided background information about Carrboro Day. Nyland mentioned an idea to turn some of the Ecosystem Module slides into signage that helps explain what the Town is doing to implement its climate action plans. She also stated that some information could be printed into a tablecloth or banner that could hang over the front of the table at the event.

Member Pick asked about the status of the climate-friendly cookbook. Staff member Janway updated that the climate action intern was working on compiling recipes. Pick asked if they could provide an example a recipe at the event. He also stated that staff could create example cards for Green Neighborhoods Grant Program projects as well, so participants at the event could take them home and use them to plan for next year. Nyland also mentioned that from her experience at Carrboro In Motion last year, it would be helpful to have signage and instructions in multiple languages or provide dialogue for staff and CAT members to use at events to better communicate information.

• Pollinator Week – Ecosystem Module

Nyland motioned that the group could create a subcommittee to help plan for Pollinator Week, seconded by Stover. All voted in favor **AYES: (6) Stover, Randolph, Pick, Danielewicz, Pinder, Nyland; NAYES: (0).** Pick stated that the group should bring Pollinator Week into the community in some way and the group discussed.

Earth Day 2025 Discussion

Members discussed Council Member Posada's suggestion from the last meeting to present to the Town Council regarding suggestions for Earth Day 2025. Members decided to form a subcommittee to prepare recommendations to the Council, including: an Earth month celebration out in the community that leverages the Green Neighborhoods program; sample cost considerations to help with budgeting; the potential of Orange County Climate Council participation; and partnering with Open Streets; emphasizing that this is a key pillar of the Community Climate Action plan. Motion by Danielewicz to form a subcommittee to work on these recommendations, seconded by Pinder. All voted in favor **AYES: (6) Stover, Randolph, Pick, Danielewicz, Pinder, Nyland; NAYES: (0).** Members determined that Randolph, Nyland, Pinder, Pick, and Town Council Member Haven-O'Donnell would be a part of the subcommittee.

Prepare Advisory Board Consolidation Recommendations

Nyland stated that she met with Kathy Kaufman, former EAB Chair, to discuss the EAB's role for the Town. She described the information Kaufman provided about Joint Review the board's recommendations. Nyland shared Kaufman's concern that Joint Review took up much of the EAB's meeting time and they did not have as much time as they wanted to discuss climate action.

Staff member Janway explained the staff and advisory board review process for permit applications and discussed opportunities for advisory board members to suggest items for developers to consider, especially during conditional zoning processes. She mentioned that there are other opportunities to influence development in Town, and described how the EAB brought forward a petition to require EV charging stations in parking areas, which led to the Town Council amending the Town's Land Use Ordinance. Danielewicz stated her concern about the workload. Town Council Member Haven-O'Donnell suggested having a trial period where 2-3 CAT members attend Joint Review, learn about the process, and report back.

Pick stated that they do not have enough people in time and capacity to do the job that the Town wants them to do. He stated that he feels it is problematic as the Town is not listening to them. He stated that the CAT has asked for the Town Council to comment on their proposed charge and they have not received a response. He said that without a response, he would not accept a charge brought to them by staff. Nyland agreed. Randolph stated that it would make sense to have a subset of the CAT participate in Joint Review instead of the whole group.

Energy Efficiency Revolving Loan Fund Discussion

Members did not discuss this item.

Discuss Upcoming Meeting Topics, Announcements

Pick proposed the following topics for the next meeting's agenda:

- Energy Efficiency Revolving Loan Fund
- EAB/CAT consolidation and integration
- CAT charge follow-up

Motion by Danielewicz, seconded by Pick, to add these items to the June agenda. All voted in favor **AYES: (6) Stover, Randolph, Pick, Danielewicz, Pinder, Nyland; NAYES: (0).**

Members next discussed the issue of the difficulty of making quorum over the summer with only six members. Motion by Randolph, seconded by Stover, that by June, they would like the Council to admit to review and admit applicants for the CAT under their existing charge. All voted in favor **AYES: (6) Stover, Randolph, Pick, Danielewicz, Pinder, Nyland; NAYES: (0).**

Adjourn

No motion was made to adjourn. The meeting ended at 9:41 pm.

DRAFT