

## American Rescue Plan Act of 2021 Coronavirus State and Local Fiscal Recover Fund Eligibility Determination and Allowable Cost Review

### BASIC INFORMATION AND DESCRIPTION:

Program/Project Name:	
Responsible Department:	
Program/Project Manager Name:	
Total Amount Requested:	
Internal Account Code(s): (assigned by Finance)	
Treasury Expenditure Category Level:	<b>6 Revenue Replacement</b>
Treasury Expenditure Category:	<b>6.1 Provision of Government Services</b>

### ELIGIBILITY REVIEW:

<b>Revenue Replacement</b>	
<input type="checkbox"/> Standard Allowance	<input type="checkbox"/> Formula Approach (Include documentation of formula amount)
Please provide description of project and attach any necessary documentation.	

### JUSTIFICATION AND LEGAL REVIEW FOR STATE AUTHORITY:

### PROGRAM ADMINISTRATION INFORMATION:

Proposed Project Budget, delineated by Cost Item for Allowable Cost Review. Review conducted in accordance with Allowable Cost Policy.

U.G. Provisions	Cost Items	Estimated Amount	Necessary/ Reasonable	% Allocable	Additional Documentation
<b>Not applicable for revenue replacement</b>	<b>List specific cost items here, according to this list. For revenue replacement, you do not have to worry about specific UG regulations that apply to the cost items. You only have to do a general review.</b>		Choose an item.		
			Choose an item.		

			Choose an item.		
	Total Direct Costs		Choose an item.		
	Indirect Costs*		Choose an item.		
<b>Total Project Budget</b>					

*\*Indirect cost allocation is optional. A local government may charge as direct expenses to the ARP/CSLFRF grant the proportional share of administrative expenses. If a local government charges indirect costs, they are calculated as 10% of Modified Total Direct Costs. MTDC means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first \$25,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC EXCLUDES equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support*

**SPECIAL REQUIREMENTS OR LIMITATIONS:**

Document any special requirements or limitations that apply to this Expenditure Category and/or project.

None

**PROJECT & EXPENDITURE REPORTING DATA ELEMENTS BY EXPENDITURE CATEGORY (EC):**

Identify project reporting elements for applicable Expenditure Category (Consult pages 19-34 in the [Compliance and Reporting Guide](#)) and ensure that this information is documented as required.

EC	Required Reporting Data Elements	Documented Information?
6.1	None. There are no special data reporting elements for revenue replacement expenditures.	

**PROHIBITIONS VERIFICATION:**

Conduct preliminary review to determine that project does not violate any of the prohibited terms of the ARP/CSLFRF. By checking boxes below, reviewer confirms that project does not constitute a prohibited expenditure.

- Project does not contravene the statutory purpose of ARP/CSLFRF, including program, service, or capital expenditure that includes a spread of COVID-19
- No prohibited Conflict of Interest (document review below)
- Project does not violate applicable state and federal laws and local ordinances
- No pension fund deposit
- No borrowings or debt service
- No financial reserves

**EXTERNAL CONTRACTS REVIEW:**

If project/expenditure involves external agreement, document the following:

- Check SAM.gov to make sure party is not suspended or debarred.
- Follow conflict of interest policy procedures to make sure no prohibited conflicts and/or to properly address any conflicts.

Program/Project #:  
Program/Project Short Name:

Follow state law requirements for selecting contracting party (if applicable) and executing contract.

ADDITIONAL PROJECT NOTES / DIRECTIVES:

ELIGIBLE USE & ALLOWABLE COST REVIEW COMPLETED BY:

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Signature

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Date

Program/Project #:  
Program/Project Short Name: