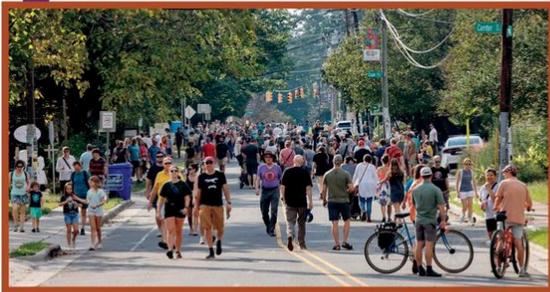
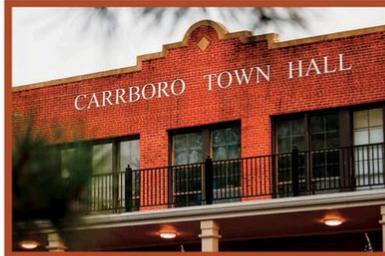




TOWN OF CARRBORO • NC



ADOPTED BUDGET FY 2025-2026

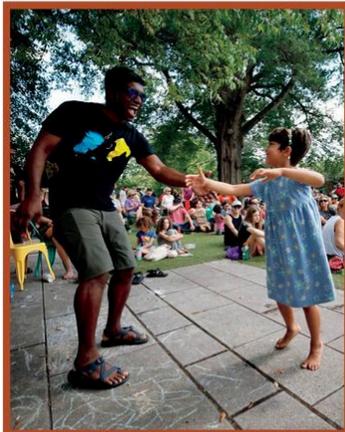




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Town of Carrboro North Carolina

ADOPTED BUDGET Fiscal Year 2025-26

Town Council

Barbara Foushee, Mayor
Danny Nowell, Mayor Pro-Tempore
Ranee Haven-O'Donnell
Eliazar Posada
Catherine Fray
Jason Merrill
Cristóbal Palmer

Town Manager's Office

Patrice Toney, Town Manager
Marie Parker, Assistant Town Manager
Anita Jones-McNair, Chief Race and Equity Officer
Kannu Taylor, Race and Equity Manager
Amy Armbruster, Chief Sustainability Officer
Laura Janway, Environmental Sustainability Coordinator
Reilly Stahl, Assistant to the Town Manager
Stephen Wright, Management Analyst

Town Clerk

Lamar Joyner

Finance Department

Chaz Offenburg, Chief Financial Officer
Darrell Keyes, Deputy Finance Director & Budget Manager
Kelly Lee, Accounting Manager
Wendy Welsh, Grants Manager
Edna Kirkman, Staff Accountant
Jane Bowden, Procurement Coordinator
Jordan Kerr, Business Services Manager
Chandra Edwards, Accounting Technician/Receptionist



Carrboro Town Council



Mayor Barbara Foushee



Mayor Pro Tem Danny Nowell



Eliazar Arturo Posada-Orozco Jr



Cristóbal Palmer



Catherine Fray



Jason Merrill



Randee Haven-O'Donnell

Understanding the Budget Document

The Mayor and Town Council adopt an annual operating budget ordinance for the Town, as required by North Carolina General Statutes (GS 159-13). This budget document outlines the economic, financial, and environmental factors that reflect the community's values and support a range of services contributing to the town's desired quality of life.

In addition to presenting the town's annual budget, the document includes multi-year special revenue funds, a capital budget, and financial trends and projections for general fund revenues and expenditures. This comprehensive approach helps the Town Council, town staff, and the community understand the impact of current decisions on future resources, allowing for the development of strategies to address potential changes or challenges.

The budget document is organized into the following sections:

- **Budget Overview** – This section includes an Executive Summary that describes the fiscal environment faced by the Town and outlines the expenditure and revenue actions to be considered by the elected governing council. It also contains the Town's budget ordinance, which appropriates projected revenues and expenditures across various funds.
- **Community and Organizational Profile** – This section highlights the demographic, economic, and cultural characteristics of the Carrboro community, as well as the goals expressed by the elected Council. It also describes the Town's budget process and other relevant information.
- **Fund Summaries**
 - General Fund
 - Special Revenue Fund
 - Capital Projects Fund
 - Enterprise Funds
- **Department Summaries** – An overview of each department's responsibilities, goals, and budgetary allocations.
 - General Government
 - Public Safety
 - Planning
 - Transportation
 - Public Works
 - Recreation and Parks
- **Non-Departmental**- Support the entire organization or cannot be directly assigned to a specific department or function.
- **Debt Management** – Outlines the Town's outstanding obligations, repayment schedules, and policies guiding the issuance and servicing of debt.
- **Glossary** – This section contains definitions and explanations of common budgeting terms.

Please direct comments or questions to:

Chaz Offenburg
Chief Financial Officer
Town of Carrboro
Telephone: (919) 918-7439
Email: coffenburg@carrboronc.gov





July 1, 2025

Dear Mayor Foushee and Council Members:

Presented in this document is the Adopted Fiscal Year 2026 Budget and Capital Improvement Plan for the Town of Carrboro, as approved by the Town Council on June 3, 2025. Net of interfund transfers, the combined operating, special revenue, enterprise, and capital budgets for the fiscal year beginning July 1, 2025, total \$62,539,852.

The budget message for the FY2026 Manager's Recommended Budget, included immediately after this letter, was presented to the Town Council on May 6, 2025.

On behalf of all Town employees who contributed to this process, we extend our sincere appreciation for your leadership and engagement.

Your thoughtful consideration of these policies and funding decisions will provide lasting benefits to our community. We remain committed to delivering high-quality services to Carrboro residents and look forward to working with you to carry out your goals and vision for the Town.

Sincerely,

A handwritten signature in blue ink that reads 'Patrice Y. Toney'.

Patrice Y. Toney

Town Manager



May 6, 2025

Dear Mayor Foushee and Council Members:

I am pleased to present the fiscal year 2025-2026 recommended budget for the Town of Carrboro. This budget reflects our shared commitment to maintaining the high quality of life that our residents enjoy while addressing the realities of a changing economic landscape. It strikes a balance between long-term priorities and the current challenges we face, with a focus on fiscal responsibility in alignment with the Town's two pillars of race equity and sustainability.

The recommended budget totals \$62.5 million across all funds for fiscal year 2025-2026, a decrease of \$6.6 million (10%) compared to the previous fiscal year. This reduction is primarily due to the conclusion of capital projects and special revenue funds, including federal and state grants and the ARPA contributions. The recommended budget includes \$36.6 million for the General Fund, \$1.8 million for the Special Revenue Fund, \$22.2 million for the Capital Projects Fund, and \$1.7 million for the Enterprise Fund. These resources will be allocated to address our most pressing needs while also preparing for the future. .

This budget focuses on key investments to keep Carrboro vibrant and resilient. It prioritizes affordable housing by allocating 1.5 cents of the tax rate for preservation, development, and tenant assistance. Building on our commitment to environmental stewardship, we are allocating funds for sustainability initiatives based on the comprehensive plan that ultimately will save Town resources through energy reduction savings and efficiencies. We propose a \$21.3 million in (year 1) capital investments to address critical infrastructure needs, including stormwater management, transportation connectivity, facility upgrades, and the potential creation of a downtown pedestrian district at East Weaver Street. Additionally, the budget ensures continued support for Chapel Hill Transit to maintain a fare-free bus service for our residents and visitors.

As we move through this time of change, our primary focus is to maintain essential services, support our hardworking employees, and maintain the current level of services to our residents. This year's budget has been created with a clear understanding of the current financial challenges, both nationally and locally. We're committed to staying prepared for whatever uncertainties may arise, while continuing to work toward our shared goals.

Communities across the United States, including Carrboro, are grappling with challenges such as persistent inflation, high interest rates, workforce shortages, and rising housing costs. These trends have put considerable financial pressure on both households and local governments. In order to support the ongoing needs of community members, this budget increases support to non-profit agencies by 2% through its Human Services Fund, for a total allocation of \$474,869.

Carrboro is well-positioned to navigate these difficult times due to our sound fiscal practices and stable revenue sources. The Finance Department will closely monitor revenue performance and broader economic indicators throughout the fiscal year, making adjustments as needed to maintain fiscal stability. Furthermore, we are committed to working closely with Orange County and non-profit organizations to advance our shared priorities, including housing affordability, transportation access, and environmental sustainability.

This year's budget was influenced by the property tax revaluation conducted by Orange County earlier in 2025. The revaluation has increased the total assessed value of properties in Carrboro by more than 52%. As a result, the recommended budget proposes a tax rate of \$0.5653 per \$100 of assessed value for the General Fund, which is 0.0972 cents above the revenue-neutral rate of \$0.4681. This increase is necessary to balance the base budget, accommodate natural growth, and allocate an additional half a cent for affordable housing initiatives.

While the proposed rate represents a decrease from the current rate of .6044 per \$100 of assessed value, it remains above the revenue-neutral rate, meaning some residents may still experience higher tax bills due to the increase in property values. To mitigate the impact on taxpayers, the budget includes a \$3.8 million appropriation from the fund balance, ensuring the continued provision of essential services without overburdening our residents. Each penny of the tax rate is expected to generate approximately \$343,954.

As we strive to provide the services our community values, it is essential to invest in the employees who make this possible. Personnel costs, which account for more than half of the General Fund, will include a 5% pay increase for permanent employees and funding for increased health and retirement costs. There are no new positions or service enhancements. These investments are essential to retain and support the talented individuals who serve our community.

On behalf of all Town of Carrboro employees, I would like to thank the Mayor and Council Members for your leadership, vision, and dedication to Carrboro's unique identity and quality of life. I also want to express my gratitude to the Finance Department staff for their hard work in developing this budget. Their dedication has resulted in a plan that reflects the values and needs of our ever-growing community.

We appreciate the discussions that have shaped this recommended budget, and we look forward to your questions and feedback.

Sincerely,



Patrice Toney

Town Manager

Carrboro's Two Pillars: Race and Equity & Climate Action

Despite attacks on climate action and race and equity initiatives at the federal and state levels, Carrboro stands firm. Our residents deserve and expect nothing less. This dedication is underscored by Carrboro's honor in being nominated for the All-America City Award for our work in these critical areas.

Race and Equity

The Town of Carrboro has been on a transformational journey for six years. In partnership with residents, organizations and businesses we continue to cultivate a community for all to participate in town services, opportunities, and community events. We are spending more time listening, engaging, and educating the community about services and resources and building partnerships because we are stronger together. The Town is committed to:

1. Cultivating a more just and equitable community where all residents thrive and a workplace where all staff can succeed.
2. Examining policies, practices and service delivery, removing barriers, and building a community where all will feel safe and know their voice is heard and valued.

This past year, the Town experienced many wins! The following captures a few highlights:[\[PTI\]](#)

- Hosted a Town Hall listening session with a focus on our Race and Equity work,
- Provided transportation to events for seniors in low-income housing communities,
- Partnered with nonprofits in engagement efforts and to provide services,
- All police personnel attended decision-making for Racial Equity training,
- The Police Diversion Office hosted a series of Mental Health Mondays,
- Enhanced Carrboro in Motion, an event that brings town resources, regional partnerships and lots of fun to neighborhoods,
- Renovated Baldwin Park to be more user-friendly and accessible,
- Partnered with Empowerment Inc. to host an entrepreneurship accelerator program for BIPOC and small businesses and pop-up events, and
- Dispensed ARPA funding to families that needed assistance with unpaid rent, utilities, childcare and transportation.

This upcoming year, we will:

- Continue to remove language barriers by enhancing interpretative opportunities in person and by phone and on outreach and educational materials,
- Enhance electronic and non-electronic communication channels and engagement strategies like door-to-door outreach and the Town Information Centers,
- Continue to create safe streets and trails for pedestrians, bike and transit riders,
- Develop a town-wide ADA plan,
- Help marginalized and other communities properly dispose of pollutants before they enter waterways to ensure all residents live in a healthy environment,
- Explore opportunities for Land Banking and Longtime Homeowner Tax Assistance, and
- Partner with El Centro to provide a Spanish Language Business Accelerator Program.

Climate Action

The Town of Carrboro is a national leader in climate action and this budget demonstrates our community's continued commitment to this critical work. We have made great progress, including reducing community emissions by 30% since 2010, but there is much more to work do, and we need everyone's help to do it. The Town's Community Climate Action Plan commits us to two bold goals:

1. Achieve 80% reduction in community greenhouse gas emissions by 2030 and
2. Build resilience to impacts of climate change focusing on low-income, marginalized neighborhoods disproportionately impacted by urban heat islands and flooding.

In the fiscal year 2026 budget, the Town has prioritized climate action initiatives to:

Reduce municipal greenhouse gas emissions by:

- Conducting an energy audit on all town buildings,
- Renovating Town Hall with energy-efficient upgrades,
- Electrifying more vehicles in the Town fleet and adding e-bikes,
- Replacing gas-powered equipment with climate-friendly electric models, and
- Converting athletic field lighting at Anderson Park to energy-saving LEDs.

Help all residents lower their carbon emissions by:

- Keeping affordable housing affordable by increasing weatherization and energy efficiency projects,
- Expanding the income-qualified residential solar pilot,
- Creating more pedestrian- and bicycle-friendly streets by adding bike lanes, sidewalks, and safety features and beginning construction of the Jones Creek and Morgan Creek Greenways,
- Continuing to provide free transit on Chapel Hill Transit, and
- Rolling out low-cost financing tools that will help residents reduce their energy bills with energy-efficient upgrades and new solar arrays.

Develop a system-wide approach to build resilience by:

- Supporting a dedicated program that offers technical assistance to residents and encourages the installation of green stormwater practices, such as rain gardens,
- Funding neighborhood climate action projects with a fourth year of Green Neighborhoods Grants,
- Developing a climate-resilient preparedness, response, and recovery program that considers the increasing frequency of extreme weather events,
- Implementing a Heat Action Plan in partnership with Orange County and the Towns of Chapel Hill and Hillsborough,
- Completing a Town-wide Tree Inventory and Urban Forestry Plan to address urban heat islands, and
- Encouraging smart, climate-friendly development by updating land use policies and development regulations to align with the *Carrboro Connects Comprehensive Plan*.

Executive Summary

The budgeting process involves several strategies, including a detailed analysis of historical data and trends, the incorporation of economic indicators, and the application of financial best practices related to forecasting. These strategies are applied to estimate the Town’s revenue potential and consider both ongoing and additional expenses planned for fiscal year 2025 (FY 2025). At this point in the year, the Town has typically collected the first two quarters of various revenues that are distributed quarterly by the State. Much of the following narrative discusses the trends associated with these first two quarters of revenue distribution from the State to the Town.

As of March 2025, the Bureau of Labor Statistics reports North Carolina's unemployment rate at 3.7%, compared to a national rate of 4.2%. Last year at the same time, both rates were 3.3%. The professional services sector’s dominance and the proximity to the University of North Carolina and Research Triangle Park help keep unemployment levels lower in the Carrboro area.

Sales tax collections in North Carolina remain a strong source of revenue at both state and local levels. As of April 2025, the Town has collected 71% of its projected sales tax revenue, up from 70% in April 2023. It’s important to note that in June 2018, the United States Supreme Court ruled that states have the authority to require online retailers without a physical presence in the state to collect and remit sales taxes (South Dakota v. Wayfair, Inc.).

Through April, the general fund revenue collections for FY 2025 total \$23.9 million, or 73.3% of the adopted budget. Property tax revenue collections to date are \$15.9 million, compared to \$16.2 million at the same point last year. Local sales tax revenues total \$3.8 million, compared to \$3.7 million at the same time last year.

A key factor affecting the collection of sales tax and intergovernmental revenues is the time lag between collection by the State and distribution to local governments. The North Carolina Department of Revenue distributes local sales tax revenues to localities three months after the month in which they are earned, and intergovernmental revenues three months after the end of the quarter.

In Carrboro, the total number of permits declined in the fiscal year ending June 30, 2024, compared to the previous year—particularly in the commercial and multi-family categories, as shown below. In contrast, the value of residential permits increased significantly over the same period.

Year Ended June 30	Commercial		Residential		Multi-Family		Total	
	Commercial Number	Commercial Value	Residential Number	Residential Value	Multi-Family Number	Multi-Family Value	Total Number	Total Value
2020	121	\$2,287,336	549	\$21,063,564	124	\$647,314	794	\$23,998,214
2021	115	\$4,664,640	679	\$21,314,185	102	\$318,791	896	\$26,297,616
2022	179	\$5,672,679	550	\$26,160,957	459	\$3,811,158	1188	\$35,644,794
2023	141	\$32,215,891	662	\$29,802,823	183	\$974,383	986	\$62,993,097
2024	104	\$9,730,299	698	\$30,468,978	169	\$3,173,218	971	\$43,372,495

The Town continues to maintain a conservative yet realistic approach to estimating revenues, utilizing available data and expense trends to accurately forecast variable expenses expected to be incurred in FY 2025. The Town assumes that the North Carolina General Assembly will not take any actions during its 2025 session that would negatively impact the Town’s existing revenue streams.

TOTAL TOWN BUDGET

In developing the FY 2026 adopted budget, some operating expenses were increased due to inflationary demands.

The major goals in developing the budget were to:

- Implement the Town Council’s priorities
- Investment in the retention of current town staff.
- Develop a balanced budget



- Manage costs while improving services for residents
- Conceptualize a long-term financial sustainability plan for the Town

The total FY 2026 general fund adopted budget of \$36,667,133 is a 12% increase from the FY25 adopted budget of \$32,685,651. When all other fund accounts are considered, the total FY 2026 adopted budget of \$62.5M is as follows:

SUMMARY FY 2025-26

Fund	FY 2024-25	FY 2025-26	\$ Change	% Change
General Fund	32,685,651	36,667,133	3,981,482	12%
Capital Projects	25,551,937	22,214,462	(3,337,475)	-13%
Special Revenue	8,209,590	1,858,271	(6,351,319)	-77%
Total Governmental Funds	66,447,177	60,739,866	(5,707,311)	-9%
Stormwater Enterprise	1,642,008	1,667,487	25,479	2%
Parking Enterprise	216,000	132,500	(83,500)	-39%
Total	\$68,305,185	\$62,539,852	(\$5,765,333)	-8%

BUDGET PROCESS

Departments are required to justify their operating budget for the continuation of services. The continuing budget includes adjustments for price increases in the cost of goods and services; and includes project and infrastructure expenditures reflected in the annual Capital Improvement Plan (CIP) which includes street resurfacing costs, replacement of vehicles and equipment, and debt service payments.

REVENUES

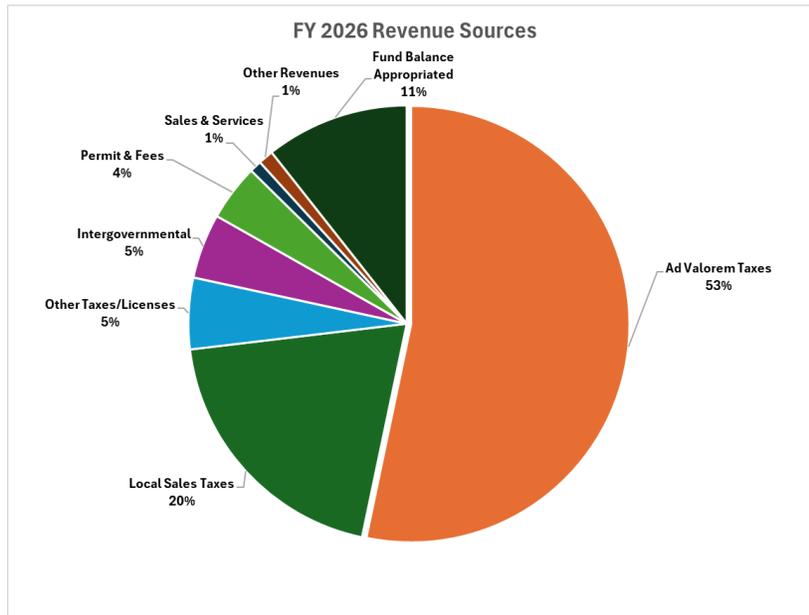
Carrboro’s revenue stream has two broad types of revenues: recurring revenues, and other financing sources which represent certain one-time inflows of revenue. Recurring revenues consist of property taxes, local sales taxes, other taxes/licenses, and intergovernmental revenues, comprising 89% of the FY 2026 adopted budget. The remaining 11% is a one-time appropriation from the General Fund Balance. This appropriation, detailed below, brings the Town of Carrboro closer to its stated range of 22.5-35% of Unassigned Fund Balance compared to Expenditures, largely driven but an increase in Unassigned Fund Balance in prior fiscal years due lower than anticipated expenditures.

General Fund Revenue Sources for FY 2025-26

Total: \$36,667,113

	FY2024 Actual	FY 2025 Adopted	FY 2026 Recommended	\$ Change	% Change
Revenues:	Per Audit				
Ad Valorem Taxes	\$15,841,637	\$16,745,978	\$19,539,203	\$2,793,225	17%
Local Sales Taxes	7,184,467	6,268,900	7,268,900	1,000,000	16%
Other Taxes/Licenses	1,924,913	1,864,150	1,939,860	75,710	4%
Intergovernmental	2,598,670	1,600,000	1,760,810	160,810	10%
Permit & Fees	1,253,946	1,312,810	1,528,777	215,967	16%
Sales & Services	345,897	326,441	324,440	(2,001)	-1%
Other Revenues	1,041,188	450,000	410,000	(40,000)	-9%
Fund Balance Appropriated		4,117,372	3,895,143		
Total Revenues	30,190,718	28,568,279	32,771,990	4,203,711	15%
Fund Balance Appropriated		4,117,372	3,895,143	(222,229)	-5%
Total Revenues & Fund Balance Appropriated	\$30,190,718	\$32,685,651	\$36,667,133	\$3,981,482	12%





Property and sales tax adopted revenues will make up 82% of total General Fund revenues in FY 2026, excluding Appropriated General Fund Balance other financing. Starting January 1, 2025, Orange County conducted a revaluation of all residential and commercial properties to update assessed values. Revaluation is the process of reassessing property tax assessments within a taxing jurisdiction (in this case, Orange County) to reflect their market value as of a specific date. This process is also referred to as reappraisal or mass appraisal.

As a result of the 2025 revaluation, properties within the Town of Carrboro are projected to experience a total value increase of more than 47% over the next four years. Due to this significant rise in assessed values, the Town of Carrboro's revenue-neutral tax rate is estimated to be \$0.4681, which represents a reduction from the adopted FY25 property tax rate of \$0.6044. A revenue-neutral property tax rate is the rate that would generate the same total amount of property tax revenue after a county-wide property revaluation as it did before, excluding revenue from new construction. When property values increase due to revaluation, the revenue-neutral rate is usually lower than the previous rate. This adjustment helps ensure that local governments do not automatically collect more money simply because property values have gone up.

The total estimated property tax revaluation is \$3,891,956,235, as determined by the Orange County Tax Administrator. The net property tax valuation is estimated at \$3,439,543,636. Furthermore, the adopted budget proposes an increase of 0.0972 cents above the revenue-neutral rate to balance the base budget and allocate half a cent for Affordable Housing initiatives, resulting in a rate of \$0.5653 per \$100 of valuation for the General Fund. Each penny of the tax rate is expected to generate approximately \$343,954. Property tax relief is available for elderly individuals, permanently disabled persons, and veterans who meet specific income and other exemption criteria.

OTHER FINANCING

Other financing sources in the General Fund include inter-fund transfers, installment financing and fund balance appropriation. The Fund Balance Appropriation in the FY 2026 adopted budget is \$3.8M, or 10% of the total General Fund adopted budget.

Fund Balance Appropriation is utilized to align anticipated expenses with expected revenues. In FY 2026, this appropriation will support various one-time transfers, new initiatives, additional expenses, and the multi-year implementation of a structurally balanced budget. Historically, while the Town does budget for a Fund Balance Appropriation, it has rarely needed to use these funds for actual expenditures, as revenues have typically exceeded expenses.

EXPENDITURES

For FY 2026, total operating expenses for the General Fund are anticipated to decrease by 1% compared to fiscal year 2025. In the adopted budget, personnel costs represent 57% of the total, operating costs account for 32%, debt service account for 4%, and the remaining 7% is designated for transfers from the General Fund to both the Parking and the Capital Projects Funds.

	FY25 Adopted	FY26 Adopted	\$ Change	% Change
Personnel	18,668,311	20,781,299	2,112,988	11%
Operating	12,102,469	11,856,358	(246,111)	-2%
Debt Service	1,698,871	1,549,262	(149,609)	-9%
Transfers	216,000	2,480,214	2,264,214	1048%
Total	\$32,685,651	\$36,667,133	\$3,981,482	12%

PERSONNEL

General Fund personnel costs are expected to increase by 11% in FY 2026 to account for all 187.5 full-time positions. The adopted FY 2026 budget includes funds for salary adjustments and an increase in benefit costs.

Department (FTE)	FY 2024-25	FY 2025-26
Town Manager's Office	5	9
Economic Development	1	2
Communication & Engagement	2	2
Housing & Community Services	3	3
Finance	8	8
Human Resources	3	3
Town Clerk	2	2
Information Technology	4	5
Police	42	44
Fire & Rescue	37	40
Planning	15	16
Public Works	36	36
Stormwater	4	4
Recreation & Parks	13.5	13.5

Key factors contributing to the increase in personnel costs include:

- A projected 6.0% increase in health insurance premiums.
- An increase in the employer contribution rate to the Local Government Employees' Retirement System (LGERS).
- A 5% across-the-board pay increase for permanent employees.

FY 2025-26 LGERS

Contribution rates for the Local Government Employees' Retirement System (LGERS) are estimated to increase to 14.35% for general employees and 16.10% for law enforcement officers in FY 2026. The schedule of contribution rates through FY 2025 is provided below.

LGERS Employer Contribution Rate		
Fiscal Year	General Employees	Law Enforcement Officers
2021-22	11.40%	12.04%
2022-23	12.10%	13.10%
2023-24	12.90%	14.10%
2024-25	13.64%	15.04%
2025-26	14.35%	16.10%

OPERATING EXPENSES

In FY 2026, the adopted General Fund operating expenses are to decrease by 1%, from \$13,801,340 to \$13,405,620. The budget will maintain existing service levels while also allocating funds for Employee and Organizational Development activities, as well as new IT initiatives for various departments. The Town will continue implementing its Energy and Climate Protection Plan (ECP) and the Community Climate Action Plan (CCAP). Special attention will be given to new projects aimed at incorporating energy-saving strategies, with the goal of reducing operating costs and minimizing greenhouse gas emissions.

SPECIAL REVENUE FUND

The Special Revenue Fund accounts for revenues and expenditures legally restricted or designated by the Town Council for specific program activities or services. Included in the Special Revenue Fund are the following:

- Grant Administration
- Affordable Housing
- Powell Bill
- Revolving Loan Fund
- Revolving Loans for Energy Efficiency
- Emergency Loans

The adopted budget for the Special Revenue Fund in FY 2026 is \$1.8M.

SPECIAL REVENUE FUND SUMMARY

	Adopted Budget	Adopted Budget		
			\$	%
	FY2024-25	FY2025-26	Change	Change
Grant Administration	640,449	13,716	-626,733	-98%
Affordable Housing	604,930	770,000	165,070	27%
Powell Bill	\$562,186	\$1,000,000	\$437,814	78%
American Rescue Plan Act	5,657,508	-	(5,657,508)	-100%
Revolving Loan Fund	407,690	27,591	-380,099	-93%
Revolving Loans for Energy Efficiency	205,227	4,800	-200,427	-98%
Emergency Loans	131,600	42,164	-89,436	-68%
Total	\$8,209,590	\$1,858,271	(\$6,351,319)	-77.4%

***The "Adopted Budget" reflects the life-to-date (cumulative) budget for the project. The "Adopted Budget" represents new funds being requested for the upcoming period.**

For FY 2026, 1.5 cents of the property tax and an increase of half a penny will continue to be dedicated to the Affordable Housing Special Revenue Fund.

CAPITAL PROJECTS FUND

The Capital Projects Fund encompasses initiatives funded by General Obligation Bonds, debt financing, and pay-as-you-go (pay-go) methods for the construction or acquisition of capital assets. Capital projects, defined as those costing over \$100,000 or taking more than one year to complete, are typically outlined in the Capital Improvements Plan (CIP).

Funding for these projects is approved through the adoption of a Capital Project Ordinance by the Town Council. This ordinance requires a balanced budget, meaning that expenses must equal anticipated revenues, and it remains in effect until the project is completed.

Provided that the fund balance ratios in the Town's General Fund are within the established policy goal of 22.5% to 35.0%, the Town Manager may allocate an amount exceeding 35% for future capital projects.

