



## Carrboro Recreation & Parks Commission Agenda

Date:	<b>March 11, 2024</b>
Time:	<b>7:00 pm</b>
Location:	<b>Zoom</b>
	<a href="https://townofcarrboro.zoom.us/j/88901394076?pwd=6pZyKlc3iWBoIMXwUb5lRQct8WHKbD.1">https://townofcarrboro.zoom.us/j/88901394076?pwd=6pZyKlc3iWBoIMXwUb5lRQct8WHKbD.1</a>
Type of Meeting:	Regular Meeting
Members Present:	Maggie Funkhouser, Viola Ahmed, Drew Kelley, Debby Filer, Meredith Ballew (School Board Liaison), Danny Nowell (Town Council Liaison)
Members Absent:	Chris Colvin, Makeda Ma'at
Invitees:	Kevin Belanger (Public Works Director), Allie Hansen

### AGENDA ITEMS

1.	<b>Call to Order</b>
	Funkhouser called the meeting to order at 7:05 pm.
2.	<b>Introduction of Invitees</b>
	Public Works Director, Kevin Belanger was introduced and in attendance to present on the updates to the Memorial & Donation Policy. Allie Hansen was introduced and in attendance as meeting notetaker.
3.	<b>Approval of Minutes – November 13, 2023 &amp; January 8, 2024 Meeting</b>
	Drew motioned to approve the November 13, 2023 minutes. Funkhouser seconded. Motion carried. Drew motioned to approve the January 8, 2024 meeting minutes. Viola seconded. Motion carried.
4.	<b>Proposed Meeting dates/times for 2024</b>
	These dates and times were previously approved and added to the meeting information packet. During odd months in-person meetings will take place. During even months meetings will take place via Zoom. JG will send the series of Outlook invitations for the year. When he sends each month's meeting agenda he will do so through the calendar invitation.
5.	<b>Memorial &amp; Donation Policy</b>
	Kevin gave a presentation outlining changes and updates to the Memorial & Donation Policy. PW & RPCR would like applications to come to this commission, which would then be passed along to the Town Council with their recommendation for the Council to approve.  Public Works and Recreation, Parks and Cultural Resources would provide recommendations to this Commission if they believe there is the possibility for an application denial. However, both departments

	<p>will work with the applicant toward a successful outcome hoping to minimize any such recommendations. This policy will be presented to the Town Council on March 19<sup>th</sup>.</p> <p>Drew motioned to approve the policy and recommended it for adoption by the Town Council. Funkhouser seconded.</p>
<b>6.</b>	<b>Advisory Board Consolidation</b>
	<p>JG shared his presentation to the Town Council on the Advisory Board Consolidation proposal. Ballew will share this information with school contacts. JG will work with the Town Clerk to provide a bullet point summary of the presentation content for all Town Boards.</p> <p>JG and Funkhouser will work together with the Arts Committee to plan agendas for the coming year. The intent is to maintain the current board meeting time frame when boards merge.</p> <p>Funkhouser recommended a Meet &amp; Greet event for the Arts and Recreation &amp; Parks Committees to discuss priorities. JG will invite the Arts Committee to attend a future Rec and Parks Commission meeting. The Arts in the Parks project will be among the discussion topics.</p> <p>During their next staff meeting, RPCR will assign staff members the specific Comprehensive Goal plans each will work on over the next twelve months.</p> <p>JG encouraged Board members to send him any thoughts or concerns they may have on the Consolidation proposal.</p> <p>Both the Arts and Rec and Parks Commissions may merge meetings to the second Monday monthly. This is to be determined. JG will extend an invitation to the Arts Committee to join this group for next month's meeting.</p>
<b>7.</b>	<b>Other Business/Updates</b>
	JG will begin to include updates on RPCR Department statistics within the agenda packet.
<b>8.</b>	<b>Next Meeting Agenda – Elect officers</b>
	<p>The election of officers will be tentative depending on merger with the Arts Committee. Funkhouser was asked to consider continuing her position as Chair. There will be a formal election once the committees combine.</p>
<b>9.</b>	<b>Adjournment</b>
	Funkhouser adjourned the meeting at 8:02 pm.

***If you will be unable to attend this meeting, please contact the Recreation, Parks, & Cultural Resources Department at [recparks@carrboronc.gov](mailto:recparks@carrboronc.gov) or 919.918.7364 during normal business hours.***

**Advisory Board Training Video Link**

<https://www.townofcarrboro.org/CivicMedia?CID=Town-Clerks-Office-3>