The FY 2026 adopted budget includes \$22.2 million (year 1) for the Capital Project Fund. This amount supports a variety of important initiatives, including stormwater management, sustainability initiatives, and the rewrite of the Town's Unified Development Ordinance (UDO). The costs cover engineering services, construction, renovations, and related project expenses. In addition to these initiatives, the Capital Project Fund budget also includes appropriations for the purchase of several replacement vehicles to support Town operations.



Funds	Adopted Budget FY 2023-24	Adopted Budget FY 2025-26	Amount Change	Percent Change
Capital Projects	20,451,378	21,331,513	880,135	4%
GO Bonds, Sidewalks and Greenways	3,423,810	853,449	(2,570,361)	-75%
Facilities Rehab	458,597	-	(458,597)	-100%
Capital Reserves	1,218,032	24,000	(1,194,032)	-98%
Payment In Lieu	120	5,500	5,380	4483%
Total	\$25,551,937	\$22,214,462	(\$3,337,475)	-13%

***The "Adopted Budget" reflects the life-to-date (cumulative) budget for the project. The "Adopted Budget" represents new funds being requested for the upcoming period. Most capital funds are multi-year funds with a budget lasting until the project is completed or closed.**

Capital projects can significantly impact all areas of spending within the operating budget. Therefore, it is essential to have a systematic planning process to prioritize needs and identify potential financing plans. The Town Manager is responsible for developing and maintaining a five-year Capital Improvement Plan (CIP), which addresses long-term maintenance, infrastructure requirements, and technology needs for the community. As part of the Town's Energy and Climate Action Plan (ECP) and Climate Change Action Plan (CCAP), all capital projects will be assessed for energy savings and reductions in greenhouse gas emissions. The CIP, which extends through FY 2030, will be available for review on the Town's website at: www.ci.carrboro.nc.us/250/Financial-Documents

CONCLUSION

The FY 2026 budget was created with the expectation that revenues will continue to grow, while adopting a conservative approach to forecasting. The budgeted revenues for the Town exceed those of the previous year, and expenditures are set to increase compared to FY 2025 in order to support objectives identified by the Council and to address general inflationary pressures.

The Town has prioritized its two key pillars: Race and Equity, and Sustainability. In FY 2026, the Town will advance its energy and climate protection plan, aiming to reduce energy use and operating costs. All capital projects, including vehicles and equipment, will be assessed for energy-saving measures that can contribute to long-term cost savings. As in previous years, investments in capital equipment will be guided by cost-benefit analyses to ensure maximum value and utility.

Overall, the FY 2026 adopted budget reflects careful and balanced decisions that support the continued delivery of high-quality services, advance the priorities of the Town Council, maintain financial stability, and invest in retaining talented and productive employees.

Budget Process & Structure

The North Carolina Local Government Budget and Fiscal Control Act requires that the Town Manager submit a recommended budget and budget message to the Mayor and Town Council no later than June 1. The Town Council must hold a public hearing on the proposed budget and adopt an annual or interim budget by July 1 of each year. The adopted budget must be balanced, meaning that the sum of estimated net revenues and appropriated fund balance for each fund must equal the total appropriations for that fund, as defined by the Act.

State law also defines the types of services and regulatory authority that municipalities may exercise, as well as the revenue sources available to them. For example, the Town is authorized to provide services such as police and fire protection, refuse collection, and street maintenance. However, it is not authorized to levy income taxes or raise the local sales tax, which is capped at 2.75%. In North Carolina, counties are responsible for public health, education, and social services. Funding for the Chapel Hill-Carrboro School System is governed by decisions made at the county and state levels.

Although the budget establishes the Town's annual financial plan, it also serves as a strategic tool that aligns departmental goals and objectives with the Town Council's priorities, goals, and commitments. The Town's fiscal year begins on July 1 and ends on June 30 of the following year. The budget must be adopted before the start of the fiscal year.

The recommended budget, as submitted by the Town Manager, will generally reflect the continuation of existing service levels and will explain any proposed increases or decreases. All reprogramming or shifts from the previous year's budget must be clearly identified. The proposed budget must be balanced; recommended expenditures shall not exceed projected revenues.

Public participation is encouraged throughout the budget process. In addition to the legally required public hearing, the Town Council typically holds an early public input session to gather feedback from residents. The full budget document is made available for public review at the Town Clerk's Office and on the Town's website.

General Fund Budgeting

The General Fund budget shall be organized by department, with each department containing clearly defined programs—specific services provided to the public. All relevant assumptions, transfers, and financial data will be clearly stated.

The Town will avoid budget practices that prioritize short-term balance at the expense of long-term sustainability, such as delaying necessary expenditures, accruing future-year revenues, or rolling over short-term debt.

Requests for human services and nonprofit funding shall align with the budget process. The Town allocates funds for these services through a grant application process. The recommended funding amount shall increase annually based on the Consumer Price Index (CPI) over the past 12 months, or another amount determined by the Town Council. If the CPI is flat or negative, nonprofit funding will not be reduced. Applications are reviewed by the Human Services Commission, which submits funding recommendations to the Town Council.

Transfers between funds require formal Town Council approval. Transfers within funds may be authorized by the Town Manager. If specific activities or purchases approved in a fiscal year are not completed, remaining funds may be carried forward into the next fiscal year with the approval of the Town Council.

Budgetary and accounting procedures shall conform to Generally Accepted Accounting Principles (GAAP) for governmental entities. Where possible, the Town will incorporate performance metrics and productivity indicators into the budget and financial reporting processes.

Special Fund Budgeting

"Special Funds" refer to all funds other than the General Fund or Capital Project Fund. These include, but are not limited to:

- Grants Administration Fund
- Affordable Housing Fund
- Emergency and Revolving Loan Funds
- Energy Efficiency Revolving Loan Fund

Special Funds may be created when legally required, requested by the Town Council, or needed to facilitate internal accounting and financial reporting.

Budgets for Special Funds shall be prepared alongside the General Fund budget and submitted to the Town Council for adoption prior to the beginning of each fiscal year. All Special Funds must adhere to GAAP.

Capital Fund Budgeting

Capital or grant projects may be budgeted either in the Town's annual budget ordinance or in a project ordinance. A project ordinance, which covers the full duration of a project, must be adopted by the Town Council before the project begins.

Each project ordinance must be balanced, meaning projected revenues must equal appropriations. The ordinance shall identify:

- The specific project and its purpose
- The funding sources
- The necessary appropriations to complete the project

If additional funding is required, a budget amendment must be adopted by the Town Council.

Due to their long-term fiscal and operational implications, major capital projects—those over \$100,000 and requiring more than one year to complete—should be budgeted via a project ordinance rather than through the General Fund.

Transfers

Internal line-item adjustments within a single project may be made using a budget adjustment request form, provided that:

- The project scope remains substantially unchanged
- The total project budget is not increased

Transfer requests must be prepared and signed by the requesting department head and submitted to Finance for review. The department head must affirm that the project can still be completed within the existing budget. Finance will verify fund availability and that total appropriations are not increased. All such requests require approval by the Finance Director and Town Manager.

Transfers between separate projects within the same fund require Town Council approval to maintain transparency and ensure oversight of capital project funding.

Maintenance of Capital Assets

The Town will provide for the maintenance, rehabilitation, and replacement of capital assets within available financial resources. The General Fund budget should include sufficient funding for the ongoing repair and maintenance of Town-owned infrastructure and equipment.

The Town recognizes the importance of maintaining up-to-date technological infrastructure. Guidelines for replacement include:

- End-user workstations: every 5 years
- Servers: every 4 years
- Network infrastructure and business applications: based on criteria in the Technology Plan

Similarly, the Town's vehicle fleet is replaced based on age, usage, and other operational factors, such as high maintenance costs or changes in service needs. This planned approach helps minimize both capital and operational costs. Vehicles and capital equipment with a cost exceeding \$25,000 per item shall be evaluated for installment financing.

Budget Development Schedule

Task	Target Date
Town Council Strategic Planning Retreat	February 1, 2025
Management Team Meeting: FY2025-26 Budget Kickoff, Revenue Estimate, Budget Instructions/Guidelines, preliminary revenue estimate, and Munis and Performance Measures Training	February 6, 2025
Department Directors submit operating and capital budget requests to Finance	February 28, 2025
CIP Budget Discussion	Week of March 10, 2025
Meetings with Town Manager, Finance, and Department Directors to review department-level requests	March 17-25, 2025
“Mark Up/Mark Down” Process - Town Manager and Finance adjusting budget to prepare Manager’s Recommended Budget	March 26-April 2, 2025
Town Council FY 2025-26 Budget Work Session	April 8, 2025
Developing Manager Recommended Budget & CIP	April 1-25, 2025
Town Holiday Observed	April 18, 2025
Manager Recommended Budget & CIP shared with Departments	Week of April 28
Manager Recommended Budget & CIP presented to Council	May 6, 2025
Public Hearing	May 20, 2025
Town Holiday Observed	May 26, 2025
Public Hearing, Manager Recommended Budget & CIP second presentation to Council, and Town Council Adopts FY 2025-26 Budget and CIP	June 3, 2025
Additional discussion on FY 2025-26 Budget and CIP if needed	June 17, 2025

History of Carrboro

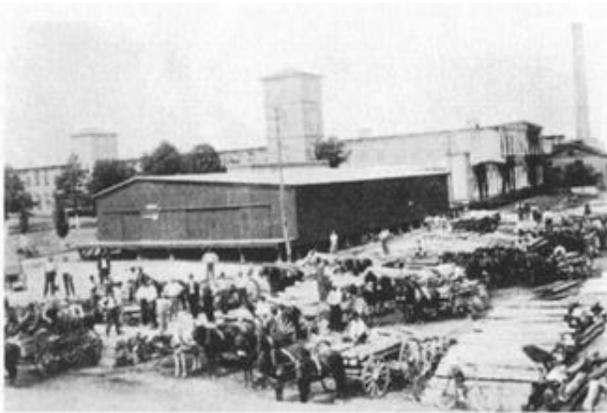
Carrboro's history began in 1882 when a branch of the North Carolina Railroad extended south to the edge of Chapel Hill. That same year, the community saw the opening of its first local textile mill, marking the beginning of its identity as a mill town. Originally known as West End and later Lloydville, the growing settlement incorporated in 1911 under the name Venable, in honor of Francis Preston Venable, a prominent chemistry professor and president of the University of North Carolina.

Just two years later, in 1913, the North Carolina General Assembly approved a name change to Carrboro at the request of Julian S. Carr, a wealthy industrialist and influential figure in post-Civil War North Carolina. While Carr played a significant role in the development of the textile industry and regional economy, he is also remembered for his active support of white supremacy and efforts to enforce racial segregation during the Jim Crow era. Today, although the town still bears his name, Carrboro's values and vision have diverged sharply from those once held by its namesake. The town continues to acknowledge these historical truths while actively working to build a more inclusive and equitable future.

In the 1970s, a group of Carrboro residents came together to reform the town's political structure, advocating for a more participatory and inclusive approach to local governance. These community efforts laid the groundwork for the Carrboro we know today—one that honors its working-class heritage while advancing social equity, environmental sustainability, and sound fiscal stewardship.

For the first fifty years after its incorporation, Carrboro remained a modest mill town, experiencing only gradual population growth. By 1960, the town's population was just around 2,000. However, the late 1960s marked a turning point, as the expansion of the University of North Carolina at Chapel Hill and the emergence of the nearby Research Triangle Park spurred significant regional development. This growth trend continued into the 21st century, reflected in UNC-Chapel Hill's enrollment increase of 5.1% between 2020 and 2021—from 30,092 to 31,641 students.

The Town of Carrboro is a small but vibrant local government operating under a council-manager form of government. It is led by a mayor and six council members, with day-to-day operations overseen by a professional town manager. Located in Orange County, in the north-central Piedmont region of North Carolina, Carrboro's landscape is defined by gently rolling hills. The town sits directly adjacent to Chapel Hill, home to the state's flagship university, and is just a short distance from the innovation hub of Research Triangle Park.



Circa 1920 view of the cross tie market on East Main Street, in front of Durham Hosiery Mill No. 4. The frame cotton warehouse and the upper stories of the brick towers have been removed, and the east end of the mill has been extended with a brick addition. From copy in North Carolina Collection, UNC Library, Chapel Hill.



Inside Carrboro: People, Progress, and Priorities

More than 20,000 people call Carrboro home. The community encourages creativity and innovation through various events, from arts festivals to farmers markets and everything in between. Carrboro strives to be a place where people from all walks of life can live, work, and create together.

With a population density of 3,368 people per square mile, Carrboro is one of the most densely populated communities in North Carolina. Spanning 6.5 square miles in the heart of the Piedmont region, the town is located directly west of Chapel Hill, which is home to the University of North Carolina's flagship campus.

Over the years, Carrboro has taken progressive steps to foster a welcoming, sustainable, and diverse community. In 1995, it became the first municipality in North Carolina to elect an openly gay mayor and the first to grant domestic-partner benefits to same-sex couples.

In 2019, the town began installing "truth plaques" at Town Hall and other historical sites to acknowledge the legacy of its namesake and reflect on its full history. In 2023, Barbara Foushee became the first Black woman elected mayor of Carrboro, and only the second Black person to hold the office. Patrice Toney currently serves as the town's first Black woman Town Manager.

The new library complex, which opened in March 2025, honors Dr. Robert "Bob" Drakeford, Carrboro's first Black mayor (1977–1983). A graduate of UNC-Chapel Hill's planning program, Dr. Drakeford championed public transit and cycling and built collaborations with other progressive Black mayors in the South.

In 2020, Carrboro began its first comprehensive planning process in over 20 years. The Carrboro Connects Comprehensive Plan serves as the community's blueprint for the future, rooted in principles of racial equity and climate action. These values guide priorities across affordable housing, transportation, green infrastructure, economic sustainability, and land use.

To further these goals, the town created the Office of Racial Equity in 2022 and the Office of Sustainability in 2024. Since adopting Carrboro Connects in 2022, the town has begun implementing priority policies and projects, including its first Language Access Plan in 2024. In 2025, Carrboro will develop a new Downtown Area Plan and update its Land Use Management Ordinance to create a Unified Development Ordinance.

Carrboro is a national leader in climate action, aiming to reduce greenhouse gas emissions by 80% from 2010 levels by 2030. In 2024, the town filed a lawsuit against Duke Energy Corp. for its decades-long role in misleading the public about fossil fuels and harming the community. Officials announced this landmark lawsuit at a press conference on December 2, 2024, marking the first legal challenge of its kind against an electric utility. Earlier in 2024, Carrboro received the "Leading the Way" award from the ETC Institute, placing the Town in the top 10% of U.S. local governments for service delivery. Residents expressed high satisfaction ratings across various areas, including quality of life, public works, police services, and the Town's commitment to racial equity.

The spirit of improvement continues in Carrboro's parks. Renovations began in September 2024 at the pump track in Martin Luther King Jr. Park, featuring enhanced drainage systems and a native plant rain garden. The grand reopening is planned for June 2025. Around the same time, a new inclusive playground at Baldwin Park will also open, providing engaging and accessible play spaces for all children.

Community engagement has been central to these projects. In 2024, the Town launched Engage Carrboro, a new digital platform for public input. Carrboro has earned national and state recognition for excellence in public participation, including awards from NC City & County Communicators and a 2024 national recognition from 3CMA.

In April 2025, Carrboro was named a finalist for the All-America City Award by the National Civic League, honoring the Town's leadership in inclusive engagement, resilience, and sustainability. Carrboro's long-standing commitment to racial equity is further exemplified through its Racial Equity Action Plan, adopted in 2023. All departments utilize the Racial Equity Assessment Lens (REAL) to evaluate policies and services.



Carrboro is an active community where residents are frequently seen biking, walking, and running. Fleet Feet, which opened in 1994, now has its national headquarters in the town and supports over 260 stores nationwide. In 2024, Fleet Feet celebrated 30 years in Carrboro.

Carrboro has also been recognized as a Silver-level Bicycle Friendly Community by the League of American Bicyclists, joining 460 communities across the U.S. in promoting safer streets and sustainable transportation.

Looking ahead, town leadership is focused on infrastructure. While celebrating the opening of the Drakeford Library Complex—the largest public facility in Carrboro's history—there is an urgent need to renovate aging municipal buildings like Town Hall and the Carrboro Century Center. Residents continue to advocate for more greenways, sidewalks, and multimodal connectivity.

Carrboro remains committed to building a thriving, inclusive community. Guided by the principles of racial equity and climate action, our town embraces the challenges ahead with hope, determination, and the collective spirit of its residents.



Demographics

Population



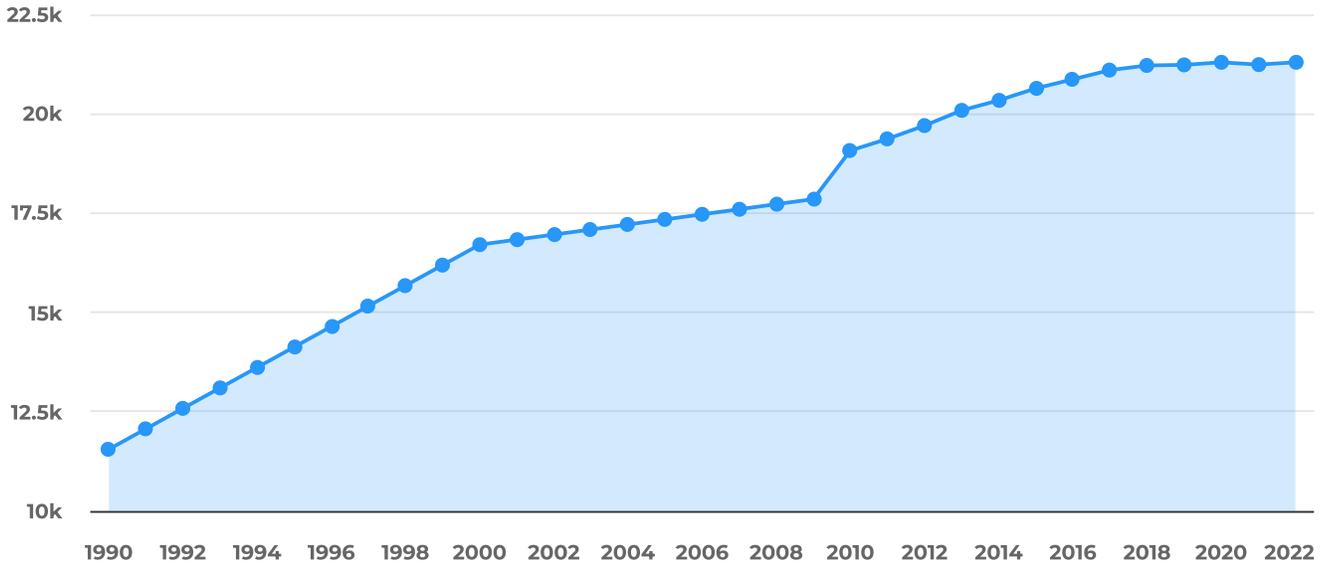
TOTAL POPULATION

21,295

0.27%
vs. 2021

GROWTH RANK

339 out of **553** Municipalities in North Carolina



* Data Source: Client entered data for year 2022



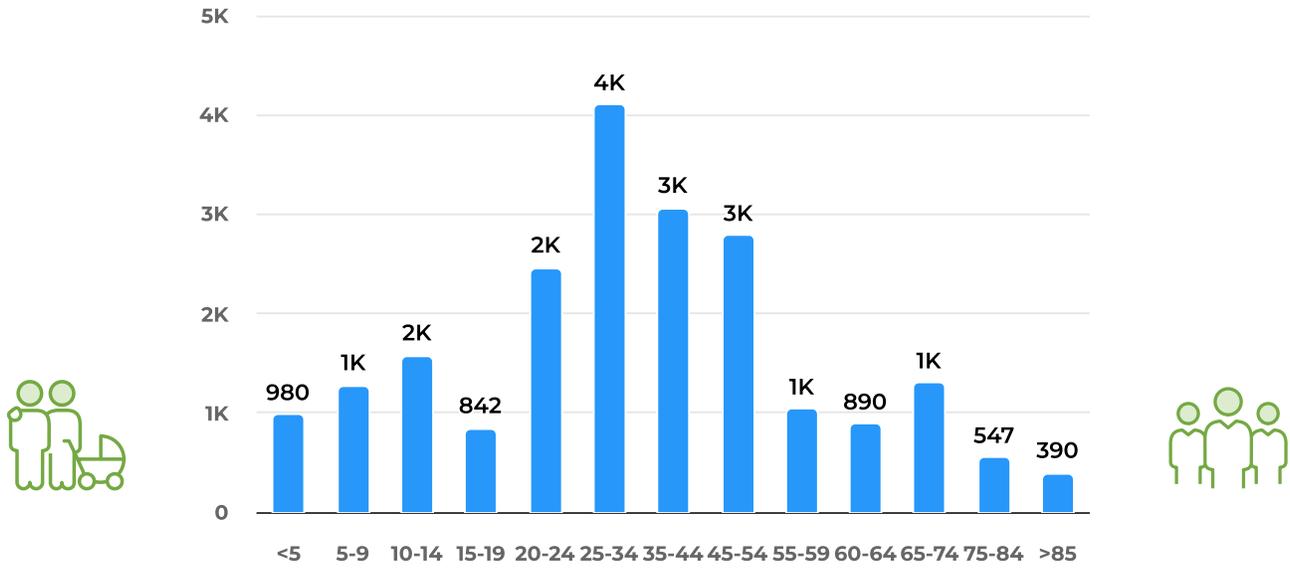
DAYTIME POPULATION

15,540

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

* Data Source: American Community Survey 5-year estimates

POPULATION BY AGE GROUP



Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

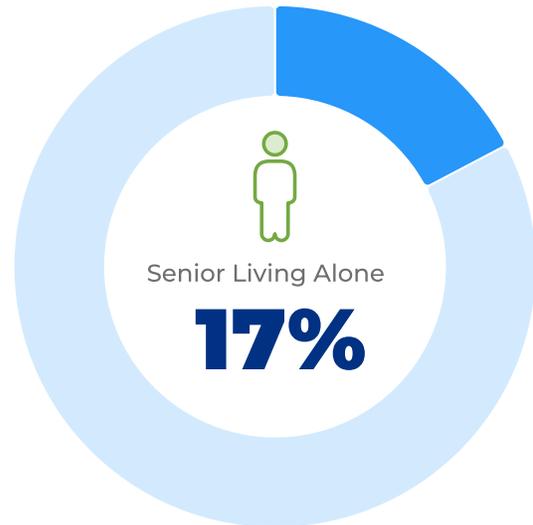
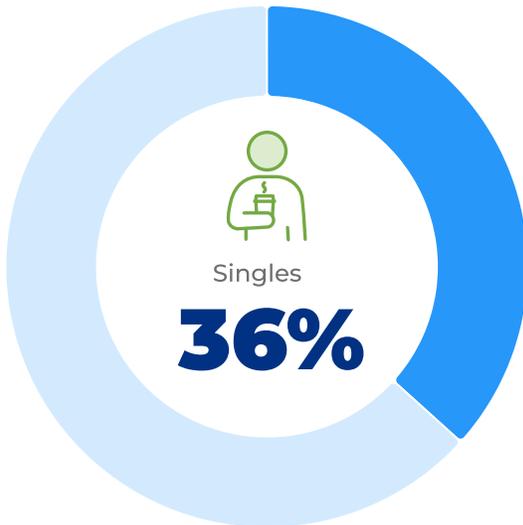
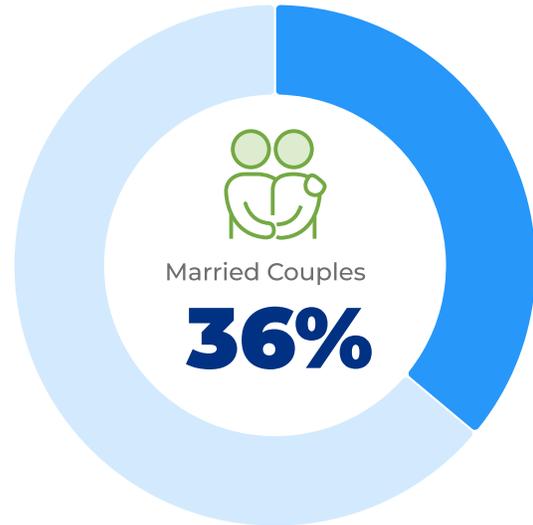
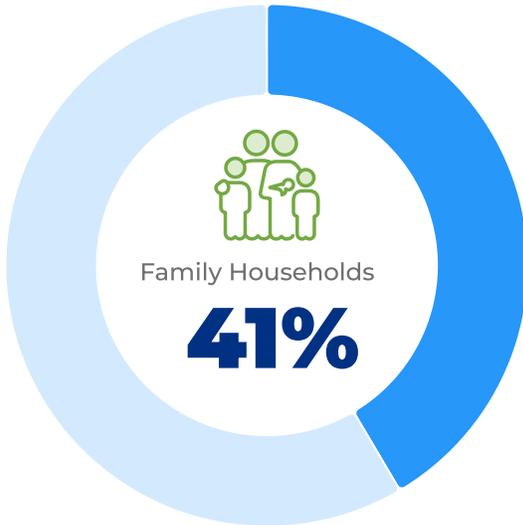
** Data Source: American Community Survey 5-year estimates*

Household

TOTAL HOUSEHOLDS

9,182

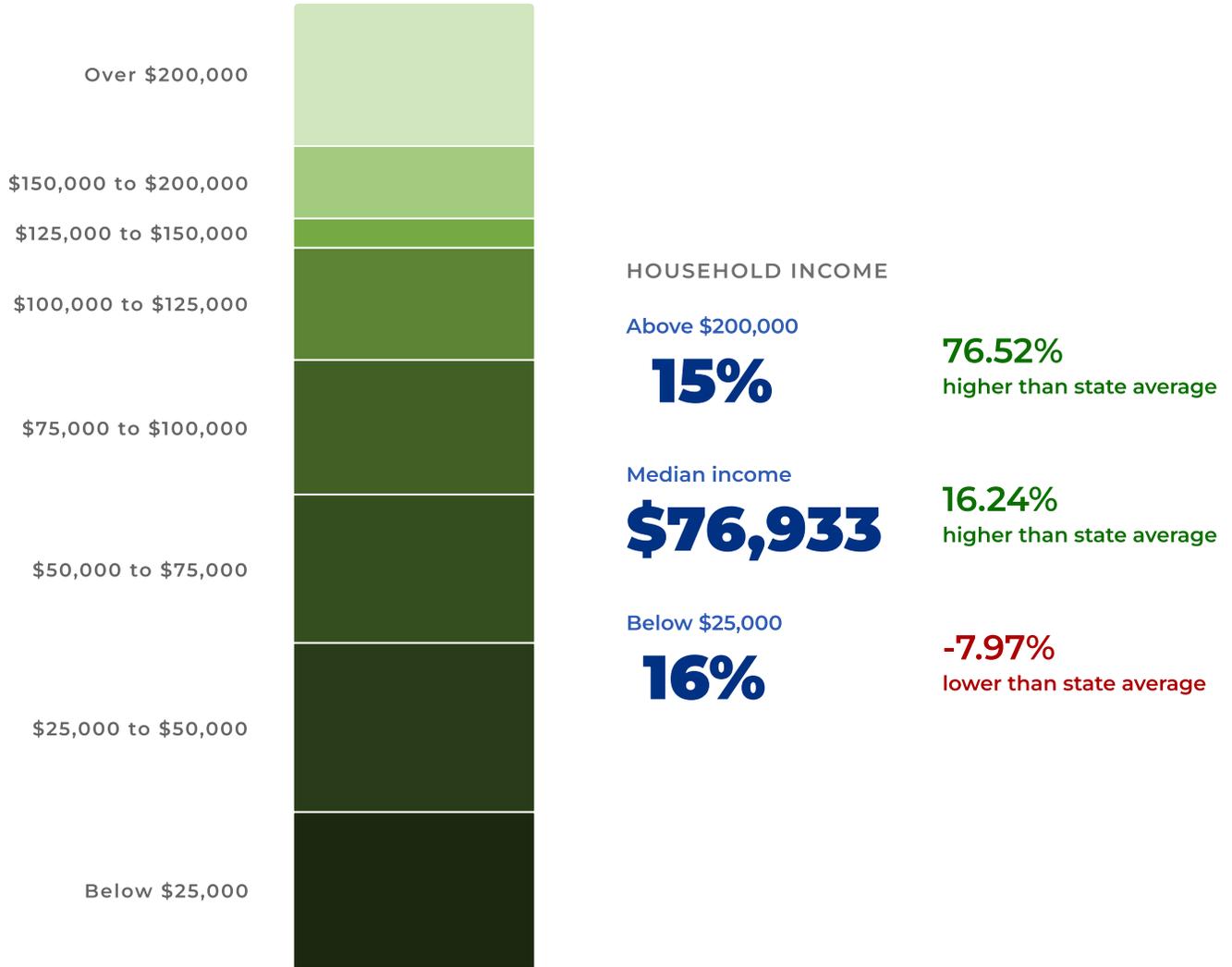
Municipalities must consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the municipal tax base.



* Data Source: American Community Survey 5-year estimates

Economic

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.



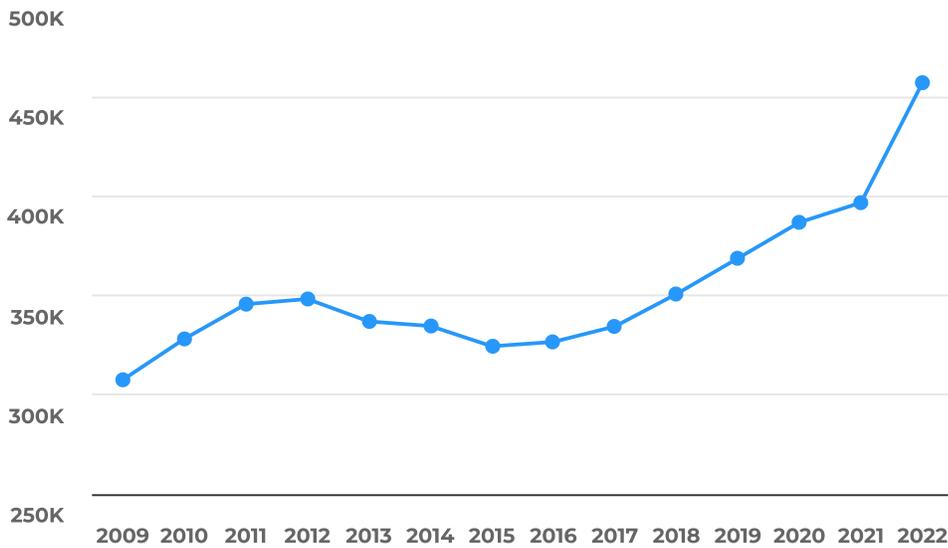
* Data Source: American Community Survey 5-year estimates

Housing



2022 MEDIAN HOME VALUE

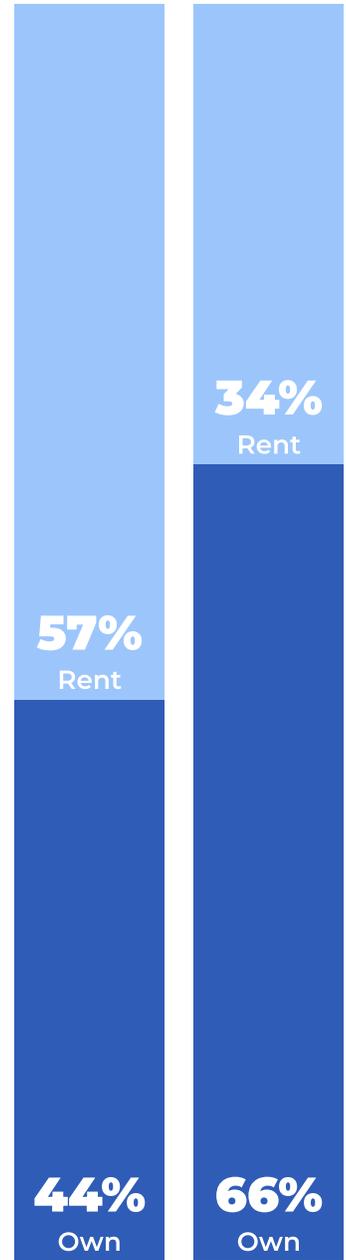
\$457,200



* Data Source: 2022 US Census Bureau, American Community Survey. Home value data includes all types of owner-occupied housing.

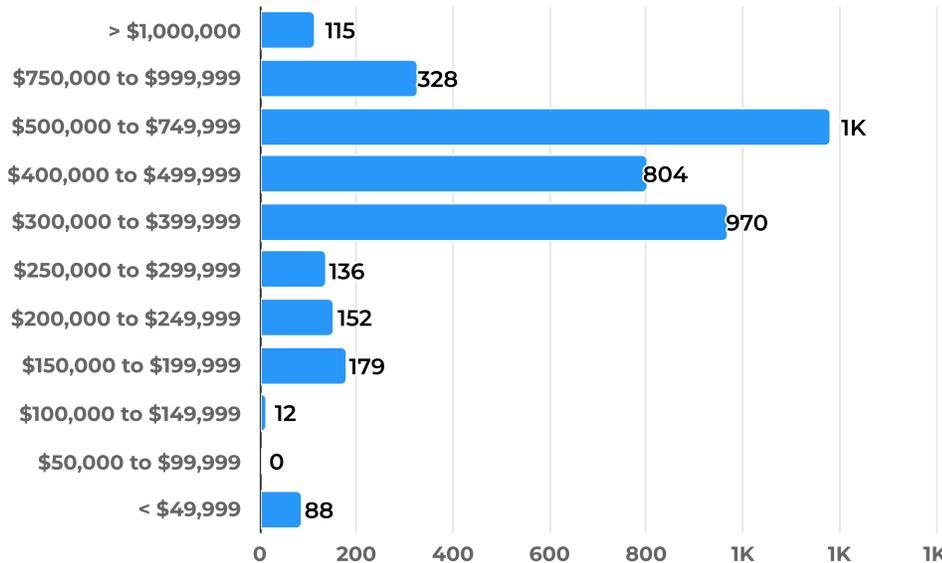
HOME OWNERS VS RENTERS

Carrboro State Avg.



* Data Source: 2022 US Census Bureau, American Community Survey. Home value data includes all types of owner-occupied housing.

HOME VALUE DISTRIBUTION



* Data Source: 2022 US Census Bureau, American Community Survey. Home value data includes all types of owner-occupied housing.



Key Intergovernmental Relationships

The Town of Carrboro maintains strong relationships with surrounding communities, state agencies, and regional organizations that help shape and deliver services to residents and visitors. A summary of key relationships includes:

State of North Carolina

- Provides statutory guidance for the Town's use of public funds
- Maintains and constructs the street system within the Town
- Acts as an intermediary for funding requests to the Federal Government for:
 - Transportation projects
 - Greenway infrastructure
 - Residential funding
- Collects and distributes certain revenues to the Town, including:
 - Sales tax
 - Beer and wine taxes
 - Planning and development fees

Orange County

- Collects and distributes certain revenues to the Town, including:
 - Sales tax
 - Beer and wine taxes
 - Planning and development fees
- Leads discussions regarding Memorandum of Understanding (MOUs) for neighboring municipalities

Central Pines Regional Council

- Provides planning and support services based on input from Carrboro and other neighboring municipalities
- Includes one Town delegate and one alternate representative
- Offers office and meeting space to Town staff and residents at no charge, upon request

University of North Carolina at Chapel Hill

- Shares facilities, including greenways, technology infrastructure, and common spaces
- Supports students attending UNC–Chapel Hill by providing access to fare-free public transportation

Town of Chapel Hill

- Collaborates on the design and monitoring of traffic signalization
- Shares public transit services between municipalities
- Maintains interlocal agreements to support coordinated development initiatives



Governmental Structure

The Town of Carrboro operates under a council-manager form of municipal government. In this system, the Town Council carries out the legislative functions of the town, establishing laws and policies. The Town Council consists of a mayor and six elected council members, all chosen by the residents of Carrboro. The mayor serves a two-year term, while the council members serve staggered four-year terms. The mayor acts as the official head of the town government and presides over council meetings. As a voting member of the council, the mayor also appoints council members to advisory boards and committees.

The Town Council appoints a Town Manager responsible for implementing the laws and policies enacted by the council. The Town Manager oversees the town's employees, finances, and resources, currently managing 168 permanent employees across all departments. Additionally, the Town Council appoints a Town Clerk to maintain official town records, as well as an attorney who represents the town administration and the Town Council in legal matters.

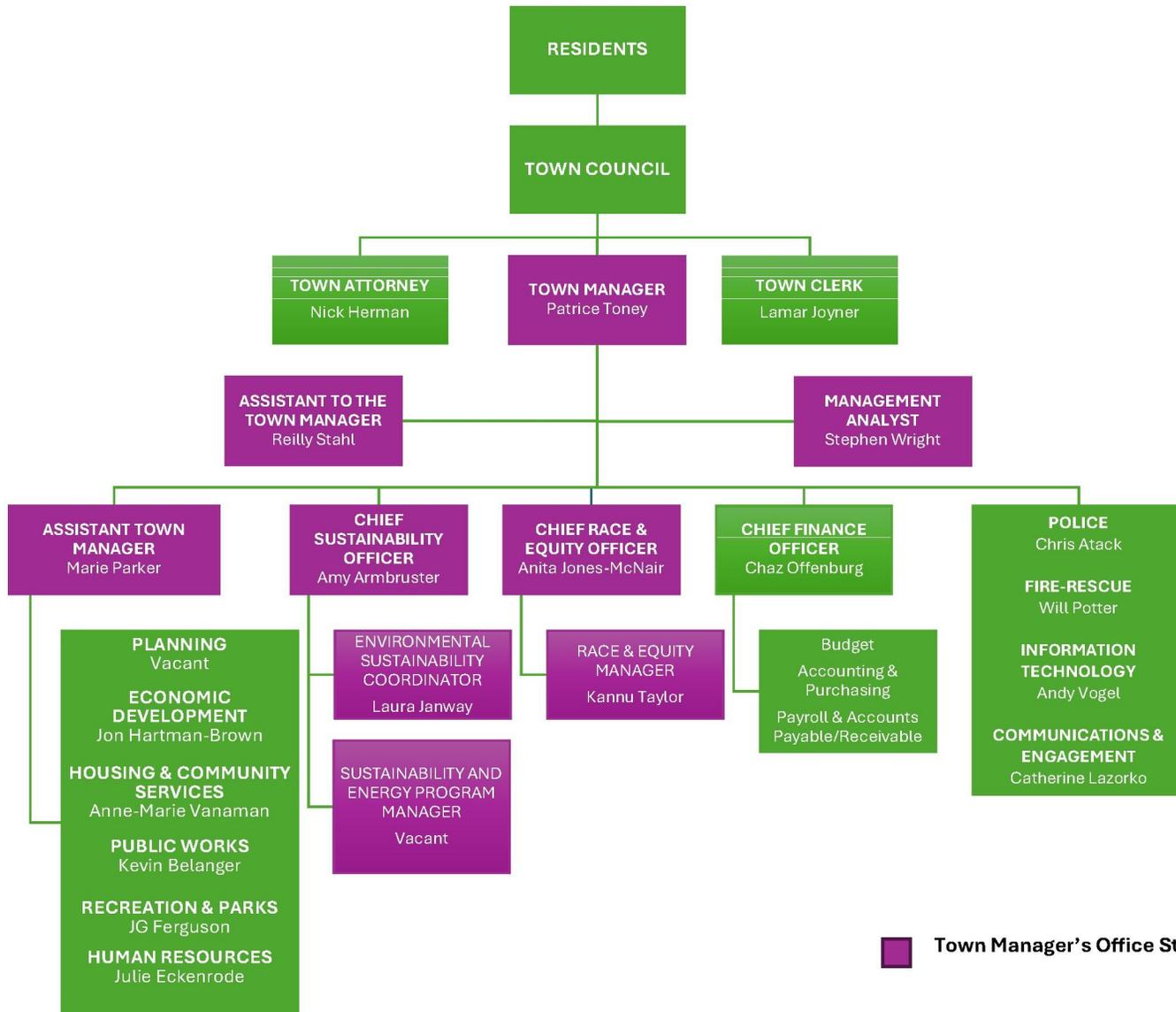
Local governments in North Carolina provide a wide range of essential services, including police and fire protection, public works (such as garbage collection, street resurfacing, fleet maintenance, landscaping, and building and grounds maintenance), planning, inspections and zoning, economic and community development, and parks and recreation programming. The Town offers all these services except for water and sewer services and tax collections. Some major expenses incurred by the Town are attributed to key services contracted with other governmental jurisdictions, such as transit services, recycling, and landfill fees. Furthermore, the town has support units—such as human resources, technology, finance, budgeting, purchasing, town clerk, and communications—that provide both direct services and indirect support.

The General Fund is the primary operating budget for the Town. There are also a Special Revenue Fund and a Capital Projects Fund, which are multi-year funds dedicated to specific programs, activities, or projects. The Town's Stormwater Utility Enterprise Fund includes operating and capital budgets for stormwater-related revenues and expenditures. Similarly, the Parking Enterprise Fund covers operating expenses related to parking facilities.

The Town's budget is largely supported by property and local sales taxes. With growth anticipated in the Northern Transition Area, the Town envisions a potential increase in population to 24,000. In an effort to alleviate the tax burden on residential property owners, the Town is actively exploring ways to enlarge its commercial tax base as a percentage of the overall tax base.



Organizational Chart



Financial Policies

Among the responsibilities of municipalities to its residents are the care of public funds and the wise and prudent management of municipal finances while providing service delivery to the public and the maintenance of public facilities. These financial management policies adopted by the Town Council are designed to ensure the fiscal stability of the Town and guide the development and administration of the annual operating and capital budgets.

The Town's financial policies address revenues, cash management, expenditures, debt and risk management, capital needs and budgeting and management. The specific policy objectives are to:

1. Protect the policy-making ability of the Town Council by ensuring that important policy decisions are not controlled by financial problems or emergencies.
2. Assist Town management by providing accurate and timely information on financial conditions.
3. Provide sound principles to guide the important decisions of the Town Council and of management which have a significant fiscal impact.
4. Provide essential public facilities and prevent deterioration of the Town's public facilities and its capital plant.
5. Set forth-operational principles that minimize the cost of government and financial risk, to the extent consistent with services desired by the public.
6. Enhance the policy-making ability of the Town Council by providing accurate information on program costs.
7. Employ revenue policies that prevent undue or unbalanced reliance on certain revenues, which distribute the costs of municipal services fairly, and which provide adequate funds to operate desired programs.
8. Ensure the legal use of all Town funds through a system of financial security and internal controls.

Town staff shall develop and maintain methods of forecasting future revenues and expenditures. These methods shall project the Town's future revenues and expenditures through a variety of methods including but not limited to forecasts of the economy and future development of the Town. Town staff will estimate General Fund revenues using an objective and analytical process, as well as documenting and maintaining specific assumptions. In instances where there is uncertainty as to assumptions, conservative revenue projections shall be provided.

REVENUE

Important issues to consider in revenue analysis are growth, flexibility, elasticity, dependability, diversity, and administration. Under ideal situations, revenues grow at a rate equal to or greater than the combined effects of inflation and expenditures. Revenues should be sufficiently flexible to allow adjustments to changing conditions.

The Town uses the following policies to govern its operations and methods regarding revenues that are used for operations.

Sources of revenue

The Town will strive to maintain a diversified and stable revenue system to shelter the government from short-run fluctuations in any single revenue source and ensure its ability to provide for ongoing service. A balance will be sought in the revenue structure between the proportions of elastic and inelastic revenues. New sources of revenue will be sought to achieve the desirable balance.

Restricted revenue shall only be used for the purpose intended and in a fiscally responsible manner. Programs and services funded by restricted revenue will be clearly designated as such.

Intergovernmental assistance may be in the form of restricted or unrestricted revenue. Unrestricted intergovernmental revenues generally support operational expenses; and restricted intergovernmental revenues are used for the designated purpose, activity and/or service.

Fees and cost recovery

User fees and charges shall be reviewed annually. Town departments that generate a user fee revenue regularly monitor their fees by comparing them to other local area jurisdictions. Fees shall be adjusted where appropriate to reflect these increases.

1. Engineering fees represent an exception to user fees whereby applicants are responsible for paying 80.0% of fees assessed by the Town's engineers. The engineers, who perform under a contractual agreement with the Town, bill the Town and the Town, in turn, sends a bill to the applicant for all such fees.
2. The Recreation, Parks, and Cultural Resources Department, establishes recreation fees based on numerous factors, depending upon the program or services offered. Services offered may be available at no cost (a town-sponsored event), partially subsidized based on financial need, or may be based on 80%-100% direct cost recovery. Fees for nonresident users of recreation programs shall be established after the Town Council approves the upcoming fiscal year budget. The fee shall be established by dividing the annual appropriation for the Recreation and Parks Department by the number of town residents. This will provide for a per capita cost for recreation services.
 - a. Amount of matching funds required;

Grants and federal funds

The Town shall aggressively pursue all grant opportunities; however, before accepting grants, the Town will consider the current and future implications of both accepting and rejecting the monies, including:

- a. Any in-kind services that are to be provided;
- b. Impact on operating expenses; and
- c. Length of grant and whether the Town is obliged to continue the services after the grant ends.

Payment-in-Lieu financing

Payment-in-lieu revenue represents payments from developers or property owners for the purpose of providing open space areas or recreational facilities that serves or benefits residents of the development generating the funds. The Town's ordinance allows developers of certain types of projects to either provide open space and recreational facilities according to standards set forth in the ordinance or pay a fee in accordance with the Town-established fee schedule.

Developers are also able to make payment-in-lieu of providing affordable housing under the applicable provisions of the Land Use Ordinance. Revenue is deposited in the Affordable Housing Fund.

Operating transfers

To the maximum extent feasible and appropriate, General Fund transfers to other funds shall be defined as payments intended for the support of specific programs or services. Amounts transferred but not needed to support such specific program or service expenses shall revert back to the General Fund.

OPERATING BUDGET

The Town uses the following policies to govern its operations and methods regarding operating budget expenditures.

Fund Balance

To maintain the Town's credit rating, meet seasonal cash flow shortfalls, economic downturns or a local disaster, the Town shall maintain and present fund balance for the general fund in accordance with the requirements of the Governmental Accounting Standards Board (GASB). The Town will maintain an unassigned fund balance in the general fund at a level ranging from 22.5% to 35.0% of the General Fund budget. Unassigned fund balance will generally not be used for operating expenses.

Fund balance shall be confirmed at the end of each fiscal year by the annual independent audit and if the:

1. Unassigned fund balance falls below 20.0%, the Town Manager shall develop and implement a plan to rebuild the balance to 22.5% within one year; or
2. Unassigned fund balance exceeds 35.0%; the Town Manager may set aside an amount in assigned fund balance for transfer to the capital projects fund for future projects, unless the Town Manager determines it necessary to maintain fund balance at the current level due to existence of other fiscal, economic and/or operating conditions.

The Town Council shall take formal action to commit the use of fund balance for projects or purposes in any current year or future year's budget.

Absent a commitment of fund balance by the Town Council, the Town Manager has the authority to express intended uses of unrestricted or unassigned fund balance that will result in assigned funds for specific purpose.

Where an expenditure is incurred for which restricted and unrestricted fund balance is available, the restricted fund balance, to the extent feasible, should be used first.

When expenditure is incurred for which there is unrestricted fund balance available, funds should be spent in the following order: committed, assigned and unassigned.

- a. Committed fund balances are amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
- b. Assigned fund balances are amounts intended to be used by the government for specific purposes and so expressed by the governing body or by an official or body to which the governing body delegates the authority.
- c. Unassigned fund balance is the residual classification of the general fund that includes all amounts not contained in other fund balance classifications. Unassigned amounts are technically available for any purpose.

CAPITAL IMPROVEMENT PROJECT POLICIES

The Town uses the following policies to govern its capital improvement program that address particular community needs.

Capital Improvement Plan

The Town Manager shall develop and maintain a projection of capital improvement projects for the next five years based on the previous capital improvement plans, community needs assessments, and projects approved by the Town Council. The Capital Improvement Plan (CIP) should be tied to projected revenue and expenditure constraints. Future planning should consider periods of revenue surplus and shortfall and adjust future programs accordingly. The CIP includes long-term maintenance and other operational requirements for proposed projects that meet the following criteria: 1) requested item is equipment costing more than \$25,000, or is a vehicle, or 2) requested project is multi-year in nature and exceeds \$100,000 over the life of the project. The CIP also includes information technology projects with costs equal to or greater than \$50,000. Each fiscal year, the Town Manager updates the CIP to include current information for review by the Town Council. Provisions are made for adequate maintenance of capital infrastructure and equipment and for their orderly replacement within available revenue and budgetary limits. Items are appropriated into the annual operating budget, or by project ordinance, by the Town Council.

The CIP budget process shall include a financial analysis and narrative of the impact of the CIP on the Town's financial condition, including but not limited to, debt levels and operating budget. The Town shall actively pursue outside funding sources for all projects for the CIP funding. The Town's capital program will recognize the borrowing limitation and debt tolerance of the Town.

Capital Improvement Financing

Within the limitation of existing law, various funding sources may be utilized for capital improvements. Capital projects shall not be dictated by the nature of funding available except to the extent that the projects meet an initial test of being required to achieve Town goals or to the extent that projects must be placed in priority dictated by the nature of the funds available.

1. Unspent capital project funds shall revert back to the original source of funding, or undesignated capital reserves within the Capital Reserve Fund for future capital funding. In no case shall projects incur a funding deficit without the express approval of the Town Council.

DEBT MANAGEMENT

POLICY STATEMENTS

Debt policies are written guidelines and restrictions affecting the amount, issuance, process, and type of debt issued by a governmental entity. The important functions of a debt policy are to:

- Provide guidance on the types and levels of the Town's outstanding debt obligations so as not to exceed acceptable levels of indebtedness and risk. Debt policies also serve as a framework within which the Town can evaluate each potential debt issuance;
- Direct staff on objectives to be achieved, both before bonds are sold and for the ongoing management of the debt program;
- Facilitate the debt issuance process by making important decisions ahead of time;
- Assist the Town in the management of its financial affairs, ensuring that the Town maintains a sound debt position and that its credit quality is protected;
- Allow for an appropriate balance between the established debt parameters and providing flexibility to respond to unforeseen circumstances and new opportunities; and
- Serve as a means of stimulating an open debate about the government's outstanding obligations and lead to an informed decision by elected officials.

Purpose and Type of Debt

Purpose:

Debt is only to be incurred for financing capital assets that, because of their long-term nature or because of budgetary constraints, cannot be acquired from current or budgeted resources. Debt is not to be used for operational needs or normal recurring maintenance. Ideally, the Town will strive to restrict debt issuance to capital needs identified and formalized in a capital improvement program (CIP).

Types of Debt:

The types of debt instruments can include general obligation bonds, bond anticipation notes, revenue bonds, lease-installment financing, certificates of participation, special obligation bonds, or any other financing instrument allowed under North Carolina statutes. The Town will strive to use the least costly and most appropriate form of financing for its project needs.

All debt issued, including short-term installment purchase financing that the Town incurs for recurring equipment, will be repaid within a period not to exceed the expected useful life of the improvements, equipment, or vehicles financed by the debt.

Debt Limits and Affordability

Limits are set for legal, financial, and policy reasons. State law dictates legal limits. Financial limits may be established to achieve a desired credit rating or to exist within budgetary or other resource constraints. Debt limits alone will not result in

desired ratings, but limits on debt levels can have a material impact if the local government demonstrates adherence to the policy over time. Policy limits can include the purposes for which debt may be used, the types of debt that may be issued, and minimum credit ratings.

The Town will use an objective, analytical approach to determine the amount of debt to be considered for authorization and issuance.

Several standards or guidelines are available for establishing limits:

Outstanding Debt as a Percentage of Assessed Valuation

This ratio measures debt levels against assessed valuation and assumes that property taxes are the primary source of debt repayment.

Statutorily, the Town is subject to the Local Government Bond Act of North Carolina which limits the amount of net bonded debt the Town may have outstanding to 8% of the appraised value of property subject to taxation. However, this is not considered a realistic ratio as other ratios that measure ability to pay (described below) would exceed the Town's desired debt levels.

The Town will also strive to avoid maintaining a "high" debt burden as measured by the Local Government Commission. This analysis is updated annually by the Local Government Commission (LGC).

Debt per Capita

This ratio reflects the philosophy that all taxes, and therefore the total principal on outstanding debt, are paid by the residents (as measured by population count). This ratio is widely used by analysts as a measure of an issuers' ability to repay debt.

The Town will also strive to avoid maintaining a "high" debt burden as measured by the Local Government Commission. This analysis is updated annually by the LGC.

Debt Service as a Percentage of Operating Expenditures

The ratio that measures the percentage of debt service to the general fund expenditures reflects the Town's budgetary flexibility to change spending and respond to economic downturns. Annual debt service payments, can be a major fixed part of a government's fixed costs and its increase may indicate excessive debt and fiscal strain.

The North Carolina Local Government Commission advises that local governments should have a reasonable debt burden. A heavy debt burden may be evidenced by a ratio of General Fund Debt Service to General Fund Expenditures exceeding 15%, or Debt per Capita or Debt to Appraised Property Value exceeding that of similar units. Credit rating agencies, on the other hand, consider debt exceeding 20% of operating budget to be excessive. Ten percent is considered acceptable. The Town will maintain this ratio at or below 12%, considering this to be a moderate level of debt.

Use of Debt Ratios

This measure of debt service expenditures as a percentage of operating expenditures will be the primary ratio used to relay the impact of debt to the Town Council, both in terms of tax rate and ability to pay debt within budgetary constraints. No project will be included in the CIP that increases the debt ratio above 12%. Any project that is considered outside of the Capital Improvement Plan shall be revisited in context of the plan to monitor the project's impact on the Town's debt ratios. Projects shall be considered for recommendation as long as the debt service expenditures as a percentage of operating expenditures remain at or below the 12% debt ratio.

The aforementioned measures, while defined with targets in mind, shall also be judged against the necessity of and benefits derived from the proposed acquisitions. The Town will continue to update its debt affordability analyses annually

along with a review of peer groups to continue to analyze and control its debt effectively.

By establishing comparative debt ratios and targets over a period of time, the Town is demonstrating that there is an analytical and informed process for monitoring and making decisions about the Town's debt burden and maintaining the Town's fiscal position on behalf of the community.

Bond Ratings

The Town's most recent bond ratings are: Standard and Poor's AAA; and, Moody's Aa1. The Town will maintain continuing disclosure and good communications with bond rating agencies and financial institutions on the Town's financial condition and operations.

Debt Issuance and Structure

The Town will strive to issue general obligation bonds no more frequently than once in any fiscal year. The scheduling of bond sales and installment purchase decisions and the amount will be determined each year by the Town Council. These decisions will be based upon the identified cash flow requirements for each project financed, market conditions, and other relevant factors.

The Town Council may fund upfront project costs and reimburse these costs when bonds are sold. In these situations, the Town Council will adopt reimbursement resolutions prior to the expenditure of project funds.

For most debt issues, the actual structure and sale is conducted in conjunction with the Local Government Commission (LGC), a division of the Office of State Treasurer. The LGC functions as the financial advisor to local governments when issuing debt. Structuring must take into consideration current conditions and practices in the municipal finance market.

The Town will seek level or declining debt repayment schedules on long-term bonded debt, as encouraged by the LGC. Debt requiring balloon principal payments reserved at the end of the issue term will be avoided. General obligation bonds will be generally competitively bid with no more than a 20-year life.

For short-term installment financings on capital items and equipment, the Town will rely on a competitive bidding process and the debt term will not exceed the useful life of the asset.

Capital Planning and Debt Determination

The Town will approve a five-year, capital improvements plan (CIP) annually. Debt financing and the associated policies will be considered in conjunction with the CIP with approval of funding and projects by the Town Council.

Any capital item that has not been included in the CIP, but because of its critical or emergency need where timing was not anticipated in the CIP or budgetary process or is mandated immediately by either State or Federal requirements, will be considered for approval for debt financing.

Budgetary Accounting and Reporting

Budget Adoption

The Town operates under an annual budget ordinance in accordance with the Local Government Budget and Fiscal Control Act (North Carolina General Statutes Section 159). These statutes require that the Town Council adopt a balanced budget in which estimated revenues and appropriated fund balances equal expenditures. The Town Manager must submit a balanced budget proposal to the Town Council by June 1 of each year, and the Town Council must adopt the Budget Ordinance by July 1. A formal public hearing is required to obtain community comments of the proposed budget before the Town Council adopts the budget. By state law, the fiscal year begins on July 1 and ends on June 30.

An annual budget is adopted for the General Fund, Storm Water Operations Fund, and Parking Operations Fund. All annual appropriations lapse at the fiscal year end. Project ordinances are adopted for the remaining Special Revenue Funds, Capital Projects Fund, and the Storm Water Capital Projects Fund.

Basis of Accounting and Budgeting

The budget is adopted using the modified accrual method of accounting. Under this basis, revenues are recognized in the period received and accrued if considered to be both measurable and available to pay current liabilities. The Town considers all revenues available if they are collected within 90 days after year-end, except for property taxes. Those revenues susceptible to accrual include: investments, sales tax, and grants-in-aids earned. Expenditures are recognized when a liability is incurred. On a budgetary basis, revenues are recorded by source of revenue (property tax, intergovernmental, taxes and licenses, etc.) and expenditures are recorded by department, function or project. Expenditures may not legally exceed appropriations at the departmental level for all annually budgeted funds and at the fund level for multi-year funds.

Fund Type	Fund Category	Basis of Accounting	Budgetary Accounting
General Fund	Governmental	Modified Accrual	Modified Accrual
Special Revenue Fund	Governmental	Modified Accrual	Modified Accrual
Capital Projects Fund	Governmental	Modified Accrual	Modified Accrual
Enterprise Fund	Proprietary	Modified Accrual	Modified Accrual

Within the budget ordinance, the general fund is further divided into functions, which represent the level of authorization, by the governing board. Revenue functions include Ad Valorem (Property Taxes), Local Sales Taxes, Other Taxes/Licenses, Restricted and Unrestricted Intergovernmental Revenues, Permit and Fees, Sales and Services, Investment Earnings, Other Revenues, Other Financing Sources, and Fund Balance Appropriated.

Expenditure functions are primarily budgeted at the departmental level and include: Mayor and Town Council; Advisory Boards and Commissions; Town Manager’s Office; Economic Development; Communication & Engagement; Housing & Community Services; Town Clerk; Finance; Human Resources; Police; Fire & Rescue; Planning, Zoning, & Inspections; Transportation; Public Works; Recreation, Parks, & Cultural Resources; Non-Departmental; Debt Service; Parking; and Stormwater.

The Town Council may authorize and budget for capital projects and multi-year special revenue funds in its annual budget ordinance. The project ordinance authorizes all appropriations necessary for the completion of projects.

Amending the Budget

The Town Council must approve all transfers between funds and amendments to capital project ordinances.

The Town Manager may transfer funds between departments and functions within the General Fund for pay adjustments; service level benefits; law enforcement separation allowance; unemployment insurance; retiree, dependent, health

insurance benefits; and, for any other purpose deemed necessary by the Town Manager without further action by the Town Council.

Additionally, all funds encumbered or designated within fund balance for expenditures as confirmed in the annual audit for the year ending June 30, 2025, shall be reappropriated to the Fiscal Year 2025-26 Adopted Budget without further action by the Town Council.

Capital project ordinances are approved at the project level. The Town Manager may approve line item transfers within a project as long as the project can still be achieved without increasing the total funding of the project. An amendment is required when the budget established for the project is not sufficient to complete the project in its entirety.

Line Item Transfers

While budgets are approved at the fund level within the budget ordinance, line-item budgets are controlled at three broad levels (categories) within a departmental cost center: personnel, operating, and capital outlay. Departments are only required to submit a budget transfer form if there is a need to transfer funds between the broad categories of expenditures. The Finance Officer may approve transfer requests between programs or organizational units within the adopted budget.

Purchase Orders

Purchase orders must be issued for purchases exceeding \$1,000 with exception of purchases specifically exempted by the Town's purchasing policy. Purchase requisitions under \$1,000 do not require approval by the Purchasing Officer.

Capital Outlay

All capital items (items exceeding \$50,000 and having a useful life of more than one year) must be approved in accordance with the adopted budget. With GASB 34, the definition of capital outlay was refined to include infrastructure inventory including roads, bridges, sidewalks, and among other assets. Thresholds exist for buildings (\$20,000 minimum) and for infrastructure inventory (\$100,000 minimum). Any changes must be approved through the transfer process outlined above.

Position Control

The annual pay plan adopted by the Town Council in conjunction with the budget lists authorized permanent positions.

Current Town Financial Condition

The Town's financial position remains very strong, consistently maintaining a fund balance above 35% of total expenditures. As of June 30, 2024, the unassigned fund balance was 44.5% of total expenditures and net fund transfers.

Future Trends

The Town projects future costs using the most recent adopted budget and the Capital Improvements Plan (CIP). This plan serves as a tool for identifying trends rather than predicting exact revenues, expenditures, or tax rates. The five-year forecast illustrates the potential tax rate impact of Town services over the long term, assuming growth continues at the current rates used in the model. These projections represent the best estimates available, based on current information, past trends, and the assumptions outlined in this section.

The model is designed to maintain an undesignated fund balance of at least twenty-two and one-half percent (22.5%) of budgeted expenditures. The Town Manager's objective is to keep tax rates as low as possible while sustaining high-quality services. The assumptions in the model are intentionally conservative—projecting slow revenue growth while funding expenditures at historical levels or higher—resulting in a projected budget gap that is bridged by anticipated revenue increases.

Revenues

Over the last five years, total revenue has grown by roughly 7% annually. The Town has four sources of recurring revenue: Property Taxes, Local Sales Tax, Other Taxes and Licenses, and Intergovernmental. The two largest sources of revenue for the Town are property taxes and sales taxes. Property taxes are projected to increase by 1.5%, while sales taxes are expected to grow moderately due to economic expansion within the local economy. In FY23, local sales tax collections totaled \$7,076,695, increasing to \$7,184,467 in FY24. This reflects a growth of \$107,772, or approximately 1.52%, indicating stable consumer spending and continued local economic activity.

In addition to property and sales tax revenues, the Town projects certain intergovernmental revenues collected by the State and distributed to local governments based on statutory formulas. These include the sales tax on electricity, piped natural gas, telecommunications, and beer and wine sales. The Town also receives grant funding for specific projects or programs.

The fund balance is used to balance the budget and help minimize tax increases. Budgets are developed with the goal of maintaining the undesignated fund balance within 22.5% to 35% of total expenditures. As noted earlier, the Town's unassigned fund balance currently exceeds this range, reflecting a healthy fiscal position that may provide options to offset future capital costs.

Below is a summary of general fund revenues and expenditures, along with the underlying projections, for the fiscal years ending June 30, 2027 through June 30, 2030.

General Fund Revenues

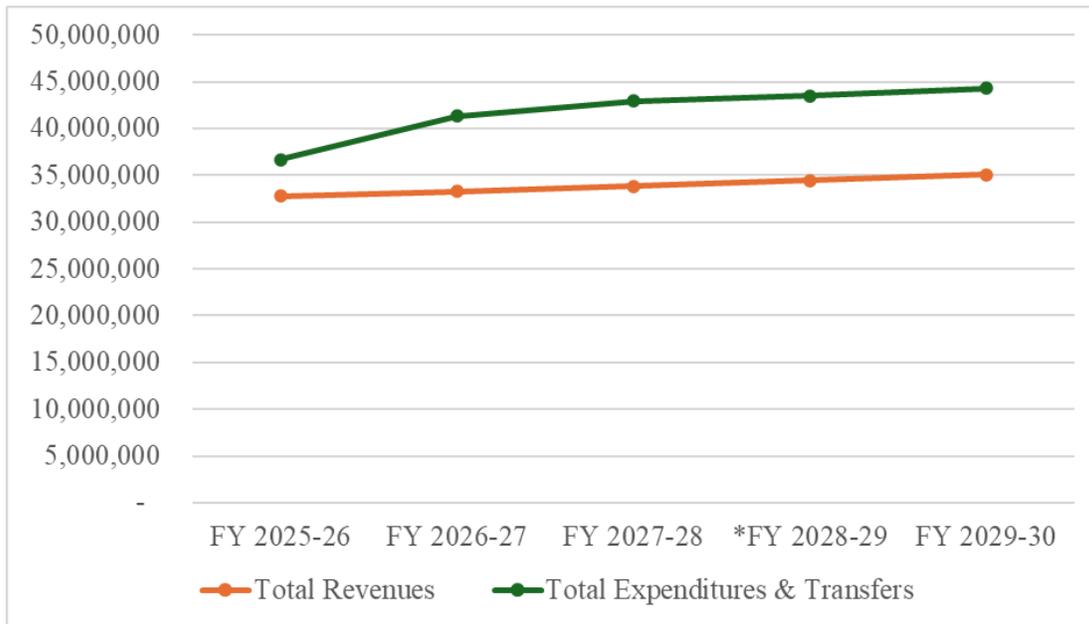
	FY 2025-26 Adopted	FY 2026-27 Projected	FY 2027-28 Projected	*FY 2028-29 Projected	FY 2029-30 Projected
*Revenues:					
Ad Valorem Taxes	\$ 19,539,203	\$ 19,832,291	\$ 20,228,937	\$ 20,633,516	\$ 21,046,186
Local Sales Taxes	7,268,900	7,377,934	7,488,603	7,600,932	7,714,946
Other Taxes/Licenses	2,001,389	2,041,417	2,082,245	2,123,890	2,166,368
Restricted Intergovernmental	130,000	130,000	130,000	130,000	130,000
Unrestricted Intergovernmental	1,605,000	1,605,000	1,605,000	1,605,000	1,605,000
Permit & Fees	1,496,304	1,526,230	1,556,755	1,587,890	1,619,648
Sales & Services	273,014	278,474	284,044	289,725	295,519
Other Revenues	458,180	463,846	469,683	475,694	481,886
Fund Balance Appropriated	3,895,143	-	-	-	-
Total Revenues & Fund Balance Appropriated	\$ 36,667,133	\$ 33,255,192	\$ 33,845,266	\$ 34,446,646	\$ 35,059,552

*Revenue projections are contingent upon national, local, and overall economic conditions. A countywide revaluation of all real property in Orange County will take place on January 1, 2029.

General Fund Operating Expenditures

Expenditures:					
Personnel Services	\$ 20,781,300	\$ 21,820,365	\$ 22,911,383	\$ 24,056,952	\$ 25,259,800
Operations	11,671,237	11,904,662	12,142,755	12,385,610	12,633,322
Capital Outlay	185,120	188,822	192,599	196,451	200,380
Debt Service	1,549,262	3,024,969	2,963,550	3,714,626	3,631,457
Total Expenditures	\$ 34,186,919	\$ 36,938,818	\$ 38,210,287	\$ 40,353,639	\$ 41,724,959
Transfer to Affordable Housing Fund	576,814	585,466	594,248	603,162	612,209
Transfer to Parking Fund	132,500	134,488	136,505	138,552	140,631
Transfer to Capital Projects Fund	1,770,900	3,648,100	4,016,000	2,398,000	1,826,000
Total Expenditures & Transfers	\$ 36,667,133	\$ 41,306,872	\$ 42,957,040	\$ 43,493,354	\$ 44,303,799

Annual Adopted FY26 Budget and Projections



	FY 2025-26 Adopted	FY 2026-27 Projected	FY 2027-28 Projected	*FY 2028-29 Projected	FY 2029-30 Projected
Total Revenues	32,771,990	33,255,192	33,845,266	34,446,646	35,059,552
Total Expenditures & Transfers	36,667,133	41,306,872	42,957,040	43,493,354	44,303,799
Annual Gap: Surplus/(shortfall)	\$ (3,895,143)	\$ (8,051,680)	\$ (9,111,774)	\$ (9,046,708)	\$ (9,244,247)

Four-Year Financial Projections

Revenue Assumptions

- **Property Taxes (Ad Valorem)**
 - Based on the current tax rate and existing tax base, with only modest growth assumed (1–2% annual appreciation).
 - A countywide revaluation of all real property in Orange County is scheduled for January 1, 2029.
- **Sales Taxes**
 - Growth aligned with long-term state and regional forecasts (1–2% annually).
 - Assumes caution due to economic volatility, inflationary pressures, and potential consumer spending slowdowns.
- **Other Taxes, Fees, Licenses, and Services**
 - Minimal increases projected (approximately 2% annually).
 - Conservative assumptions account for potential policy changes, reduced demand, or state-level legislation affecting local revenues.

- **Intergovernmental Revenues**
 - Held flat over the forecast horizon due to uncertainty in federal and state funding.
 - No new grant revenues are assumed, though Town staff will continue seeking and applying for opportunities as they become available.
- **Other Revenues**
 - Minimal increases in investment earnings projected (approximately 3% annually), based on prevailing market rates and monthly account balances.
- **Use of Fund Balance**
 - Applied only in FY26 to balance the budget; not assumed as an ongoing revenue source unless recommended by the Town Manager.

Expenditure Assumptions

- **Personnel Services**
 - Includes COLA adjustments (approximately 3–5% annually).
 - Accounts for rising health insurance and retirement contribution rates.
 - No assumption of major staffing increases but recognizes rising costs for the existing workforce.
- **Operating Costs**
 - Inflationary increases (2–3% annually) applied to contractual services, utilities, and materials.
 - Conservative estimates reflect uncertainty in costs and vendor pricing.
- **Capital Outlay**
 - Maintained at current levels with no assumption of major new projects, unless already committed.
- **Debt Service**
 - Based on existing debt schedules plus anticipated issuances already approved.
 - Assumption of new debt for Town Hall Renovation, Century Center Renovation, Fire Apparatus, and Fire engine replacement.
- **Transfers to Other Funds**
 - Reflect ongoing commitments (e.g., capital projects, housing, and parking funds).

Forecasting Methodology and Assumptions

The Town's four-year forecast uses a conservative approach, prioritizing fiscal prudence in light of economic uncertainty. Revenue projections rely on modest growth assumptions for property and sales taxes by considering recent trends and possible economic fluctuations, while all other revenues are assumed to stay flat or grow minimally due to policy and legislative uncertainty. Expenditure estimates account for annual staff pay, rising benefit costs, inflation in operations, and current debt commitments to ensure anticipated cost drivers are included.

Projections will be reviewed and updated annually using national, regional, and local data on economics, population, inflation, and market changes. This annual review ensures that the Town's forecasts remain cautious, avoid overstating financial health, and are grounded in observable trends while explicitly identifying the potential for expenses to outpace revenues.

Capital Investments

The Town Council annually adopts a five-year Capital Improvements Plan (CIP), which serves as a strategic framework for prioritizing and funding the Town’s capital projects. The table below provides a summary of current and proposed capital projects, including estimated cash needs by fiscal year.

Summary of Capital Improvements Plan FY 2026-30

	Previous Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY26-FY30 Total	Project Total	
Expenses	Planning/Design	2,066,501	1,960,534	1,941,500	1,046,000	760,000	416,000	6,124,034	8,190,535
	Professional Services	878,568	772,000	1,830,000	10,000	10,000	-	2,622,000	3,500,568
	Construction	3,388,253	18,348,411	2,210,282	8,488,518	13,326,721	210,000	42,583,932	45,972,185
	Land/ROW	60,000	360,517	189,147	1,128,000	575,000	-	2,252,664	2,312,664
	Equipment/Furnishings	2,060,000	1,194,334	1,240,000	3,309,125	1,150,000	1,320,000	8,213,459	10,273,459
Total Expenditures	\$ 8,453,322	\$ 22,635,796	\$ 7,410,929	\$ 13,981,643	\$ 15,821,721	\$ 1,946,000	\$ 61,796,089	\$ 70,249,411	
Funding Sources	Intergovernmental Funds	-	-	320,000	-	-	-	320,000	320,000
	Federal	3,438,214	3,266,185	926,400	1,607,200	10,803,977	96,000	16,699,762	20,137,976
	State	-	-	-	-	-	-	-	-
	County	752,177	1,073,177	244,829	279,518	267,802	-	1,865,326	2,617,503
	General Fund	1,085,626	2,272,834	3,648,100	4,016,000	2,398,000	1,826,000	14,160,934	15,246,560
	Capital Project Fund	-	-	-	-	-	-	-	-
	Storm Water Fund	492,489	750,000	-	200,000	-	-	950,000	1,442,489
	GO Bonds	326,816	51,200	-	-	-	-	51,200	378,016
	Installment Financing	2,060,000	15,000,000	1,900,000	7,678,125	-	-	24,578,125	26,638,125
	Matching Funds	-	222,400	231,600	200,800	2,351,942	24,000	3,030,742	3,030,742
Other	298,000	-	140,000	-	-	-	140,000	438,000	
Total Funding	\$ 8,453,322	\$ 22,635,796	\$ 7,410,929	\$ 13,981,643	\$ 15,821,721	\$ 1,946,000	\$ 61,796,089	\$ 70,249,411	

The fiscal year 2025-26 through FY 2029-30 CIP includes several new projects focused on facility improvements and greenway development. Currently, the Town has 40 active capital projects totaling \$70.2 million. The largest project within this plan is the Town Hall and Century Center Renovations, with a combined estimated cost of \$24.2 million. These renovations will preserve the historically significant and centrally located buildings while modernizing the facilities to better serve the community. Improvements will include upgraded infrastructure, enhanced amenities, and spaces designed to more effectively meet the Town’s operational needs.

To support these projects, the Town anticipates \$24.5 million in debt financing, allocated as follows:

- Town Hall Renovation: \$15 million
- Century Center Renovation: \$8.4 million
- Fire Apparatus: \$2.2 million
- Fire Truck Engine Replacement: \$1.2 million

Previous CIP cycles included significant projects such as the Drakeford Library Complex, a joint venture between the Town and Orange County, totaling \$26.4 million. This project created a multi-use facility housing the Orange County Southern Branch Library, Town administrative offices, and additional public spaces. Notably, these investments were accomplished without increasing the tax rate, allowing the Town to maintain a stable rate of 0.6044 for multiple fiscal years.



Historically, the Town has maintained a conservative debt policy, carrying a relatively low debt burden. The table below provides a summary of current and projected debt service through FY 2029-30, illustrating the Town's continued commitment to fiscal responsibility while investing in essential capital infrastructure.

Current Debt Service	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30
Sidewalk & Greenways Go Bonds	291,250	285,625	280,375	274,125	267,875
Vehicle and Equipment	278,649	278,649	278,649	-	-
Drakeford Library Complex	979,362	960,694	942,026	923,358	904,689
Total	1,549,261	1,524,969	1,501,050	1,197,483	1,172,564
Future Long-Term Debt Service					
Town Hall Renovation	-	1,500,000	1,462,500	1,425,000	1,387,500
Century Center & Police Station Renovation	-	-	-	830,000	809,250
Fire Apparatus	-	-	-	262,143	262,143
Fire Engine Replacement	-	-	-	-	159,548
Total	-	1,500,000	1,462,500	2,517,143	2,618,442
Total for Current & Future Debt Service	\$1,549,261	\$3,024,969	\$2,963,550	\$3,714,626	\$3,791,006

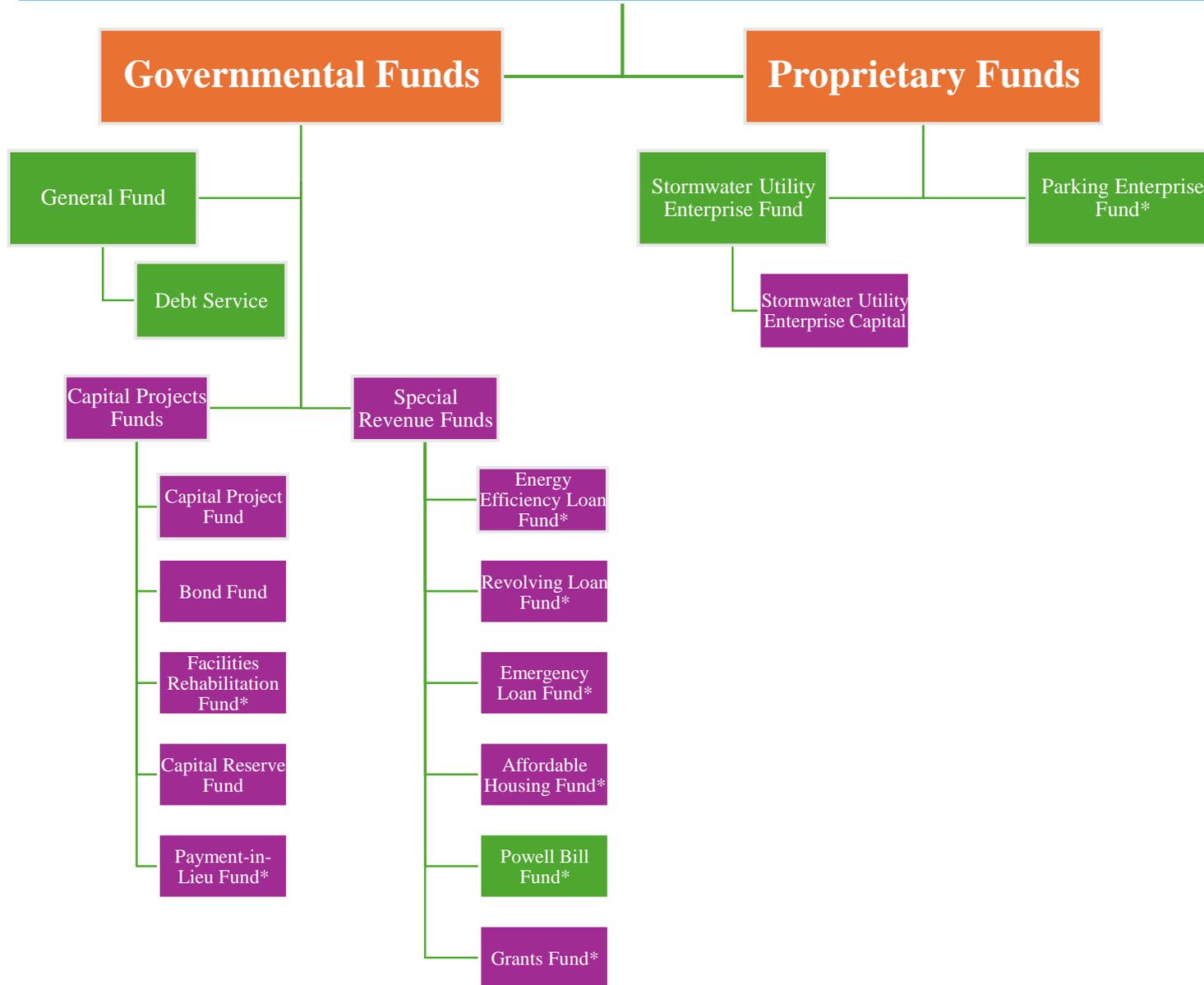
Fund Summaries

This section summarizes the revenues and appropriations for each operating fund included in the FY 2025-26 Budget. Additionally, detailed information is provided on revenue sources and non-departmental appropriations.

- **General Fund:** The General Fund is the Town's main operating fund, organized by functional areas and further divided by departments or expenditure categories authorized within the budget ordinance. The General Government section includes several departments that support the Town's operations. Larger departments are subdivided based on the specific services they provide. This includes descriptions of each department's purpose, service activities, work plan goals for the upcoming year, objectives, projects, a table of authorized positions, performance measures, and historical spending and budget information.
- **Special Revenue Fund:** The Town currently manages several Special Revenue Funds, including:
 - Revolving Loan Fund*
 - Energy Efficiency Revolving Loan Fund*
 - Emergency Loan Fund*
 - Affordable Housing Fund*
 - Powell Bill Fund*
 - Grants Fund*
- **Capital Projects Fund:** This fund includes all active capital projects, encompassing those financed by the
 - Capital Projects Fund
 - Bond Fund
 - Facilities Rehabilitation Fund*
 - Capital Reserve Fund
 - Payment-in-Lieu Fund
- **Enterprise Fund:** These business-type funds are designed to generate enough revenue to be self-supporting. The Town has two Enterprise Funds:
 - The Stormwater Utility Enterprise Fund
 - Supported by user fees for stormwater management and flood remediation activities
 - The Parking Enterprise Fund*
 - Currently funded by the General Fund for parking management.

*Nonmajor Fund

ALL FUNDS



 **Multi-Year Fund**
 **Annual Fund**

*Nonmajor Fund

General Fund

The General Fund serves as the Town's operating fund and is organized by functional areas, further divided into departments or expenditure categories as outlined in the budget ordinance. The General Government section encompasses several departments that support the Town's operations and various other departments. Larger departments are organized into divisions based on the specific services they provide. Each department includes a description of its purpose, service activities, work plan goals for the coming year, objectives, and projects. Additionally, it features a table of authorized positions and spending history and budget details.

General Fund Revenue Descriptions

The following information briefly explains the major sources of revenue for the Town of Carrboro in the FY 2026 Budget.

AD VALOREM TAXES

The largest single source of revenue to municipalities in North Carolina is the Ad Valorem revenue which represents a tax paid by those owning property within the municipality. Ad Valorem Taxes or property tax income includes real property, motor vehicle and business personal property taxes. The General Assembly has approved various property tax exemptions for senior citizens aged 65 or older, and for residents, including veterans, who are 100% disabled and subsist on a specified household income.

LOCAL SALES TAXES

The State collects and distributes the proceeds from the local levied tax on retail sales consisting of a 1% sales tax (Article 39); and three ½% sales tax (Articles 40, 42 & 44). The Article 44 sales tax was implemented in 2002. Food is exempted from this tax. In exchange for Article 44, the General Assembly repealed local government reimbursements for inventory tax, intangibles tax, tax on food stamp purchases, and homestead exemption. In 2007, the General Assembly passed legislation to have the State assume county Medicaid costs and eliminate the Article 44 local sales tax. Effective October 1, 2008, the state took over one quarter cent of the Article 44 local options sales tax and effective October 1, 2009, the state took over the remaining one-quarter cent of that local tax. The legislation provides for municipalities to be completely reimbursed for the loss of their share of these tax revenues, including growth. The first one-quarter cent was replaced by a payment equal to 50% of the amount each municipality receives from the Article 40 local sales tax and the second one-quarter cent will be replaced by a payment equal to 25% of the amount each municipality receives for the Article 39 local sales tax.

Funds for the hold harmless payment to municipalities come from the counties' share of sales tax revenues. There is no expiration date on the hold harmless payments. The legislation also changes the distribution for the Article 42 local option sales tax from per capita to point of delivery distribution. A hold harmless provision ensures that this change will not affect municipal distributions.

OTHER TAXES AND LICENSES

This category of revenue is comprised of motor vehicle licenses, and hotel and motel room occupancy tax.

UNRESTRICTED INTERGOVERNMENTAL REVENUE

This category of revenue is primarily comprised of state-collected *local* revenues that are not directed to specific programs or services. This category of revenue was previously known as utility franchise tax.

RESTRICTED INTERGOVERNMENTAL REVENUE

Restricted intergovernmental revenues represent state and federal grants or other local governmental revenues received for specific purposes by the Town, the largest of which is the recurring Powell Bill grant funds for street resurfacing and maintenance. However, in FY22, an accounting change, adopted by the Town Council, moved this revenue source to a Special Revenue Fund so it is no longer being reported in the General Fund.

FEES AND PERMITS

The Town charges various types of permits and fees to residences and commercial establishments needing specific services. A large portion of the fees and permits received by the Town relate to development and growth within the Town.

SALES AND SERVICES

Recreational Fees and Town Center Fees represent fees for a variety of recreational services and activities offered to town residents. The Town's Park facilities, such as picnic shelters, ball fields and the multi-purpose areas are also available for rent. The Town also offers for rent meeting rooms and facility space within the Century Center to the public for various functions.

INVESTMENT EARNINGS

Interest Income - The Town generates interest income by investing idle cash in interest paying checking accounts and money market accounts.

OTHER REVENUES

Other Revenues are a very small portion of the Town's overall revenue stream. This revenue consists of donations, rent, reimbursements for town services provided to other jurisdictions, fixed asset sales, and other sundry sales.

OTHER FINANCING SOURCES

This category of revenue represents debt proceeds received by the Town or funds that are transferred from another fund. Highlights include:

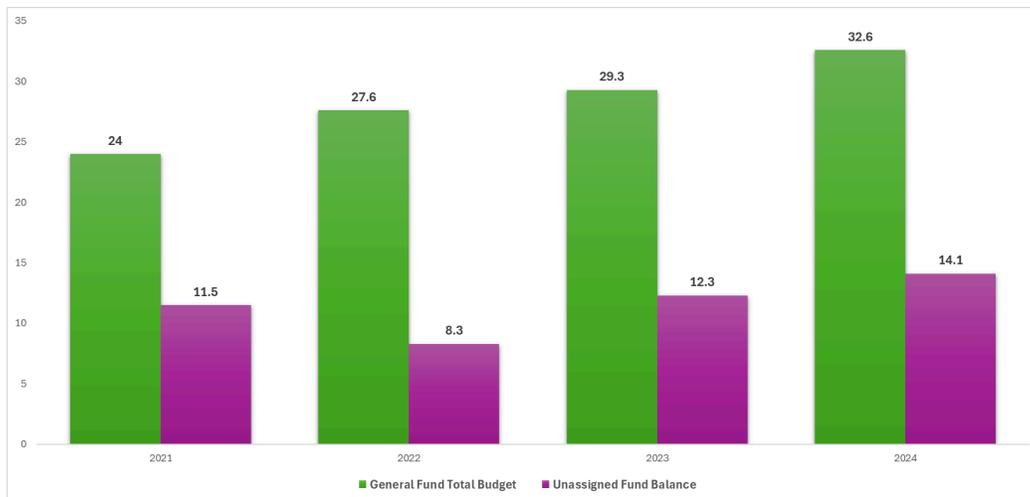
FUND BALANCE APPROPRIATED

Funds accumulated when the receipt of total revenues exceed the total of actual expenditures results in the creation of fund balance or reserves. During the budget process, an appropriation of fund balance may sometimes be necessary to balance projected revenues with projected expenditures. An adjustment to fund balance may also occur during the fiscal year to account for unanticipated expenditures.

General Fund Revenue Sources

	FY2024 Actuals	FY 2025 Adopted	FY 2026 Adopted
Revenues:	Per Audit		
Ad Valorem Taxes	\$ 15,841,637	\$ 16,745,978	\$ 19,539,203
Local Sales Taxes	7,184,467	6,268,900	7,268,900
Other Taxes/Licenses	1,924,913	1,864,150	1,939,860
Intergovernmental	2,598,670	1,600,000	1,760,810
Permit & Fees	1,253,946	1,312,810	1,528,777
Sales & Services	345,897	326,441	324,440
Other Revenues	1,041,188	450,000	410,000
Total Revenues	30,190,718	28,568,279	32,771,990
Fund Balance Appropriated		4,117,372	3,895,143
Total Revenues & Fund Balance Appropriation	\$30,190,718	\$32,685,651	\$36,667,133

Historical General Fund Budget vs Unassigned Fund Balance As of June 30 (\$M)

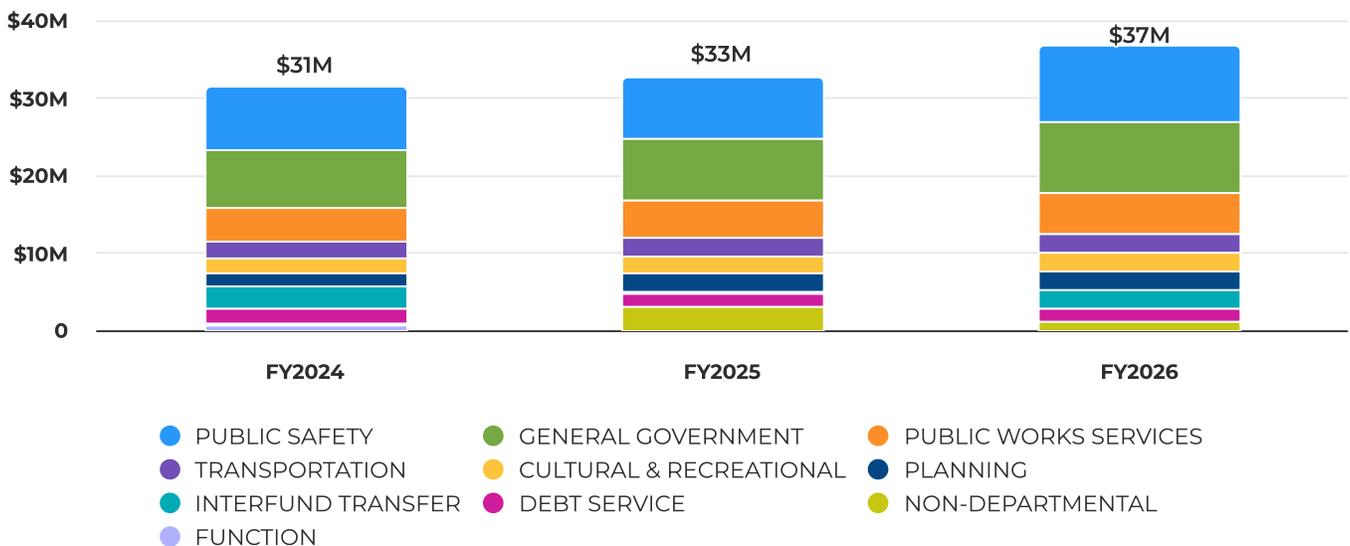


Comprehensive Fund Summary

Comprehensive Fund Summary

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
Beginning Fund Balance	-	-	-
Revenues			
AD VALOREM TAXES	\$15,841,637	\$16,745,978	\$19,539,203
LOCAL SALES TAXES	\$7,184,468	\$6,268,900	\$7,268,900
OTHER TAXES/LICENSES	\$1,690,167	\$1,564,150	\$1,818,050
HOTEL OCCUPANCY TAX	\$234,744	\$300,000	\$183,339
INVESTMENT EARNINGS	\$696,261	\$188,880	\$188,880
PERMITS & FEES	\$1,407,419	\$1,312,811	\$1,496,304
SALES & SERVICES	\$584,071	\$273,014	\$273,014
RESTRICTED INTERGVMT	\$154,084	\$159,000	\$130,000
UNRESTRICTED INTERGV	\$1,702,746	\$1,441,000	\$1,605,000
OTHER REVENUES	\$332,455	\$314,547	\$269,300
OTHER FINANCING SRCE	\$6,370,433	\$4,117,371	\$3,895,143
Total Revenues	\$36,198,484	\$32,685,651	\$36,667,133
Expenditures			
PERSONNEL SERVICES	\$16,726,310	\$18,618,682	\$20,781,300
OPERATIONS	\$9,856,106	\$11,970,726	\$11,671,237
CAPITAL OUTLAY	\$36,541	\$181,372	\$185,120
DEBT SERVICE	\$1,821,530	\$1,698,871	\$1,549,262
OTHER FINANCING USES	\$2,920,383	\$216,000	\$2,480,214
Total Expenditures	\$31,360,871	\$32,685,651	\$36,667,133
Total Revenues Less Expenditures	\$4,837,613	-	-
Ending Fund Balance	\$4,837,613	-	-

Historical Expenditures by Function



Expenditures by Department

Expenditures by Department

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
DEPARTMENT	\$705,820	-	-
MAYOR AND TOWN COUNCIL	\$331,456	\$468,140	\$370,033
ADVISORY BOARDS & COMMISSIONS	\$19,655	\$64,291	\$31,500
GOVERNMENTAL SUPPORT	-	-	\$227,000
TOWN MANAGER	\$1,195,664	\$1,560,156	\$1,729,387
ECONOMIC DEVELOPMENT	\$432,886	\$363,520	\$282,368
COMMUNICATION & ENGAGEMENT	\$279,982	\$280,854	\$407,393
HOUSING AND COMMUNITY SERVICES	\$518,415	\$635,481	\$975,668
TOWN CLERK	\$128,920	\$177,574	\$219,439
FINANCE	\$1,567,236	\$1,363,780	\$1,559,849
HUMAN RESOURCES	\$895,817	\$761,807	\$1,000,400
INFORMATION TECHNOLOGY	\$2,261,527	\$2,395,337	\$2,559,347
POLICE	\$4,521,704	\$4,434,139	\$5,338,201
FIRE AND RESCUE	\$3,530,773	\$3,504,782	\$4,345,202
PLANNING	\$1,822,343	\$2,240,192	\$2,377,052
TRANSPORTATION	\$2,148,148	\$2,366,281	\$2,380,974
PUBLIC WORKS	\$4,280,490	\$4,713,175	\$5,324,870
REC PARKS & CULTURAL RESOURCES	\$1,836,169	\$2,332,890	\$2,368,194
NON-DEPARTMENTAL	\$141,952	\$3,108,382	\$1,140,780
TRANSFERS	\$2,920,383	\$216,000	\$2,480,214
DEBT SERVICE	\$1,821,530	\$1,698,871	\$1,549,262
Total Expenditures	\$31,360,871	\$32,685,651	\$36,667,133

Special Revenue Fund

The Special Revenue Fund accounts for revenues and expenditures legally restricted or designated by the Town Council for specific program activities or services. The Special Revenue Fund was restructured in 2011 to comply with GASB 54. Included in the Special Revenue Fund are the following funds:

- Affordable Housing
- Grant Administration
- Powell Bill
- Emergency Loans
- Revolving Loans for Energy Efficiency
- Revolving Loans for Economic Development

BUDGET SUMMARY

	Adopted Budget	Adopted Budget		
			\$	%
	FY2024-25	FY2025-26	Change	Change
Grant Administration	640,449	13,716	-626,733	-98%
Affordable Housing	604,930	770,000	165,070	27%
Powell Bill	562,186	1,000,000	437,814	78%
American Rescue Plan Act	5,657,508	-	(5,657,508)	-100%
Revolving Loan Fund	407,690	27,591	-380,099	-93%
Revolving Loans for Energy Efficiency	205,227	4,800	-200,427	-98%
Emergency Loans	131,600	42,164	-89,436	-68%
Total	\$8,209,590	\$1,858,271	(\$6,351,319)	-77.4%

AFFORDABLE HOUSING

This fund was created to advance the Town’s goal of increasing the stock of affordable, safe, and decent housing within the Town and its’ planning jurisdiction. The fund was established by a resolution on June 26, 2007, and guidelines for allowable activities are revised periodically. Payments to the fund, made by developers, in lieu of providing affordable housing under the applicable provisions of the Land Use Ordinance, are deposited into the fund in addition to any other revenues such as grants, donations, loans, interest payments, or other contributions.

BUDGET SUMMARY

Affordable Housing	Adopted	Adopted
	Budget	Budget
	FY2024-25	FY2025-26
Revenues:		
Ad Valorem Tax	404,837	-
Interest Earnings	11,900	13,000
Payment in Lieu	-	-
Fund Balance Appropriated		180,186
Transfer from General Fund	188,193	576,814
Total Revenues	604,930	770,000
Expenditures:		
Program Expenses	-	770,000
Unexpended Reserves	604,930	-
Total Expenditures	604,930	770,000

GRANT ADMINISTRATION

This fund accounts for grant awards made to the Town that are legally restricted to expenditures for specific programs, activities, and purposes. Recent grant awards include North Carolina Community Development Block Grant (CDBG) to provide rental assistance to qualified Carrboro residents.

BUDGET SUMMARY

Grants	Adopted	Adopted
	Budget	Budget
	FY2024-25	FY2025-26
Revenues:		
Grant Revenue		
Hazard Mitigation Grant	487,816	-
NC CDBG Coronavirus Program	-	
Article 46	17,575	13,716
Orange County Criminal Justice	135,058	-
Bolin Crk Watershed Restoration	-	
Other Revenues	-	-
Total Revenues	640,449	13,716
Expenditures:		
Hazard Mitigation Grant	487,816	-
NC CDBG Coronavirus Program	-	-
Article 46	17,575	13,716
Police & Mental Health Diversion Program	135,058	-
Bolin Crk Watershed Restoration	-	-
Total Expenditures	640,449	13,716

POWELL BILL

Annually, State Street-Aid (Powell Bill) allocations are made to incorporated municipalities which establish their eligibility and qualify as provided by G.S. 136-41.1 through 136-41.4. The Town's special revenue fund for Powell Bill was established by council on September 14, 2021.

BUDGET SUMMARY

Powell Bill	Adopted	Adopted
	Budget	Budget
	FY 2024-25	FY 2025-26
Revenues:		
Interest Earnings	6,500	25,000
Powell Bill Revenue	555,686	575,000
Fund Balance Appropriated	-	400,000
Transfers from the General Fund	-	-
Total Revenues	\$562,186	\$1,000,000
Expenditures:		
Professional Services	40,000	20,000
M & R Equipment	5,000	5,000
Advertising	186	500
Departmental Supplies	32,000	40,000
Contractual Services	85,000	125,000
Equipment	-	35,000
Construction	400,000	774,500
Total Expenditures	\$562,186	\$1,000,000

EMERGENCY LOAN FUND

The purpose of the Emergency Loan Fund is to assist Carrboro based businesses and non-profits that serve Carrboro with short-term payroll and other recurring expenses during the State/Town declared COVID 19 Emergency to maintain and sustain operations for existing viable enterprises. The fund is intended to assist small local businesses and non-profits that are in current good standing with creditors but are low on capital to maintain operations. Loan approval is at the discretion of the Town of Carrboro. Ten percent of the provided funding is considered a grant and ninety percent is considered a loan. The loan portion is to be repaid to the Town at zero percent interest.

BUDGET SUMMARY

Emergency Loan	Adopted	Adopted
	Budget	Budget
	FY 2024-25	FY 2025-26
Revenues:		
Interest Earnings	\$4,000	\$9,000
CARES Grant Revenues	\$0	\$0
Loan Principal Payments	\$127,600	\$33,164
Other Financing Sources	\$0	\$0
Total Revenues	\$131,600	\$42,164
Expenditures:		
Grant Disbursements	\$0	\$0
Loan Disbursements	\$0	\$0
Other Financing Uses	\$0	\$0
Reserves for Loans	\$131,600	\$42,164
Total Expenditures	\$131,600	\$42,164

ENERGY EFFICIENCY REVOLVING LOAN FUND

The Energy Efficiency Revolving Loan was started in 2010 with US Department of Energy funds through a grant to Southeastern Energy Efficiency Alliance (SEEA) for the Town to implement a small business energy efficiency revolving loan fund with the goal of increasing energy efficiency in commercial buildings.

BUDGET SUMMARY

Energy Efficiency	Adopted Budget	Adopted Budget
	FY2024-25	FY 2025-26
Revenues:		
Interest Earnings	2,696.00	4,800.00
Loan Interest Earnings	16,615.00	-
Loan Principal Payments	57,788.00	-
Other Financing Sources	128,128.00	-
Total Revenues	\$205,227	\$4,800
Expenditures:		
Loan Disbursements	-	-
Reserves for Loans	205,227.00	4,800.00
Total Expenditures	\$205,227	\$4,800

REVOLVING LOAN FUND

The Revolving Loan Fund is used to encourage economic and community development in Carrboro by offering loans to new businesses and encouraging businesses to locate in Carrboro. The Fund sustains itself with the interest earned on loans and repayment of the principal provided to businesses. With this interest, a reserve is created that enables the Town to continue loaning funds to businesses. As loans are paid off, the Town closes the loans and removes them from financial records.

BUDGET SUMMARY

Revolving Loan	Adopted Budget FY24-25	Adopted Budget FY2025-26
Revenues:		
Interest Earnings	\$246,437	\$8,000
Loan Interest Earnings	\$56,606	\$2,644
Loan Principal Payments	\$104,647	\$16,947
Total Revenues	\$407,690	\$27,591
Expenditures:		
General Government Exp	-	-
Loan Disbursements	-	-
Reserves for Loans	407,690	27,591
Total Expenditures	\$407,690	\$27,591

Capital Projects Fund

The Capital Projects Fund consists of projects financed (in whole or in part) by the proceeds of bonds, notes or debt instruments involving the construction or acquisition of a capital asset. Capital projects are approved via a balanced project ordinance as required by the North Carolina General Statutes (GS 159-13.2) whereby the Town budgets for the life of the capital project. A project ordinance is balanced when revenues estimated to be available for the project equal appropriations for the project. Projects that show a zero balance are no longer active, considered completed, and are removed from the general ledger one-year following project completion.

The Capital Projects Fund is comprised of the following funds:

- Capital Projects
- GO Bonds, Sidewalks and Greenways
- Facilities Rehab
- Capital Reserve
- Payment In Lieu Reserves

BUDGET SUMMARY

Funds	Adopted Budget FY 2023-24	Adopted Budget FY 2025-26	Amount Change	Percent Change
Capital Projects	20,451,378	21,331,513	880,135	4%
GO Bonds, Sidewalks and Greenways	3,423,810	853,449	(2,570,361)	-75%
Facilities Rehab	458,597	-	(458,597)	-100%
Capital Reserves	1,218,032	24,000	(1,194,032)	-98%
Payment In Lieu	120	5,500	5,380	4483%
Total	\$25,551,937	\$22,214,462	(3,337,475)	-13%

CAPITAL PROJECTS

Funds are appropriated for capital projects via a balanced project ordinance as required by the North Carolina General Statutes (GS 159-13.2) whereby the Town budgets for the life of the capital project; or capital projects may be appropriated in the annual general fund budget.

BUDGET SUMMARY

Revenues:		Adopted Budget FY 2023-24	Adopted Budget FY 2025-26
Interest Earnings		62,346	70,000
Restricted Intergovernmental		20,132,032	3,531,613
Transfer from General Fund		257,000	1,779,900
Transfer from Stormwater Fund			390,000
Other Financing Sources			15,560,000
Total Revenues		\$20,451,378	\$21,331,513
Expenditures:	Life to Date Actuals		
203 S Greensboro St	38,415,938	17,642,863	-
South Greensboro St Conduit	-	120,000	-
Estes Drive Bike-Ped Improvements	-	170,000	-
Bus Shelter Replacement	-	272,700	-
Ped Safety Improvements & Bike Plan	167,621	89,379	-
Bicycle Loop Detectors	19,353	38,975	-
2024 Vehicle & Equipment Replacements	966,606	964,000	-

2025 Vehicle & Equipment Replacements	910,880	882,000	-
108 Bim St Renovations	12,756	2,914	-
Jones Ferry Rd Retaining Wall	18,488	88,404	-
Anderson Park Parking Lot Paving	14,744	105,256	-
Wayfinding - Town Signage	-	50,000	-
East Main Street Signal & Pavement	28,326	24,887	-
Downtown Area Plan		-	27,000
NC 54 Corridor Study (Comprehensive Plan)		-	150,000
UDO Rewrite		-	245,000
South Greensboro St Sidewalk		-	1,255,256
Estes Bike Ped		-	1,114,555
3 Bike Plan Projects		-	1,112,000
N Greensboro Buffered Bike Lanes		-	65,000
203 Connector		-	170,283
West Main Sidewalk		-	110,919
Weaver Street Ped Zone		-	200,000
ADA Improvements to Park Facilities		-	15,000
Solar Gates and Locks		-	5,000
Playground Resurfacing		-	71,500
Athletic Field Updates		-	5,000
Playground Replacements		-	250,000
Outdoor Lights		-	245,000
Vehicle Replacement		-	400,000
Westwood		-	165,000
Town Hall Renovation		-	15,000,000

Century Center		-	100,000
Sustainability		-	200,000
Stormwater and Park		-	325,000
PC Replacements		-	100,000
Capital Expense Reserve		-	-
Total Expenditures	\$48,743,452	\$20,451,378	\$21,331,513

GO BOND SIDEWALKS & GREENWAYS PROJECTS

The Town continues its sidewalks and greenways construction program authorized by the voters in 2003. In January 2013, the Town discontinued the use of bond anticipation notes to finance this construction and issued \$4.6 million of general obligation bonds. The Town does not have any other outstanding general obligation bonds.

BUDGET SUMMARY

Revenues:	Adopted Budget FY2024-25	Adopted Budget FY2025-26
Interest Earnings	185,000	3,500
Restricted Intergovernmental	2,042,400	849,949
Other Financing Sources	1,196,410	-
Total Revenues	\$3,423,810	\$853,449
Expenditures:		
Morgan Creek Greenway Ph1	1,183,386	-
S Greensboro St Sidewalk	1,570,530	-
Jones Creek Greenway	669,894	-
Sidewalk Repairs	-	-
Jones Creek Greenway		256,000
Morgan Creek Greenway		593,949
Projects Closed in 2022	-	-
Capital Expense Reserve	-	3,500
Total Expenditures	\$3,423,810	\$853,449

FACILITIES REHABILITATION FUND

On November 12, 2019, the Town Council authorized the establishment of a Facilities Rehabilitation Fund. The purpose of this Fund is to repair and rehabilitate existing Town Facilities. No new construction is permitted under this Fund.

BUDGET SUMMARY

	Adopted Budget FY 2024-25	Adopted Budget FY2025-26
Revenues:		
Interest Earnings		
Transfer from General Fund	\$458,597	-
Total Revenues	\$458,597	-
Expenditures:		
Projects Closed in 2022	-	
Replace Windows & Chiller at Century Ctr	\$458,597	-
Capital Expense Reserve	-	-
Total Expenditures	\$458,597	-

CAPITAL RESERVE

The Town has established a capital reserve fund to set aside funds for specific future capital projects. The Town has set aside funds for the following.

- **Future Fire Apparatus** – In past years, the Town has set aside reserves for a new fire truck.
- **Future Debt Service** – The Town has set aside reserves in anticipation of debt to be issued in the future for facility improvements.

BUDGET SUMMARY

	Adopted Budget FY 2024-25	Adopted Budget FY 2025-26
Revenues:		
Interest Earnings	7,874	24,000
Other Financing Sources	1,210,158	-
Total Revenues	\$1,218,032	\$24,000
Expenditures:		
Future Fire Apparatus	650,000	-
Future Debt Service	568,032	-
Unexpended Reserves	-	24,000
Total Expenditures	\$1,218,032	\$24,000

PAYMENT IN LIEU RESERVE

The Payment-in-Lieu Reserve Fund was established in 1985. Developers whose residential developments are required to provide on-site active recreational areas and open space areas may choose to make a payment-in-lieu of providing such facilities with Town approval.

These funds are held in reserve for one of four geographically defined quadrants of the town (where the residential development is located) for use in acquisition and development of recreational facilities, present or future. A requisite of the payment use is that the improvement be reasonably expected to serve the subdivision from which the payment was made.

BUDGET SUMMARY

	Life-to- Date Actuals	Adopted Budget FY2024-25	Adopted Budget FY2025-26
Revenues:			
Interest Earnings	2,929	120	5,500
Payment in Lieu	149,780	-	-
Total Revenues	\$152,709	\$120	\$5,500
Expenditures:			
Reserves	152,709	120	5,500
Total Expenditures	\$ 152,709	\$120	\$5,500

Enterprise Fund

The Enterprise Fund accounts for operations that are financed and operated in a manner similar to private businesses, where the intent is for services to be primarily funded through user charges. These funds are used to ensure that the full cost of providing services—including operations, maintenance, and capital investment—is recovered through fees paid by those who benefit from the service.

In accordance with North Carolina General Statutes and guidance from the Local Government Budget and Fiscal Control Act, the Enterprise Fund is maintained separately from the General Fund and follows accrual accounting principles. This structure promotes transparency, supports long-term financial sustainability, and provides a clear picture of the service's financial performance.

Common uses of Enterprise Funds include:

- Water and sewer utilities
- Solid waste (trash collection and disposal)
- Stormwater utilities
- Public transportation systems
- Parking services



STORMWATER UTILITY ENTERPRISE

Mission: The Stormwater Enterprise is dedicated to protecting and enhancing local waterways and aquatic resources by implementing innovative solutions that reduce the impacts of runoff and pollution. Through responsible management and sustainable practices, we strive to create a more resilient and vibrant community. Goals include the following:

- To ensure effective and efficient use of financial, human, and physical resources.
- To manage a well-balanced utility that maintains public infrastructure such as the drainage conveyance network, stormwater control measures (SCMs), and green infrastructure.
- To serve as a community catalyst for technical assistance, education, and participation, that encourages residents to implement practices that slow down, spread out, and soak in precipitation and runoff.

4 FTE



GOALS

- Pursue stormwater and infrastructure improvements and environmental protections
 - Requesting fee establishment for utility staff review of proposed developments.
 - Constructing two stormwater retrofit projects in FY26.
 - Bioretention cell installation at Fire Station 1.
 - Rain garden installation at Westwood Cemetery.
- Create new incentive programs
 - The Residential Assistance Program (RAP) cycle 1 has been completed with expanded cost-share funding requested in FY26.
 - Seeking substantial grant funding in FY26 that could springboard construction of many of the previously identified projects.
- Create retrofit toolbox
 - Documenting successfully installed projects to ensure program effectiveness.

SERVICES PROVIDED & ACTIVITIES

- Program coordination, including interdepartmental, local, regional, state and federal.
- Stormwater asset inventory and condition assessment, to be used for a capital improvement plan development.
- Staff support for the Stormwater Advisory Commission.
- Regulatory compliance (NPDES Stormwater Permit and Jordan Lake rules).
- Administration of Stormwater Utility Enterprise Fund and other revenue streams.

PREVIOUS YEAR ACCOMPLISHMENTS

- Assessed the condition of above-ground infrastructure.
- Updated Standard Operating Procedures (SOPs) for accepting private stormwater control Measures (SCMs).
- Implemented the requested Watershed Restoration Residential Assistance Program (RAP) and hired lead staff.
- Improved community outreach and engagement, including hosting the Orange County Creek Week kickoff event that showcased stormwater practices integrated into the Drakeford Complex.
- Provided regulatory support for NPDES permit and Jordan Lake Rules.

UPCOMING FISCAL YEAR PRIORITIES

- Continue all existing services.
- Completion of the subsurface infrastructure condition assessment; pursue stormwater repair and improvement projects and master planning.
- Implementation of a base level street sweeping program to prevent pollutants from entering the drainage network.

BUDGET SUMMARY

Expenditures by Category

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PERSONNEL SERVICES	\$356,909	\$348,433	\$447,956
OPERATIONS	\$228,419	\$793,575	\$429,531
DEPRECIATION EXPENSE	\$55,336	-	-
OTHER FINANCING USES	\$314,500	\$500,000	\$790,000
Total Expenditures	\$955,164	\$1,642,008	\$1,667,487

PARKING ULILITY ENTERPRISE

Mission: The Parking Enterprise Fund was established in FY 2021 to track all parking related expenses for the growing needs of parking facilities in the Town. The Town Council has requested a parking study to consider the implementation of parking fees for various parking facilities. The Parking Enterprise Fund will be funded with a transfer from the General Fund, until such time that the Fund can generate its own revenue source.



BUDGET SUMMARY

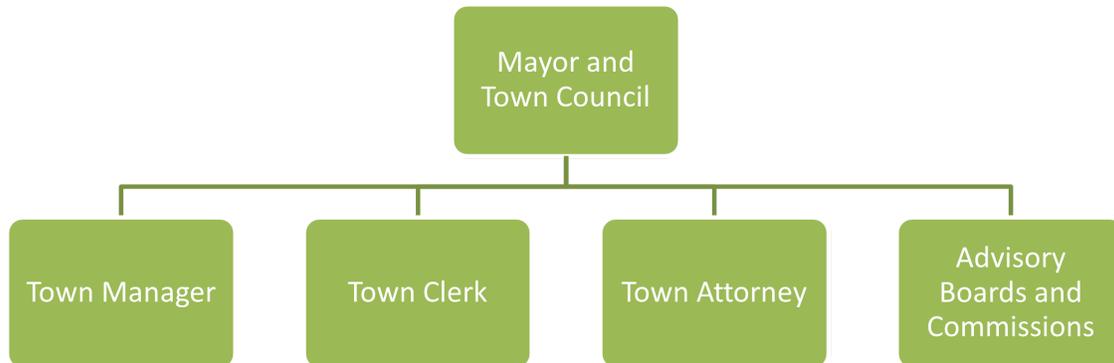
Expenditures by Category

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PERSONNEL SERVICES	-	\$75,000	-
OPERATIONS	\$149,033	\$141,000	\$132,500
Total Expenditures	\$149,033	\$216,000	\$132,500



Mayor & Town Council

Mission: As elected officials within the framework of the council/manager form of town government, members of the Town Council make decisions and set policies to ensure the safety, health, attractiveness, and social well-being of the community.



GOALS

- Diversify revenue stream to maintain ethnic and economic diversity.
- Protect historic neighborhoods and maintain Carrboro's unique identity.
- Improve walkability and public transportation.
- Encourage development that is compact, dense, and appeals to diverse lifestyles and incomes.
- Enhance and sustain quality of life / place issues for everyone.

SERVICES PROVIDED & ACTIVITIES

- Establishes annual goals for the organization.
- Reviews, reinforces, or alters public policies and long-range planning governing municipal operations and functions.
- Establishes priorities and funding limits through adoption of an annual budget.
- Grants or denies requests for conditional use permits.
- Responds to and communicates with citizens regarding their concerns, perspectives, and initiatives.
- Supervises work and responsibilities of Town Manager, Town Attorney, and Town Clerk.
- Makes appointments to and serves on committees and task forces.
- Participates in county and regional-wide planning and establishment of public policy.

PREVIOUS YEAR ACCOMPLISHMENTS

- Tree City USA for 39th year.
- Continued work on Historic Rogers Road Infrastructure.
- Maintained Silver Level Designation from the League of American Bicyclists.
- Maintained certification as Orange County Certified Living Wage Employer.
- Continued work regarding stormwater utilities.
- GARE training.
- Continued work on the Carrboro Connects Comprehensive Plan 2022-2042, and identified/adopted 13 key strategic priorities from the Comprehensive Plan.

UPCOMING FISCAL YEAR PRIORITIES

In the upcoming fiscal year, the Town Council will focus on 11 priorities to make Carrboro more inclusive, connected, sustainable, and vibrant. The Town will carry out key projects from the Comprehensive Plan, increase affordable housing opportunities, and improve how services are delivered. To achieve these goals, the Town will implement targeted projects, track progress through measurable outcomes, and engage the community for input and collaboration throughout the year.

- Implement Race and Equity Initiatives
- Community Action Climate Plan
- Zoning Amendments (Housing)
- Connectivity, Bicycle, Pedestrian
- Implement the various projects of the Comp Plan
- Affordable Housing
- Develop and achieve operational efficiencies
- Strategic Plan/Performance Management
- Town Building Renovations
- Stormwater and Infrastructure Improvements
- Create and innovate economic development

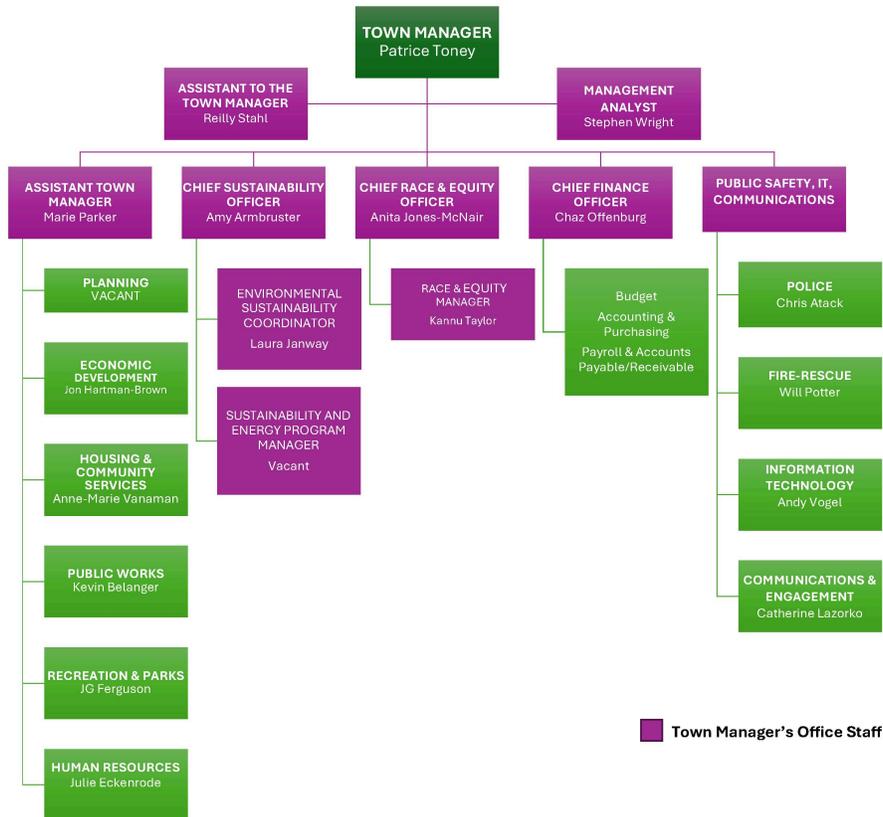
BUDGET SUMMARY

Expenditures by Category

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PERSONNEL SERVICES	\$140,040	\$132,925	\$168,000
OPERATIONS	\$191,416	\$335,215	\$202,033
Total Expenditures	\$331,456	\$468,140	\$370,033

Town Manager

The Town Manager serves as the primary advisor to the Mayor and Town Council and is responsible for implementing their policies. The Manager communicates these policies to residents and staff while effectively organizing and managing personnel and resources to meet community needs. The Town Manager’s Office also oversees the Office of Race and Equity and the Office of Climate Action.



GOALS

- To carry out the policies established by the Town Council in their endeavor to maintain and improve the quality of life of residents in Carrboro and support efforts towards a more just, equitable and sustainable community.
- To facilitate the development, implementation, and ongoing management of policies, programs, and projects that advance the Town of Carrboro's race equity and climate action goals.
- To ensure adherence to fiscal policies and maintenance of a healthy financial outlook.

SERVICES PROVIDED & ACTIVITIES

- Provide general guidance and support to town departments in achieving townwide goals and objectives.
- Prioritize capital improvement strategies to meet the needs of the town and organization.
- Study, develop, and implement policy and program recommendations at the direction of the Town Council.
- Represent the town's interests on local, regional, and state-wide bodies dealing with issues important to Carrboro.
- Conduct and facilitate regular public communication with the Town Council, residents, employees, and other users of town services.
- Conduct GARE training for all employees.
- Educate employees and community about advancing equity and establishing a sense of belonging.
- Provide technical review and project support for the decarbonization of municipal buildings and operations and community climate action and resilience.

PREVIOUS YEAR ACCOMPLISHMENTS

- Supported the Town Council in becoming a leader in Climate Action through a lawsuit against one of the largest utility companies in the country
- Hired the Town's first Chief Sustainability Officer
- Hired a new Chief Finance Officer
- Hired a new Planning Director
- Created the first Carrboro Rise Student Academy at Carrboro High School
- Completed a Compensation and Classification Study
- Began implementing the recommendations of the staffing study
- Developed a performance measure system and process
- Completed and supported the opening of the new Drakeford Library Complex
- Received the ETC Institute's "Leading the Way" Award which recognizes cities and counties that achieve outstanding results in the delivery of local government services (ranking top 10% in the US)
- Renovated and updated the Council Chambers
- Received a score of 91st percentile for the Municipal Equality Index
- Successfully administered the Green Neighborhoods Grant program
- 100% of Carrboro police department staff attended a GARE training
- Conducted a leadership/department head staff retreat
- Implemented the Carrboro Family Financial Assistance Program using ARPA funding
- Unveiled Historical Marker honoring Manly McCauley, victim of 1898 lynching
- Renamed Carr Street to Braxton Foushee Street

UPCOMING FISCAL YEAR OBJECTIVES

- Finalize Town Hall Renovation Design
- Implement Compensation and Classification Study
- Implement recommendations of the Disparity Study
- Adopt an organizational strategic plan including vision and mission statements along with core values
- Create a strategic performance measurement dashboard
- Manage Carrboro Connects Comprehensive Plan implementation
- Conduct tree inventory and develop Urban Forestry Master Plan
- Develop partnerships with public agencies and organizations to increase opportunities to access renewable energy
- Develop a free or low-cost financing program for weatherization, energy efficiency and beneficial electrification, and renewable energy
- Launch a new resident academy with the Clerk's Office
- Continue foundational equity training for new employees and annual training for all employees
- Reach 75% completion rate of town wide REAL (Racial Equity Action Lens) evaluations - policies, practices, procedures, and services
- Make policies, practices, procedures, and service delivery updates based on findings from the REAL

BUDGET SUMMARY

Expenditures by Division

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
RACE AND EQUITY	\$303,573	\$429,013	\$393,560
TOWN MANAGER	\$558,346	\$865,719	\$790,152
CLIMATE ACTION	\$333,746	\$265,424	\$545,675
Total Expenditures	\$1,195,664	\$1,560,156	\$1,729,387

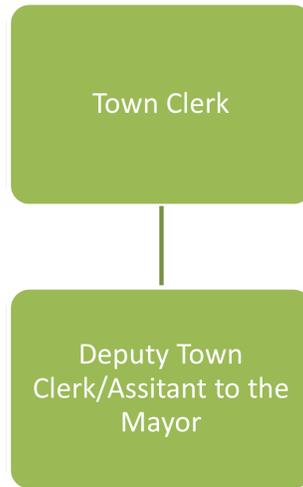
Expenditures by Category

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PERSONNEL SERVICES	\$922,515	\$1,117,619	\$1,244,412
OPERATIONS	\$273,149	\$442,537	\$484,976
Total Expenditures	\$1,195,664	\$1,560,156	\$1,729,387

Town Clerk

The mission of the Town Clerk is to prepares Town Council meeting agendas and minutes and make them available to citizens and town staff; maintain official town documents and contracts; prepare and make available updates to the Town Code; receives and manages public record requests; manages advisory board and commission rosters & applications and provides support for the Town Council.

2 FTE



GOALS

- Serve the Council and the public by facilitating the production of meeting agendas and minutes in a clear, timely fashion.
- Maintain and organize official town documents, including resolutions, ordinances, town code amendments, and all town contracts for use by town staff, Council, and the public.
- Provide multiple public access points for all minutes and agendas, including the use of available technology in storage and retrieval of all town documents.
- Manage all town advisory boards & commissions rosters, applications, and coordination with staff liaisons for appointments.
- Work with town staff and town attorney on completion of public record requests in an efficient and timely manner.

SERVICES PROVIDED & ACTIVITIES

- Prepares minutes and agendas of Town Council meetings and makes these documents available electronically through the Town's website and stores the documents permanently.
- Posts video and audio of Town Council meetings to the website.
- Maintains updated Town Code and posts on the town website.
- Maintains an accurate record of all resolutions and ordinances approved by the Town Council.

- Point of contact for town public record requests, work with town staff and town attorney on completion of requests. Maintains record log of all public record requests.
- Maintains an accurate roster of advisory boards and commissions; facilitates the application and appointment process.
- Plans the annual advisory board recognition dinner.
- Research town records upon request.
- Indexes and stores all Town Contracts and/or agreements.
- Performs other tasks as assigned by Town Council.

PREVIOUS YEAR ACCOMPLISHMENTS

- Created and maintained a public record request record log and strengthened the public record request process internally.
- Prepared agendas and minutes for Town Council meetings.
- Timely finalization of resolutions, ordinances and proclamations approved at Town Council and routed to appropriate staff within one week of the meeting.
- Successful maintenance of rosters and application processes of the Town’s advisory boards and commissions by coordinating with over 100 members/applicants and staff liaisons.

UPCOMING FISCAL YEAR OBJECTIVES

- To continue using Granicus agenda management software and expanding capabilities of each.
- Implement new Granicus advisory board management software for easier tracking and application purposes.
- Continuing meeting regularly with advisory board staff liaisons.
- Continue to place emphasis on public record requests and work with departments to complete in a timely fashion.
- Implement new public record requests software for efficient management requests.
- Continue evaluation of department policies, practices and procedures using Racial Equity tools.
- Continue to work with Council as needed regarding Manager/Clerk evaluation process.
- Prepare minutes and make available on the website.
- Continue Granicus agenda, meeting, and minute management software.

BUDGET SUMMARY

Expenditures by Category

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PERSONNEL SERVICES	\$111,638	\$148,744	\$198,859
OPERATIONS	\$17,282	\$28,830	\$20,580
Total Expenditures	\$128,920	\$177,574	\$219,439

Advisory Boards & Commissions

The mission of the Advisory Boards and Commissions is to advise the Town Council on issues and policy decisions in accordance with the Carrboro Town Code.

SERVICES PROVIDED & ACTIVITIES

- Review and provide comments to the Town Council on proposed policies, plans, and ordinances.
- Recommend new policies and ordinances to the Town Council when needed.



BUDGET SUMMARY

Expenditures by Type

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
OPERATIONS	\$19,655	\$64,291	\$31,500
Total Expenditures	\$19,655	\$64,291	\$31,500

Governmental Support

This budget allocates funding to local and regional agencies that deliver community services and public information essential to advancing the Town Council's priorities. These partnerships enhance the Town's capacity to address critical needs such as economic development. During FY26, the budget will allocate funding to the Carrboro Tourism Development Authority (CTDA) to further support efforts that promote tourism and strengthen the local economy.

BUDGET SUMMARY

Expenditures by Category

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
OPERATIONS	-	-	\$227,000
Total Expenditures	-	-	\$227,000

Economic Development

The mission of the Economic Development Department is to support the economy, arts and culture; foster a business friendly and supportive environment that encourages local enterprises and social businesses to expand in and new businesses to locate in Carrboro; increase awareness of Carrboro as an arts and entertainment destination; support the travel and tourism industry; and encourage artisanal manufacturing and enterprises.

2 FTE



GOALS

- Diversify and expand the commercial tax base to create more high paying jobs in town and to promote the town's image as a place for businesses.
- Support entrepreneurs, makers and freelancers development, including services, infrastructure, and job development.
- Support locally owned and operated businesses for a strong local economy.
- Create a more inclusive (occupation, wages, education level, etc) economy.
- Develop a more place-based, resilient, and more walkable economy.
- Grow the arts and entertainment sector.
- Transition our economy to one based in the green industry-sector.
- Reduce friction and barriers to redevelopment.
- Encourage more business start-ups and growth, preferably in the tech industry.
- Create more racial equity in business growth and start-ups.

SERVICES PROVIDED & ACTIVITIES

- Be a resource for developers and new or expanding businesses to facilitate location of vacant space, the project review process and project implementation.
- Administer the Revolving Loan Funds including the application processing and billing.
- Provide staffing and administrative support to the Economic Sustainability Commission.

- Provide staffing and administrative support to the Carrboro Tourism Development Authority.
- Be the liaison to the Carrboro Business Alliance.
- Serve on the Chapel Hill Orange County Visitor Bureau Board as Town staff liaison.
- Update and implement the action items of the Economic Sustainability Plan.
- Promote Carrboro through the Carrboro Tourism Development Authority.
- Provide business assistance and support to new and expanding businesses.
- Manage leases for town leased public parking.

PREVIOUS YEAR ACCOMPLISHMENTS

- Completed the Disparity Study.
- Finalized Boost Carrboro - business training and networking for BIPOC businesses.
- Provided BIPOC business support and growth through pop-up events in partnership with Empowerment.
- Began the Downtown Master Plan.

UPCOMING FISCAL YEAR OBJECTIVES

- Implement the Comprehensive Plan component to decrease the retail spending gap.
- Finalize land use cases for the Old 86 property.
- Implement the Disparity Study recommendations.
- Continue to develop and maintain a commercial real estate database for Carrboro.
- Continue to collaboratively work and partner with Chapel Hill, Orange County, and Chamber Economic Development Staff to resolve regional ED issues.
- Continue to work with the Carrboro Business Alliance.
- Continue outreach to entrepreneurs, encourage makers, and support freelance workers.
- Increase minority business outreach efforts by continuing an annual CBA scholarship program for membership in the CBA.
- Develop an Economic Sustainability Dashboard to continually monitor economic metrics.
- Continue to complete the Downtown Master Plan

BUDGET SUMMARY

Expenditures by Category

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PERSONNEL SERVICES	\$131,331	\$122,080	\$221,613
OPERATIONS	\$301,555	\$241,440	\$60,755
Total Expenditures	\$432,886	\$363,520	\$282,368

Communication & Engagement

The Communication and Engagement Department works to provide public information, encourage participation, improve trust in local government, and enhance the Carrboro brand and reputation. Through implementation of the Inclusive Carrboro Communications and Community Engagement Plan, it strives to ensure accessible communications to serve our diverse community with new pathways for resident engagement.

2 FTE



GOALS

- To implement the Inclusive Carrboro Communications and Community Engagement Plan.
- To increase public awareness of and participation in Town decisions, programs and services.
- To create opportunities for stakeholders to provide feedback to the Town.
- To create internal systems to standardize and enhance communications.
- To coordinate and standardize emergency communications.

SERVICES PROVIDED & ACTIVITIES

- Manages the Town's communications and engagement platforms including Town website
- Manages Language Access program to provide interpretation and translation services.
- Provides multimedia support including graphic design, photography and videography.
- Administrates PEG Channel certification with NC Department of Revenue.
- Manages the Town Brand Guidelines.
- Educates public on where to obtain information on Town services and programs.
- Seeks feedback and evaluation on current Town programs and services.
- Ensures culturally appropriate messaging and equitable access to information.
- Manages a permanent communications team.
- Controls overall town communication during emergency situations.
- Assists with efforts to recruit and train residents for service on advisory boards.
- Improves internal communications with Staff.

PREVIOUS YEAR ACCOMPLISHMENTS

Community Engagement

- Top National Honors – Earned top national awards in the Savvy Awards competition of the City-County Communications & Marketing Association (3CMA) in September 2024. The Town of Carrboro won three awards in categories of Resident Participation, Most Creative Activity with Least Dollars Spent (Braxton Foushee Day), and Campaign Outreach to Diverse Audiences (Carrboro in Motion). A Savvy, the first-place award, was given for the Bolin Creek Greenway community engagement project.
- Implementation of the Language Access Plan, including providing staff trainings, creating a system with Language Line for live interpretation by phone or video that is utilized by all Town departments, created a language access complaint form, completed translations of vital documents for RPCR, provided interpreters for town meetings/events.
- Implemented Engage Carrboro platform to enhance and centralize engagement activities by various departments and programs.
- Led a Town Team in the Chapel Hill-Carrboro Holiday Parade with the theme “Celebrating Community” to promote the town’s annual events.
- Produced a special event for Elizabeth Cotten Day that featured the descendants of Ms. Cotten telling stories, singing songs, and sharing their rich history from this musical legend.
- Produced a total of six Carrboro in Motion events in spring and fall.
- Created the “Name that Building!” marketing campaign for the renaming of The 203 Project
- Organized the grand opening celebration for the Drakeford Library Complex.
- Supported the Downtown Master Plan including participation in planning meetings and public workshops, video creation, marketing and engagement.
- Organized the Carrboro Pride Dance Party, which won Best Drag Show/Event in Orange/Chatham County by The INDY.

Communications

- Statewide Awards – Recognized by the NC City and County Communicators Association (NC3C) in April 2024, Communications & Engagement received a second-place award in the category of Citizen Participation for the Bolin Creek Greenway Community Engagement project. In addition, Carrboro won a second-place award for the Bilingual (English/Spanish) 2024 Calendar.
- Registered Town of Carrboro logos (service marks) with the NC Department of the Secretary of State – Trademark Section in August 2024.
- Supported the Town of Carrboro News Conference and all public/media outreach for the Duke Energy Lawsuit. <https://www.carrboronc.gov/3114/Legal-Climate-Action>
- Designed, printed and distributed a Bilingual Wall Calendar. Hand-delivered about 2,000 calendars to residents of apartment complexes and Historically Black Neighborhoods with a staff team from many Town departments.
- Produced a Townwide Postcard and Video Community Update for Mayor Foushee.
- Increased focus on YouTube Channel with more video content and views.

Departmental Support

- Initiated new engagement strategies – Utilizing the calendar distribution as a model to provide information and receive feedback through grassroots efforts (door-to-door outreach to communities, pop-up events (Input in the Park, Downtown Area Plan, Family Financial Assistance Program, etc).
- Marketed and programmed events (including photography and video production) for Bike Month, Pride Month, Juneteenth, Black History Month, Freight Train Blues, Braxton Foushee Day, Second Graders Tour of Town Hall and Fire Station, and the Braxton Foushee Street Dedication.

- Completed trainings and certifications from the International Association of Public Participation (IAP2) for Communications & Engagement staff in order to acquire best practices to organize a consistent framework for engagement across all programs.

UPCOMING FISCAL YEAR OBJECTIVES

- Continue implementation of the Language Access Plan with proposed policy to provide stipends for certified bilingual employees
- Create a Carrboro Online Store for selling T-shirts and other merchandise.
- Staff training in FEMA/NIMS emergency communications.
- Publish the Town Style Guide including Inclusive Language Guide
- In partnership with Public Works Department, identify locations for new Town Information Centers and make repairs to existing kiosks.
- Organize event marketing and coverage through a coordination plan with RCPR.
- Redesign the Town Website to freshen the design and ensure ADA accessibility.
- Create Website Sub-site for Recreation, Parks and Cultural Resources.
- Implement SeeClickFix as a 311 solution that empowers residents to report issues, identify repair needs, share feedback.
- Outsource more video production work.
- Create Project Updates for Town website.
- Facilitate the Biennial Community Survey with ETC Institute to be issued to residents in January/February 2026 with results anticipated in May 2026.

BUDGET SUMMARY

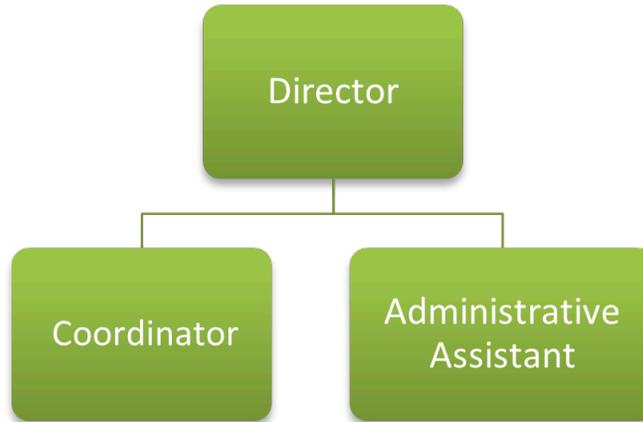
Expenditures by Category

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PERSONNEL SERVICES	\$209,572	\$219,754	\$274,393
OPERATIONS	\$70,411	\$58,100	\$130,000
CAPITAL OUTLAY	-	\$3,000	\$3,000
Total Expenditures	\$279,982	\$280,854	\$407,393

Housing & Community Services

The Housing and Community Services department works to implement the Town's affordable housing goals and support its commitment to funding community nonprofits who provide human services.

3 FTE



GOALS

- To implement the five affordable housing priority projects in the Town's adopted comprehensive plan.
- To increase the number of affordable units for both homeownership and rent in Carrboro.
- To preserve/maintain/weatherize units currently in the affordable housing stock.
- To provide annual funding to nonprofits that deliver human services to Carrboro households.
- To provide well-informed updates to the Town Council about progress toward its goals.
- To center racial equity and sustainability in its work, policies, and programs.

SERVICES PROVIDED & ACTIVITIES

- Collaborate with community nonprofits and neighboring jurisdictions to achieve Town goals.
- Connect residents to housing and human services resources.
- Manage the Affordable Housing Special Revenue Fund and its application process.
- Manage the Human Services funding and application process.
- Research relevant policy and/or programmatic topics and presents information and recommendations to the Manager's Office, Commissions, and Town Council as appropriate.
- Support the Town's Housing and Human Services Advisory Commission.

PREVIOUS YEAR ACCOMPLISHMENTS

- Provided \$500,000 to one affordable housing nonprofit to weatherize 25 Carrboro homes owned by low-income households. First 7 homes completed; 5 homes underway.
- Conducted door-to-door outreach to raise awareness about weatherization program.
- Provided \$1M to one affordable housing nonprofit to support pre-development costs for a potential of 75-80 homeownership units. Initial meetings regarding pre-development work underway.
- Provided \$600,000 to one affordable housing nonprofit to acquire 10 rental units and 9 acres of land.
- Provided \$503,500 to 8 human services nonprofits for projects benefitting Carrboro residents most impacted by COVID-19. Three projects completed.
- \$344,391 granted from the Affordable Housing Special Revenue Fund to acquire one rental unit and preserve 4 units of Naturally Occurring Affordable Housing (NOAH).
- Provided \$212,812 to support homelessness programs, including prevention.
- \$452,256 granted to 48 community nonprofits to support Human Services in FY24-25. (65% increase from prior year).
- Completed the initial site assessment on town-owned Pathway and Crest parcels. Staff recommendation based on assessment.
- Conducted door-to-door outreach to raise awareness about the Rogers Road Sewer Connection project. Connected 1 eligible home to sewer services.
- Assessed needs of homeownership counseling programs and convened providers to identify resources and areas for collaboration.
- Hired Housing and Community Services Coordinator
- Continued to respond to resident housing-related calls and facilitated housing and fire inspections when the situation was warranted.
- Engaged 4 private developers to encourage affordable housing inclusion in current projects.
- Drafted Nonprofit Engagement Plan.

UPCOMING FISCAL YEAR OBJECTIVES

- Increase the number of affordable units created, preserved, and weatherized in Carrboro.
- Increase annual funding for the Affordable Housing Special Revenue Fund.
- Pursue land banking opportunities.
- Implement property tax bill assistance to low-income, longtime homeowners.
- Pursue Master Leasing pilot program to increase affordable rental opportunities.
- Pursue funding to support low-income, first-time home buyers.
- Assess impact of potential federal funding cuts to housing, safety-net, and entitlement programs on Carrboro residents and collaborate with community partners to provide assistance.
- Leverage human services nonprofit funding for maximum impact to the well-being of Carrboro residents.
- Inform Land Use Ordinance rewrite project to encourage the creation and preservation of housing diversity and affordability.
- Continue to foster the preservation of the manufactured home communities.
- Continue to conduct a racial equity assessment using the adopted framework of departmental policies, practices, and procedures, including the draft Nonprofit Engagement Plan.
- Collaborate with Sustainability to reduce energy costs for low-income households and reduce climate impact.

BUDGET SUMMARY

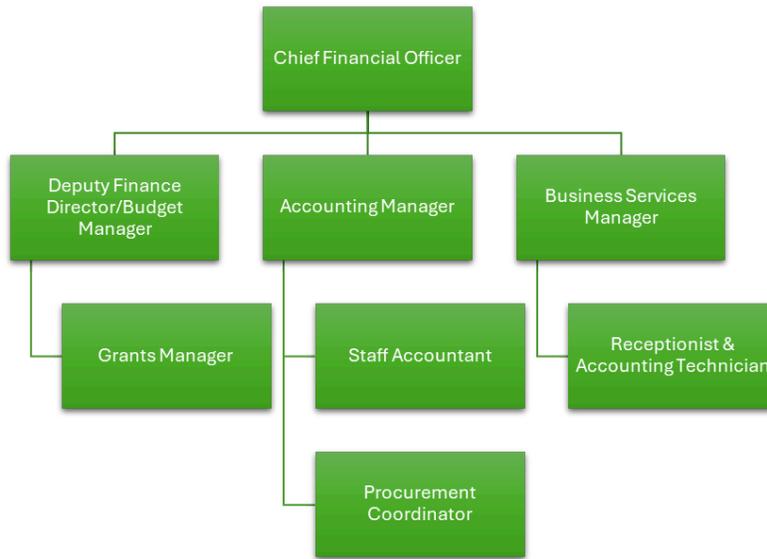
Expenditures by Category

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PERSONNEL SERVICES	\$223,064	\$280,661	\$316,199
OPERATIONS	\$295,352	\$354,821	\$659,469
Total Expenditures	\$518,415	\$635,481	\$975,668

Finance

The mission of the Finance Department is to provide financial management support for the delivery of town-wide services through the administration of financial, budget, payroll, accounts payables, billing and collections, and project development through best business practices.

8 FTE



GOALS

- Accurately process and record all financial transactions in a timely manner.
- Maintain and monitor the functionality of the new credit card machine to ensure accessibility for all stakeholders.
- Leverage technology to promote effective and efficient business practices.
- Maintain a robust internal control system to safeguard the Town's assets.
- Prepare and present monthly financial reports to the Town Council.
- Ensure all grant and project ordinances receive Town Council approval.
- Complete and post all financial transactions by the fifth working day of each month.
- Monitor revenues and expenditures to ensure compliance with the annual budget ordinance.
- Develop the annual operating and multi-year budgets by June 30.
- Complete the annual independent audit and prepare the Comprehensive Annual Financial Report.

SERVICES PROVIDED & ACTIVITIES

- Oversee the annual independent audit and preparation of the Comprehensive Annual Financial Report (CAFR) to ensure compliance with accounting standards and regulatory requirements.
- Develop and manage the Town's operating and capital budgets, aligning financial resources with strategic priorities.

- Prepare and submit financial reports in accordance with state and federal regulations to maintain transparency and accountability.
- Administer payroll and accounts payable processes to ensure timely and accurate compensation and vendor payments.
- Manage billing processes for retiree health insurance to support continuity of benefits administration.
- Oversee cash and investment management, ensuring adequate liquidity to meet current obligations while maximizing returns on idle funds in compliance with state statutes.
- Administer procurement functions, including issuing purchase orders, soliciting bids, managing the procurement card program, and overseeing service contracts to ensure efficient and cost-effective purchasing.
- Manage the Town's risk and insurance programs, including claims administration and coverage for general liability, law enforcement liability, public officials' liability, and auto/property insurance.

PREVIOUS YEAR ACCOMPLISHMENTS

- Developed and successfully adopted the Fiscal Year 2024-25 Annual Budget on June 18, 2024, ensuring compliance with the statutory deadline of July 1.
- Recruited and hired a new Chief Financial Officer to enhance financial leadership and oversight.
- Selected a new independent auditing firm to conduct the audit for the fiscal year ending June 30, 2024, reinforcing the Town's commitment to financial transparency and accountability.
- Implemented Munis Cashiering to improve cash management, streamline payment processing, and enhance financial reporting capabilities.
- Completed the FY24 independent annual audit and prepared the Comprehensive Annual Financial Report (CAFR) to ensure compliance with regulatory and financial reporting requirements.

UPCOMING FISCAL YEAR OBJECTIVES

- Maintained Standard and Poor AAA ("triple A") Bond Rating.
- Ensure accurate and timely processing and recording of all financial transactions to maintain the integrity of financial records.
- Complete and post all financial transactions by the 10th working day of each month to support timely reporting and decision-making.
- Leverage technology to enhance efficiency, cost-effectiveness, and adherence to best financial management practices.
- Maintain and strengthen the Town's internal control system to safeguard assets and ensure fiscal accountability.
- Prepare and present quarterly financial reports to the Town Council to promote transparency and informed decision-making.
- Ensure all budget amendments, grant ordinances, and project ordinances receive Town Council approval in accordance with statutory and policy requirements.
- Continuously monitor revenues and expenditures to ensure compliance with the adopted annual budget ordinance.
- Develop the annual operating and Capital Improvement Plan (CIP) budgets by June 30, 2025, aligning financial resources with strategic priorities.
- Complete the FY25 annual independent audit and prepare the Comprehensive Annual Financial Report (CAFR) to meet regulatory and financial reporting requirements.

BUDGET SUMMARY

Expenditures by Category

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PERSONNEL SERVICES	\$710,837	\$746,061	\$946,949
OPERATIONS	\$856,399	\$617,719	\$612,900
Total Expenditures	\$1,567,236	\$1,363,780	\$1,559,849

Human Resources

The mission of the Human Resources Department is to partner with Town leadership to attract, develop, and retain a highly qualified and diverse workforce committed to exceptional customer service. We strive to foster a positive work environment that supports employee health, well-being, and strong employee relations.

3 FTE



GOALS

- Work with Town Manager and Management Team to maintain a fair, respectful, and effective work environment through Organizational Development work and initiatives, training, and communication.
- Research, review, and recommend competitive and cost-effective benefits.
- Research and review pay and position classification policies and programs that support the Council's goals for competitive, living wages that also provide employees with the Orange County Living wage.
- Implement wellbeing program and safety program for employees in keeping with the Council's goal of enhancing quality of life for everyone.
- Provide a fair and equitable process for attracting applicants and retaining employees who have the education and experience commensurate with position requirements.

SERVICES PROVIDED & ACTIVITIES

- Provides organizational development assistance to Town Manager and Management Team
- Advertises vacant positions, receives employment applications, assists departments with interview process, background checks, and verifies employment eligibility (E-Verify and NC New Hire)
- Conducts new employee orientations, including benefits enrollment sessions and surveys
- Administers town-provided and voluntary benefits, including counseling all employees on benefits plans and options
- Coordinates administration of DOT substance abuse testing, FMLA, ADA accommodations, EAP, and COBRA
- Counsels supervisors and employees on performance issues and keeps supervisors abreast of legislative changes and guidelines that affect personnel administration; assists departments with personnel and employee relations issues

- Maintains confidential personnel files in accordance with the General Statutes and completes reports according to state and federal regulations
- Manages the Town’s safety and well-being programs.

PREVIOUS YEAR ACCOMPLISHMENTS

- Conducted new employee orientation sessions, benefits enrollment seminars, and sponsored key employee development opportunities
- Held employee appreciation events and recognized service milestones
- Completed a comprehensive organizational staffing study and a comprehensive classification and compensation study
- Provided direct communication to each employee on benefits deductions
- Conducted several organization-wide safety trainings including fire drills and active shooter training
- Provided onsite wellness opportunities including biometric screenings
- Implemented a new applicant tracking system

UPCOMING FISCAL YEAR OBJECTIVES

- Continue to implement recommendations from both the organizational staffing study and classification and compensation study as budget allows to ensure the Town of Carrboro is a local government employer of choice.
- Provide training and development for department directors and supervisors that will enhance their leadership, operations management, and employee development skills.
- Continue to employ best practices in recruitment and hiring to encourage diversity of employee population.

BUDGET SUMMARY

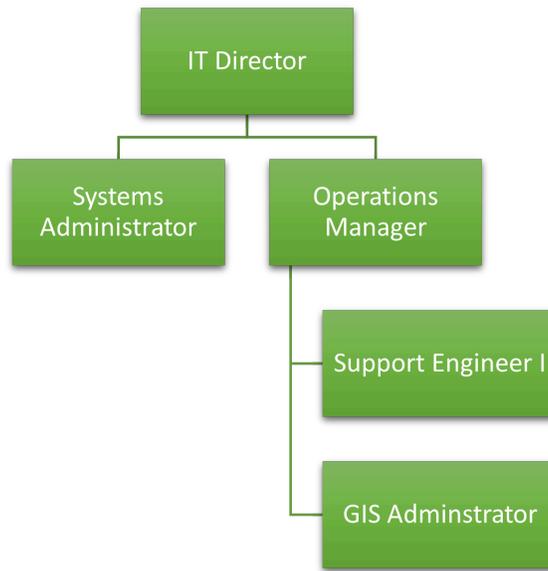
Expenditures by Category

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PERSONNEL SERVICES	\$703,605	\$603,567	\$867,393
OPERATIONS	\$192,212	\$158,240	\$133,007
Total Expenditures	\$895,817	\$761,807	\$1,000,400

Information Technology

The mission of the Information Technology Department is to provide cost-effective, technology-driven solutions that enhance the efficiency and effectiveness of Town services and staff. The department also collaborates with external and community organizations, as directed by the Town Manager, to explore mutually beneficial partnerships that leverage shared technology infrastructure, resources, and expertise.

5 FTE



GOALS

- Support all Town departments in achieving Council priorities through responsive and innovative technology services.
- Implement technology solutions that improve operational efficiency and service delivery.
- Partner with local community organizations and regional government bodies, as directed by the Town Manager, to share technology infrastructure and expertise.
- Promote digital equity by leveraging Town resources to assist underserved and unserved community members.
- Identify opportunities for shared services and collaborative technology initiatives that enhance impact and reduce costs.

SERVICES PROVIDED & ACTIVITIES

- Create a Town wide Information Technology Budget and facilitate long term planning through the Capital Improvements Program.
- Provide Information Technology related hardware, software, services and support encompassing a wide range of activities including help desk support, on premises and Cloud based computing and data storage, network management, wireless, phone system, infrastructure management, outside plant and cybersecurity.

- Provide technology purchasing expertise, project support and management for departments.
- Facilitate the collection, storage, backup, restoration, security and integrity of electronic data while ensuring appropriate access and business continuity.
- Maintain replacement cycles for all technologies.

PREVIOUS YEAR ACCOMPLISHMENTS

- Provided all technologies, connectivity and technology services for the Drakeford Library Complex for the Town of Carrboro (as opened in 2025).
- Assisted various departments with software-as-a-service initiatives including strategic planning and performance management, boards and commissions management, public engagement and communications and FOIA requests management.
- Replaced end of life virtual environment hosts server hardware at Town Hall. Included implementing a new replication technology for continuous data protection.
- Extended cybersecurity functionality.
- Replaced end of life core switching for Town's multi-building network at multiple locations.
- Replaced end of life switching and configuration of Town's public Wi-Fi.

UPCOMING FISCAL YEAR OBJECTIVES

- Provide Sustainable Technology Services
 - Achieve 80% reduction in per capita greenhouse gas emissions by 2030, as compared to 2010 levels. This goal refers to community-wide greenhouse gas emissions, not only emissions due to municipal operations.
- Provide Equitable Services to Employees and Residents
- Provide Quality IT Services to Town Employees

BUDGET SUMMARY

Expenditures by Category

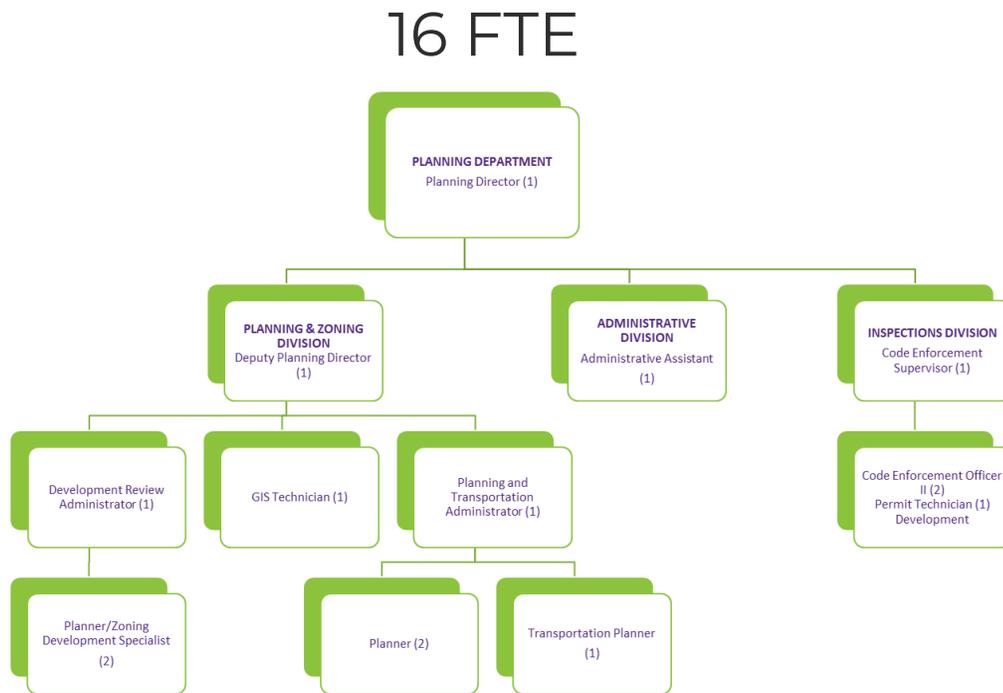
Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PERSONNEL SERVICES	\$502,893	\$467,737	\$541,083
OPERATIONS	\$1,758,635	\$1,803,228	\$1,970,764
CAPITAL OUTLAY	-	\$124,372	\$47,500
Total Expenditures	\$2,261,527	\$2,395,337	\$2,559,347

PLANNING



Planning, Zoning & Inspections

The purpose of the Planning Department is to help the Town define and implement its vision for supporting current and future populations. The department provides professional services in planning, zoning, building codes, engineering, and geographic information systems to residents, property owners, businesses, and visitors. The Planning Department leads the Town’s transportation planning efforts, including representing the Town on local and regional technical committees, applying for state and federal transportation funding, managing the design of bicycle and pedestrian projects, and administering the Transportation Demand Management and Safe Routes to School programs. Planning staff also support several advisory boards and commissions, including the Planning Board, Board of Adjustment, Transportation, Mobility and Greenways Advisory Commission, and the Safe Routes to School Implementation Committee.



GOALS

- Increase engineering contract to \$248,000 for small-scale project designs and federal funding eligibility.
- Secure \$1.25M in Orange County Transit Tax revenues for key transportation projects.
- Advance the Reimagining Weaver Street project with \$50K for analysis, \$400K for street closure, and up to \$2M for plaza design.
- Procure two electric bikes for staff; retain the Honda hybrid for an additional year.
- Update fee schedule to increase building permits and clarify rezonings/home occupations.

SERVICES PROVIDED & ACTIVITIES

- Direct services including Short- and Long-Range Land Use Planning and Development Management, Engineering, Minimum Housing, Multi-trade inspections, Intergovernmental Relations.
- Geographic Information Services and support to all Town departments, Transportation, and Environmental Sustainability/Climate Action Plan implementation.

- Staff support for Town Council and advisory boards and commissions.

PREVIOUS YEAR ACCOMPLISHMENTS

- Bi-weekly Racial Equity work sessions to complete REALS and CORE Team staff participation.
- Coordinate Downtown Area Plan: scheduled for April work session; June approval anticipated..
- Procurement of Unified Development Ordinance Professional Services and completion of first task in project scope.
- Text amendments, coordination and reporting on implementation of Comprehensive Plan, Carrboro Connects 2022-2042.
- EPL (PIPER) system improvements including streamlined permit and inspection data collection, transition of PZI applications, and updated format for Active Projects Report
- Completion, in collaboration with Public Works, of restriping and installation of buffered bike lanes to north side of Jones Ferry Road.
- Greene Tract Master Plan Administration in partnership with Orange County and Chapel Hill.
- Homestead Road-Chapel Hill High School Multi-Use Path--formal project close-out with NCDOT.
- Work session on Reimagining Weaver Street and capacity study initiation.
- Completion of Bicycle Friendly Community application for renewal; awarded silver status.
- Application for Road to Zero grant for town-wide systematic traffic count program submitted.

UPCOMING FISCAL YEAR OBJECTIVES

- Complete the Downtown Area Plan
- Complete the code diagnosis, annotated outline, and initial draft of new unified development ordinance.
- Advertise RFP for next Corridor Study—NC 54 Corridor.
- Add two project types to the online submission and review system (PIPER).
- Review 85% of building plans within 10 business days.
- Complete internal assessment of recommendations to streamline land use permit approval.
- Hold 25 engagement events for planning and transportation initiatives.
- Attend 4 Race & Equity Commission and/or Housing and Community Services Commission meetings to provide updates on planning initiatives underway (such as Downtown Area Plan, UDO rewrite, etc.)
- Include the Race & Equity Commission and/or Housing and Community Services Commission to Joint Advisory Board meetings when items of townwide interest are being discussed (such as Downtown Area Plan, UDO rewrite, etc.).
- Use Carrboro in Motion to provide updates on planning initiative, transportation project updates and transportation demand management.
- Begin construction of Jones Creek Greenway and Morgan Creek Greenway
- Seek and administer outside funding for infrastructure/services to leverage local funds wherever possible to reduce the local match for projects to less than 20%.
- Engage Consultant services to update the adopted plan.
- Update student demographic data.
- Support at least one planner to achieve ACIP status, and one inspector to reach another level of training for one or more trades.

BUDGET SUMMARY

Expenditures by Division

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PLANNING SUPERVISION	\$1,136,629	\$1,493,188	\$1,550,452
PLANNING - ZONING	\$385,530	\$405,509	\$458,442
PLANNING INSPECTIONS	\$300,184	\$341,495	\$368,158
Total Expenditures	\$1,822,343	\$2,240,192	\$2,377,052

Expenditures by Category

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PERSONNEL SERVICES	\$1,427,520	\$1,504,296	\$1,886,629
OPERATIONS	\$394,823	\$735,896	\$480,423
CAPITAL OUTLAY	-	-	\$10,000
Total Expenditures	\$1,822,343	\$2,240,192	\$2,377,052

Transportation

The Transportation Cost Center is responsible for tracking expenses related to the partnership between the Town of Chapel Hill and the University of North Carolina at Chapel Hill. This partnership focuses on providing public transportation services for the community of Chapel Hill, Carrboro, and UNC-Chapel Hill.

GOALS

- Improve quality of public transportation service.
- Improve level of public transportation service.
- Improve access to public transportation.

SERVICES PROVIDED & ACTIVITIES

- Fixed route, fare-free, transit encompasses all regular bus service for Carrboro residents.
- EZ Rider is a special demand-response service using lift-equipped vehicles to transport individuals with mobility limitations that prevent them from using regular fixed route buses.
- Tar Heel Express is a special service for UNC home basketball and football games.
- Special event services, such as the shuttle service for the Music Festival.
- Bike-on-bus allows transit riders to put their bicycle in the front of any bus.

PREVIOUS YEAR ACCOMPLISHMENTS

- Update of Orange County Transit Plan with funding allocations for local service and expansion, including Bus-Rapid Transit
- Chapel Hill Transit overall:
- Service area of approximately 62 square miles.
- Statistics for calendar year 2024 are provided in the table below.

In Fiscal Year 2024, the total system ridership was 3,930,256. This is a 5.6% increase from FY23.

**Fixed Route and Demand Response combined for average daily unlinked trip*

FY24	Fixed Route	Demand Response
SERVICE CONSUMED		
Annual Unlinked Passenger Trips (UPT)	3,872,284	57,972
Annual Passenger Miles Travelled (PMT)	7,420,978	276,788
Average Weekday Unlinked Trips	14,484	199
Average Saturday Unlinked Trips	3,078	84
Average Sunday Unlinked Trips	1,770	48
SERVICE SUPPLIED		
Annual Vehicle Revenue Miles (VRM)	1,701,069	330,228
Annual Vehicle Revenue Hours (VRH)	143,060	24,949
Vehicles Operated in Maximum Service	74	14
Vehicles Available for Maximum Service	94	18

UPCOMING FISCAL YEAR OBJECTIVES

- Improve communication and feedback opportunities for Carrboro residents using and/or needing public transportation services as part of the upcoming Short Range Transit Plan.
- Continue to upgrade and replace, as needed, existing transit shelters, especially shelters in Carrboro (significant delays related to ordering/supply chain matters).
- Work with Chapel Hill Transit to extend service into areas of Carrboro that are currently not served by fixed route service or to provide expanded service on weekends as described in the Chapel Hill Transit Short Range Transit Plan; work on expanding language access to ensure clear communication with all users.

Expenditures by Category

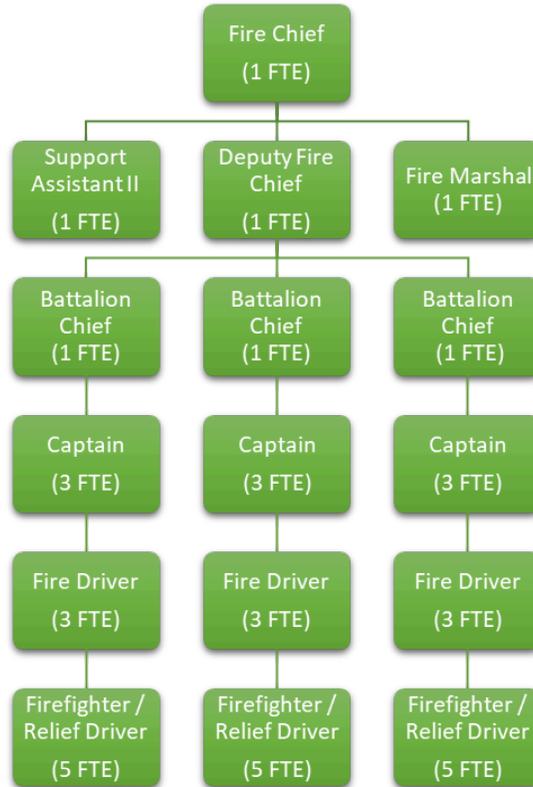
Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Recommended	FY 2026 Adopted
OPERATIONS	\$2,148,148	\$2,366,281	\$2,380,974	\$2,380,974
Total Expenditures	\$2,148,148	\$2,366,281	\$2,380,974	\$2,380,974



Fire & Rescue

The Carrboro Fire-Rescue Department is dedicated to protecting the lives, property, and the community from the destructive effects of all hazards by providing community risk reduction and emergency response services.

40 FTE



GOALS

- Ensure that those that live, work, and visit Carrboro are safe by providing fire suppression, rescue, and emergency services that are consistent with industry best practices and exceeds the communities' expectations.
- Ensure that Carrboro is a resilient community and is prepared for all types of disasters and emergencies.
- Provide a comprehensive Community Risk Reduction program to reduce risk to the community.
- Increase recruitment and retention efforts to ensure personnel are energetic, well-trained, and diverse.

SERVICES PROVIDED & ACTIVITIES

- Provide 24-hour all hazards response: fire suppression, rescue, and emergency medical services.
- Conduct fire investigations to determine the cause and origin of fires.
- Provide community risk reduction programs: code enforcement, plan review, fire prevention education, CPR and First Aid classes, Child Safety Seat program, and smoke alarm installations.



PREVIOUS YEAR ACCOMPLISHMENTS

- Placed an order for a replacement aerial ladder truck. Department personnel conducted extensive research to ensure the apparatus will meet the needs of the community now and in the future, including visiting departments around the state to review capabilities of various aerial ladder trucks.
- Completed a restructuring process for the department to increase efficiency and effectiveness of personnel.
- Implemented a new system for tracking incidents and incident related data. The new system interfaces with local response partners for data sharing and to track incident outcomes.
- Met all state and local training requirements.
- All personnel completed diversity, equity, and inclusion training.

UPCOMING FISCAL YEAR OBJECTIVES

- Continue to provide 24-hour all hazard response in accordance with industry best practices.
- Meet or exceed National Fire Protection Association and state guidelines for response time metrics.
- Complete a comprehensive Emergency Operations Plan to address response to natural disasters and other emergencies.
- Complete a threat and hazard identification and risk assessment process for the town.
- Complete the Eno-Haw River Hazard Mitigation program update with local and regional response and emergency management partners.
- Perform a community risk analysis to identify hazards and implement community risk reduction interventions to address identified risks.
- Implement a succession plan to begin preparing personnel for career advancement and promotional opportunities.
- Quarterly and annually review incident and community risk reduction data to ensure services are provided in accordance with industry standards and best practices.
- Complete Racial Equity Assessment Lenses for policies, practices, and procedures as outlined in town and departmental race and equity plans.
- Ensure all personnel meet applicable annual training requirements.
- Implement a training program for new Emergency Medical Technicians to better prepare them for medical incident response.
- Ensure that 100% of life safety violations are documented and repaired within 90 days.
- Conduct an internal risk and hazard assessment to ensure compliance with local, state, and federal regulations.

BUDGET SUMMARY

Expenditures by Division

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
FIRE SUPERVISION	\$347,765	\$469,850	\$725,710
FIRE SUPPRESSION	\$3,183,008	\$3,034,932	\$3,619,492
Total Expenditures	\$3,530,773	\$3,504,782	\$4,345,202

Expenditures by Category

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PERSONNEL SERVICES	\$3,245,900	\$3,143,038	\$3,921,475



Fire & Rescue

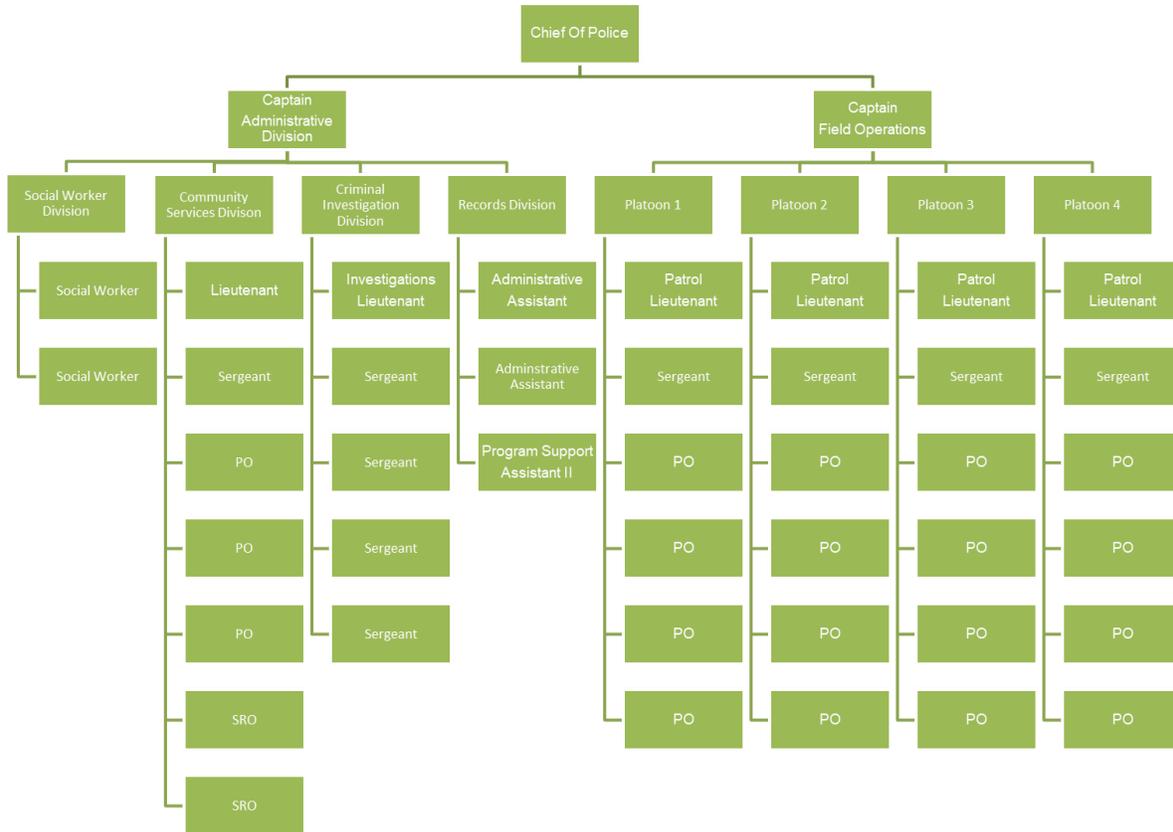
Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
OPERATIONS	\$282,858	\$351,744	\$413,727
CAPITAL OUTLAY	\$2,015	\$10,000	\$10,000
Total Expenditures	\$3,530,773	\$3,504,782	\$4,345,202



Police

The Police Department maintains public safety and contributes to improving the quality of life through community-oriented policing strategies, the enforcement of criminal and traffic laws, and holistic problem solving. Police Department personnel utilize and maximize all available resources, technological advances, and educational opportunities to provide professional police services.

44 FTE



GOALS

- Ensure Carrboro will continue to be a safe community for all residents, business owners/operators, and guests.
- Monitor and address traffic and pedestrian safety issues.
- Meet mandated training requirements.
- Recruit, hire, and retain diverse officers.
- Develop and retain personnel who effectively deal with emergencies, crises, and/or complex situations and handle routine duties carefully and professionally.
- Train and develop employees for advancement and/or for expanding job responsibilities.
- Increase our efforts in Community Policing.
- Continue to use social media to inform and involve the community.

SERVICES PROVIDED & ACTIVITIES

- The Uniform Patrol Division provides 24-hour service and emergency response; effectively answers and initiates calls for service; conducts preliminary criminal investigations and initiates arrests; provides necessary traffic control and enforcement; investigates traffic accidents; and provides basic business/residential security checks.
- The Criminal Investigations Division investigates major criminal cases and offenses involving juveniles, sexual assault, and domestic violence; processes crime scenes; coordinates efforts with relevant area authorities and service providers; maintains the evidence/ property room; conducts prospective employee background investigations; and provides on-call service.
- The Community Services Division provides law enforcement and other community-related services; partners with the community to meet specific neighborhood-driven requests for assistance; follows-up on complaints of suspected gang-related activity; initiates narcotics investigations; provides School Resource Officers at McDougale Middle and Carrboro High Schools and works with other schools to enhance safety and security; provides general crime prevention and community watch services; works with business owners to enhance safety and security; and provides other community outreach activities.
- The Administrative Division provides direct service to walk-in visitors, email requests, and telephone inquiries; maintains incident reports and multiple departmental records (including but not limited to warrants, monthly FBI and SBI data reporting, etc.); administers Department budget; answers requests for statistics and analysis; ensures that Department personnel receive appropriate training and adhere to the Department's, Federal, and State policies and procedures; and provides support services to Board of Aldermen, Town staff and other agencies.

PREVIOUS YEAR ACCOMPLISHMENTS

- Met all state mandated training goals.
- Continued to increase outreach activities.
- Partnered with local, state, and federal law enforcement to investigate criminal violations.
- Continued directed patrols, pedestrian safety monitoring, and speed enforcement campaigns involving Uniform Patrol Division and Community Services Division.
- All officers are scheduled to complete GARE in-service training.
- Participated in activities to address pedestrian and bicycle safety.
- Maintained service levels amid continuing staffing shortages – hired one officer and hiring second social worker.
- Continued deflection and diversion efforts for low-level criminal offenses.

UPCOMING FISCAL YEAR OBJECTIVES

- Continue to increase community outreach programs.
- Maintain, or reduce, current fuel consumption.
- Meet mandated training goals.
- Maintain Carrboro's safety for residents, business owners/operators and visitors.
- Increase the number of directed patrols and speed enforcement campaigns involving Uniform Patrol Division personnel.
- Increase pedestrian safety and crosswalk observation operations.
- Reduce the number of traffic accidents.
- Continue management/leadership training for supervisors.
- Reduce visible drug sales and locations.
- Continue to fill vacant positions and plan for succession.

- Continue partnership with Public Works and Recreation and Parks staff to provide a safe setting for all special events.
- Continue to integrate Social Worker positions into department and hire second position for additional outreach and service delivery.
- Increase consistency of social media usage.

BUDGET SUMMARY

Expenditures by Division

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
POLICE ADMINISTRATIVE SER	\$790,125	\$804,416	\$1,021,499
POLICE PATROL DIVISION	\$2,618,253	\$2,239,174	\$2,811,399
POLICE COMMUNITY SERVICES	\$524,117	\$710,932	\$708,142
POLICE INVESTIGATIONS	\$463,342	\$544,618	\$630,963
POLICE ANIMAL CONTROL	\$125,866	\$135,000	\$166,198
Total Expenditures	\$4,521,704	\$4,434,139	\$5,338,201

Expenditures by Category

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PERSONNEL SERVICES	\$4,046,582	\$3,859,930	\$4,619,520
OPERATIONS	\$466,266	\$559,209	\$671,680
CAPITAL OUTLAY	\$8,856	\$15,000	\$47,000
Total Expenditures	\$4,521,704	\$4,434,139	\$5,338,201

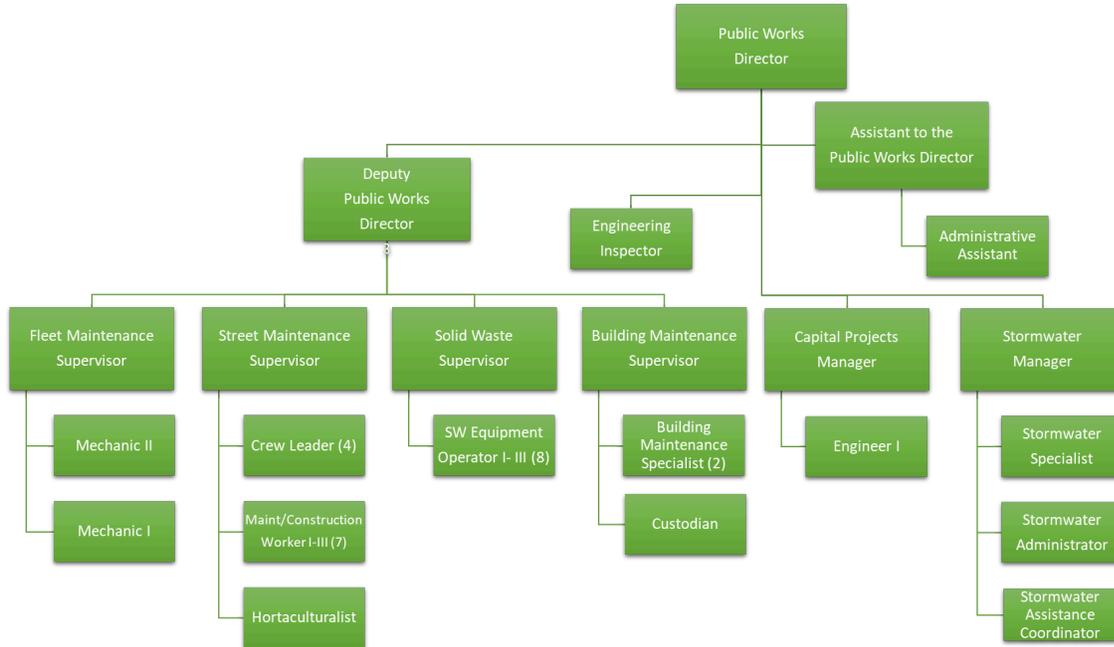


PUBLIC WORKS

Public Works

The mission of the Public Works Department is to promote a safe, healthy, and visually appealing environment for residents and the public through ongoing projects, programs, and services that support continuous improvement.

36 FTE



GOALS

- Administer construction projects within budget and on schedule.
- Provide timely, cost-effective maintenance of public street systems including signage, storm drainage system, greenways, and right-of-way; Town's motor vehicles and equipment; and solid waste collection and disposal services.
- Maintain public buildings and grounds in an environmentally friendly manner.
- To achieve, and exceed where possible, climate and equity performance standards established by the Town.

SERVICES PROVIDED & ACTIVITIES

- Provide construction administration for Town projects, construction monitoring, and inspection of public improvements within private development projects.
- Provide engineering services to improve public health and safety for projects such as streets, stormwater, etc.
- Provide general street and right-of-way maintenance services including street repair, sign installation, pavement markings, tree maintenance, mowing, street sweeping and litter control.
- Provide Park facility and ball field maintenance at the Town's parks and assist with special events.

- Responsible for inclement weather street maintenance, e.g. ice and snow removal and other types of storm clean-up.
- Provide municipal solid waste collection (MSW) and yard waste collection to single family residences and duplexes and MSW to multi-family residences and commercial users who elect to use the Town's service.
- Continued leaf mulch pile operations following NCDEQ requirements.
- Provide building maintenance and repairs to Town facilities.
- Manage cemetery operations including selling and marking plots at the Town's two cemeteries.
- Maintain and repair Town vehicles and equipment.

PREVIOUS YEAR ACCOMPLISHMENTS

- Completed construction administration on the Drakeford Library Complex, a building designed to LEED Gold standards.
- Completed annual street resurfacing which included pavement rejuvenation, extending the lifespan of roadway pavement and reducing pollution and the urban heat island effect and incorporated bicycle and pedestrian improvements.
- Repaved Fitch Municipal Parking Lot.
- Completed installation of the new energy efficient chiller on the Century Center.
- Facilitated the Town's recertification as a Tree City USA for its 40th year.
- Completed work on the Bolin Creek pedestrian bridge for the NCDOT's acceptance of the project and contracted to replace the truss that was damaged by a fallen tree.
- Completed median modifications on Jones Ferry Road to accommodate a new striping plan for a bike lane on the north side.
- Purchased 5 new electric vehicles.
- Completed installation of 6 fleet and 6 public EV charging ports. Bringing our totals to 11 public and 6 fleet charging ports.
- Replaced older gas-powered equipment with battery operated equipment.
- Continued to plant native pollinator-friendly species around town.
- Continued to coordinate with Orange County Solid Waste and the Solid Waste Advisory Group to develop and implement the new *Solid Waste Master Plan: Road to Zero Waste*.
- Continued leaf mulch pile operations following NCDEQ requirements.
- Continued to maintain, diagnose, and repair the Town's 108 vehicles and 70 pieces of equipment ranging from the largest ladder truck down to the smallest 2-cycle equipment.
- Continued to incorporate the Town's climate and racial equity and inclusion goals and objectives.
- Replaced the Town's underground fuel storage tanks with above ground fuel tanks to mitigate environmental pollution issues and make our critical infrastructure more resilient to flooding.

UPCOMING FISCAL YEAR OBJECTIVES

- Continue to provide town's services in the most efficient, safe, and quality manner.
- Improve and maintain existing infrastructure to protect the Town's assets, prioritizing Town Hall.
- Support continued work on the Westwood Cemetery Master Plan opening new plots for sales.
- Improve landscaping at town facilities with the use of native and pollinating plant species.
- Continue to work with NCDOT to improve the ADA compliance of pedestrian infrastructure.
- Continue to assist the Stormwater Division with services for various stormwater management needs.
- Continue to coordinate and provide support to Town Council Strategic Priorities.
- Continue to incorporate the Town's climate and racial equity and inclusion goals and objectives.

BUDGET SUMMARY

Expenditures by Division

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PUBLIC WORKS SUPERVISION	\$721,110	\$767,869	\$879,290
STREETS & GROUNDS	\$1,532,702	\$1,645,020	\$1,521,202
PUBLIC WORKS SOLID WASTE	\$1,215,322	\$1,230,127	\$1,391,857
PUBLIC WORKS CENTRAL SERV	\$536,744	\$808,095	\$914,190
PUBLIC WORKS FLEET MAINT	\$274,740	\$262,064	\$344,331
PUBLIC WORKS LANDSCAPING	-\$128	-	\$274,000
Total Expenditures	\$4,280,490	\$4,713,175	\$5,324,870

Expenditures by Category

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PERSONNEL SERVICES	\$2,672,407	\$2,652,807	\$3,168,672
OPERATIONS	\$1,608,083	\$2,031,368	\$2,088,579
CAPITAL OUTLAY	-	\$29,000	\$67,620
Total Expenditures	\$4,280,490	\$4,713,175	\$5,324,870

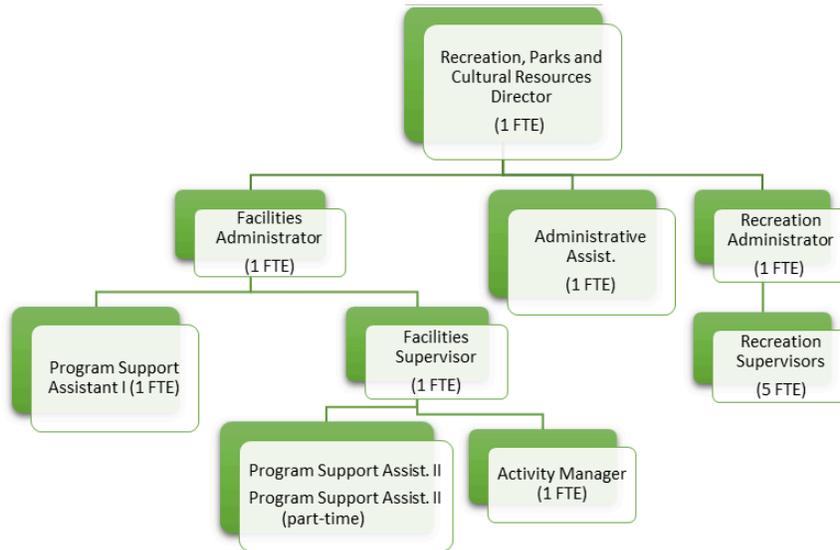


RECREATION & PARKS

Recreation, Parks & Cultural Resources

The mission of the Recreation and Parks Department is to enrich the quality of life of all citizens by providing accessible facilities, diverse and creative recreation opportunities, and a safe, well-maintained public park system.

13.5 FTE



GOALS

- Implement goals and strategies of the Carrboro Connects Comprehensive Plan
- Embed racial equity in departmental policies, processes, practices, and services.
- To enhance department marketing strategies to better inform the community of events, programs, and resources.
- Provide diverse recreational programs that address the needs of all residents.
- Continue work to implement department ARPA projects.
- Increase awareness and accessibility of parks and open spaces and identify new opportunities.
- Examine departmental operations to identify areas of opportunity for increased efficiency.

SERVICES PROVIDED & ACTIVITIES

- Develop, market, and implement recreation and leisure programs such as leagues, classes and other events that improve the quality of life for the citizens of Carrboro.
- Provide parks and facilities that provide space to enjoy nature, build family unity, meet friends, and build strong bodies.
- Demonstrate excellent customer service to citizens who register for programs and reserve or use recreation and park facilities.
- Facilitate the planning and implementation of programs and events that promote local arts and culture and enhance civic pride.
- Operate a variety of indoor and outdoor facilities, which help bring the community together by providing space, promoting values, community activity and healthy living.

- Serve as staff liaisons to citizen-based committees, various community groups and organizations and internal town committees including Recreation, Parks & Cultural Resources Advisory Board, and Carrboro Farmers Market.
- Facilitate community-requested events through the Carrboro Special Events Committee.

PREVIOUS YEAR ACCOMPLISHMENTS

- Staff served on several community and regional committees, including Orange County Senior Games, Healthy Carolinians of Orange County, Durham Orange Community Tennis Association, the Orange County Master Aging Plan, the Safe Kids Committee, Intergovernmental Parks Workgroup, and others.
- Increased the number of recipients and points of distribution of the Program Brochure, Monthly Program Newsletter, and Poetry Newsletter and utilized the Program Brochure to help with promotion on Town initiatives, such as the Comprehensive Plan, Community Services, recruitment for Town Advisory Boards, and the Drakeford.
- Hosted a United States Congresswoman Valerie Foushee and local leaders as special guest speakers for the annual Dr. Martin Luther King, Jr. Youth Event through partnership with NAACP Youth Council, Carrboro Youth Council, and Youth Advisory Board. Collaborated with students at Carrboro High School for an art project displayed at the event.
- Partnered with the Music Maker Relief Foundation, Carrboro Tourism Development Authority, and WUNC to offer professionally produced concerts for the Freight Train Blues Concert Series. Previous year shows aired on PBS NC.
- Offered a variety of programs with an emphasis on underserved populations and increasing cultural diversity.
- Partnered with the Orange County Community Remembrance Coalition and the BIPOC Elected Officials of Orange County to enhance Black History Month programming, hosting a talk with local leaders and a virtual poetry reading.
- Partnered with the Town of Chapel Hill, the NAACP Youth Council, and other community partners on the annual local Juneteenth Festival at Hargraves Center.
- Expanded outreach to community by establishing community-based recreation events using the mobile play unit and programs in senior living facilities collaborating with staff to conduct on-site programming.
- Supported artists through programs such as Carrboro Music Festival performers and the Black History Month Concert Series and other art-related programs.
- Assisted the Farmer's Market in providing staffing and assistance to administer the composting stations, helping with the Town's Climate Action goals.
- Staff attended annual conferences, seminars and workshops and took advantage of some free opportunities on ideas related to the pandemic hosted by organizations such as NRPA, NCRPA, RSS, NCRPA Therapeutic Recreation, NCSU and NC Seniors Games.
- Continued replacement of aging benches and picnic tables in multiple park facilities.
- Replacement of Baldwin Park Playground.
- Grand Opening of Drakeford Library Complex Facility
- Facility updates made to Civic Center.

UPCOMING FISCAL YEAR OBJECTIVES

- Work with Communications & Engagement Department to promote parks and open spaces for recreational opportunities through updates to park brochures and potential translation of documents using the Language Access Plan.
- Continued replacement of signage at Outdoor Facilities.
- Establish automated processes to enhance the customer rental experience.
- Conduct facility improvements at athletic fields to enhance safety and access.
- Evaluate department policies, practices, procedures, and services using the One Orange Racial Equity Lens.
- Develop private, public, and neighborhood partnerships and sponsorships to support our recreational facilities and programs with a focus on agencies (El Centro, Refugee Support Center, and NAACP) that help to reach underserved populations.

- Identify potential partnerships for joint use of facilities to expand opportunities for local residents (ex. HOAs, Chapel Hill-Carrboro City Schools)
- Replace basketball court surface at Hank Anderson Park.
- Collaborate with local partners and Town staff to create multi-purpose, outdoor programs that provide educational opportunities and increase environmental awareness.
- Identify new funding sources, such as community partnerships, sponsorships, and grants, to broaden the Department's revenue stream to maintain and enhance service levels.
- Utilize a broad range of evaluation criteria to ensure program offerings are meeting the needs of the participants.
- Expand recreational opportunities for underserved populations. (teens, seniors, immigrants/refugees)
- Work with facility partners to explore opportunities for collaboration as part of the Drakeford opening.
- Conduct evaluation of department programming to identify ways to achieve better operational efficiencies.

BUDGET SUMMARY

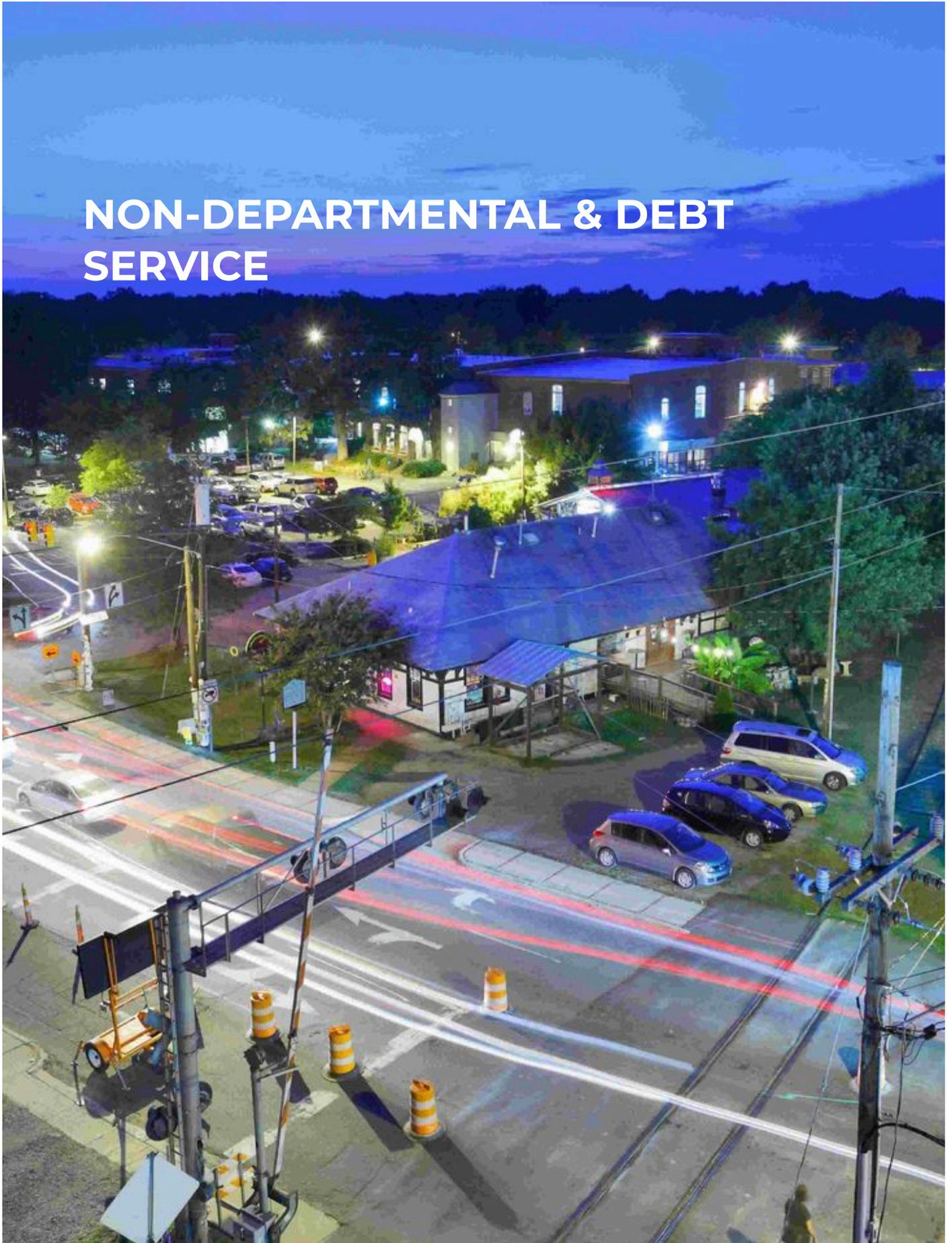
Expenditures by Division

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
RECREATION SUPERVISION	\$192,694	\$325,158	\$250,635
RECREATIONS GENRAL PROGRA	\$1,010,064	\$1,206,475	\$1,340,890
RECREATIONS FACILITIES	\$633,411	\$801,257	\$776,669
Total Expenditures	\$1,836,169	\$2,332,890	\$2,368,194

Expenditures by Category

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PERSONNEL SERVICES	\$1,481,718	\$1,511,081	\$1,665,324
OPERATIONS	\$354,451	\$821,809	\$702,870
Total Expenditures	\$1,836,169	\$2,332,890	\$2,368,194

NON-DEPARTMENTAL & DEBT SERVICE



Non-Departmental

Non-departmental appropriations are used to account for expenditures that are not easily attributed to a specific department or function.

SERVICES PROVIDED & ACTIVITIES

Budgeted funds are allocated for the following purposes:

- Compensation adjustments
- Dependent health insurance
- Unemployment insurance reserves
- Risk and safety remediation
- Miscellaneous Town Council initiatives
- Transfers to other funds

BUDGET ADJUSTMENTS COMPARED TO THE FY25 ADOPTED BUDGET

The recommended Non-Departmental budget for FY26 shows a reduction of \$1.9M compared to the adopted budget for FY25. This decrease is due to adjustments aimed at aligning overall expenditures with available resources while still prioritizing essential initiatives. The Non-Departmental budget includes funding for transfers to both the Parking Fund and the Affordable Housing Fund, which support ongoing investments in parking infrastructure and affordable housing programs, despite the overall reduction.

BUDGET SUMMARY

Expenditures by Category

Category	FY 2024 Actual	FY 2025 Adopted	FY 2026 Adopted
PERSONNEL SERVICES	\$138,087	\$2,108,382	\$740,780
OPERATIONS	\$3,865	\$1,000,000	\$400,000
Total Expenditures	\$141,952	\$3,108,382	\$1,140,780

Debt Service

PURPOSE

The Debt Service cost center accounts for expenditures related to the payment of principal and interest on the Town’s general obligation bonds and other financing obligations.

BACKGROUND

In North Carolina, the Local Government Commission (LGC), which operates under the State Treasurer’s Office, oversees local government bonded debt and assists local governments with various aspects of fiscal management. The LGC facilitates all bond sales and ensures that local entities possess adequate fiscal capacity to meet their debt repayment obligations. The Town must comply with the North Carolina Local Government Bond Act, which restricts the total amount of net bonded debt a municipality can have outstanding to 8% of the appraised value of taxable property.

Debt Service Schedule			
FY. 25-26			
Project	Principal	Interest	Total
Vehicles/Equipment	270,133	8,516	278,649
Sidewalk/Greenways	-	20,625	20,625
	250,000	20,625	270,625
	250,000		
Drakeford Library Complex	-	158,681	158,681
	662,000	158,681	820,681
Total	1,182,133	367,129	1,549,262

Capital Improvement Plan

The Town Council annually adopts a five-year Capital Improvements Plan (CIP), which serves as a strategic framework for prioritizing and funding the Town's capital projects. The table below provides a summary of current and proposed capital projects, including estimated cash needs by fiscal year.

The FY 2025-26 through FY 2029-30 CIP includes several new projects focused on facility improvements and greenway development. Currently, the Town has 40 active capital projects totaling \$70.2 million. The largest project within this plan is the Town Hall and Century Center Renovations, with a combined estimated cost of \$24.2 million. These renovations will preserve the historically significant and centrally located buildings while modernizing the facilities to better serve the community. Improvements will include upgraded infrastructure, enhanced amenities, and spaces designed to more effectively meet the Town's operational needs.

To support these projects, the Town anticipates \$24.5 million in debt financing, allocated as follows:

- Town Hall Renovation: \$15 million
- Century Center Renovation: \$8.4 million
- Fire Apparatus: \$2.2 million
- Fire Truck Engine Replacement: \$1.2 million

Previous CIP cycles included significant projects such as the Drakeford Library Complex, a joint venture between the Town and Orange County, totaling \$26.4 million. This project created a multi-use facility housing the Orange County Southern Branch Library, Town administrative offices, and additional public spaces. Notably, these investments were accomplished without increasing the tax rate, allowing the Town to maintain a stable rate of 0.6044 for multiple fiscal years.



	Storm Water Fund	492,489	750,000	-	200,000	-	-	950,000	1,442,489
	GO Bonds	326,816	51,200	-	-	-	-	51,200	378,016
	Installment Financing	2,060,000	15,000,000	1,900,000	7,678,125	-	-	24,578,125	26,638,125
	Matching Funds	-	222,400	231,600	200,800	2,351,942	24,000	3,030,742	3,030,742
	Other	298,000	-	140,000	-	-	-	140,000	438,000
Total Funding		8,453,322	22,635,796	7,410,929	13,981,643	15,821,721	1,946,000	61,796,089	70,249,411
	Personnel	40,200	42,612	-	-	-	1,500	44,112.00	84,312.00
Operating Budget Impact	Operating	143,489	1,000	5,000	9,500	13,000	16,500	45,000.00	188,489.00
	Capital Outlay	35,000	50,000	2,500	2,500	2,500	2,500	60,000.00	95,000.00
	Debt Service	-	-	1,203,639	1,903,639	1,903,639	1,903,639	6,914,556.00	6,914,556.00
Total Operating Budget Impact		218,689	93,612	1,211,139	1,915,639	1,919,139	1,924,139	7,063,668	7,282,357
Total FY 26-30		\$ 8,453,322	\$ 22,635,796	\$ 7,410,929	\$ 13,981,643	\$ 15,821,721	\$ 1,946,000	\$ 61,796,089	\$ 70,249,411



Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Downtown Area Plan**
 Location: **301 West Main St**
 Project Status: **Existing Project - Additional Funding Programmed**
 Proj Start Date: **5/8/2024** Finish Date: **10/1/2026**

Project # **20206**
 Category: **Planning**
 Fund: **66-Capital Projects Fund**

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design							-	-
Professional Services	298,000	27,000					27,000	325,000
Construction							-	-
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ 298,000	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ 27,000	\$ 325,000

Funding Sources								
Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund		27,000					27,000	27,000
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other	298,000						-	298,000
Total Funding	\$ 298,000	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ 27,000	\$ 325,000

Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

The Town has engaged Freese and Nichols, Inc. to provide prepare a Downtown Area Plan for the Jones Ferry Road Corridor and downtown area. The project was identified as one of the corridor plans in *Carrboro Connects*, the Town's Comprehensive Plan. FNI is under contract with the Town to provide these professional services. The implementation of this project is intended to help inform the preparation of the new unified development ordinance, and there is an expectation that the project would be completed by the end of June 2024. This request is provided as a placeholder in the event that the public hearing for the draft document necessitate revisions that may extend the project budget and timeline.

Energy Sustainable Measures

Climate action is one of two foundational pillars guiding the Comprehensive Plan; the Downtown Area Plan furthers these interests and speaks to increasing residential density and commercial intensity where existing infrastructure exists, bolstering the tax base and allowing for more diverse housing options. Recommendations for new public spaces, multimodal travel, passive recreation, and innovative stormwater features are included.

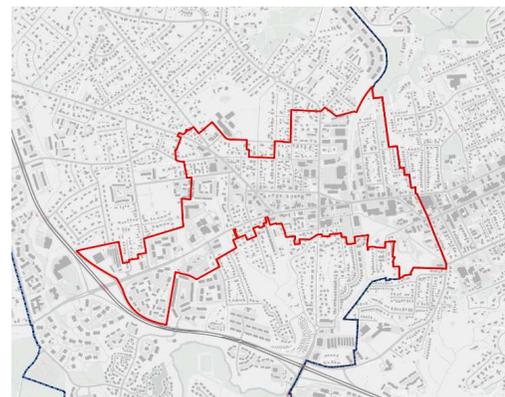
Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

The project has been paid for from the PZI budget. The expectation is that the implementation of the plan would yield more commercial space--and thereby a projected increase to the tax base.

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
- Complying with State and Federal mandates
- Incorporating energy and climate protection strategies
- Providing Town services in the most efficient, safe and quality manner
- Managing and encouraging orderly implementation of Town adopted needs assessments.
- Strategic and program master plans

Project Map





Town of Carrboro Capital Improvement Plan for FY26 thru FY30

Project Title: **NC 54 Corridor Study (Comprehensive Plan)**
 Location: **301 West Main St**
 Project Status: **Proposed**

Project # **54042**
 Category: **Planning**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 1/20/2026	Finish Date: 12/7/2027
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design							-	-
Professional Services		150,000	250,000				400,000	400,000
Construction							-	-
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ 150,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Funding Sources								
Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund		150,000	250,000				400,000	400,000
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ -	\$ 150,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdg Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

The 2022 Comprehensive Plan, *Carrboro Connects* identifies four corridor for additional study as part of the implementation of the Plan. The studies also known as small area plans, allow for the development of more specific recommendations for future land use and other development opportunities focussing on the unique qualities of the particular area. Highway NC 54 West runs extends along southern portion of Carrboro from the boundary with Chapel Hill to the boundary with Orange County and is flanked by a number of multifamily complexes, several of which are will be ready for redevelopment within the next twenty years. The NC 54 Corridor Study will inform how development/redevelopment should occur--in terms of building size/height and placement on the site as well as appropriate land uses. Recommendations for improving transportation infrastructure along the corridor will also be important and should align with other adopted Town plans, such as the SRTS Action Plan and Bike Plan.

Energy Sustainable Measures

Climate action is one of two foundational pillars guiding the Comprehensive Plan; the NC 54 Corridor Study will furthers these interests and speaks to increasing residential density and allowing new commercial uses along the corridor, creating 15-minute communities and improving transportation choices. Recommendations for new recreation/public spaces, connections to greenways and innovative stormwater features are anticipated.

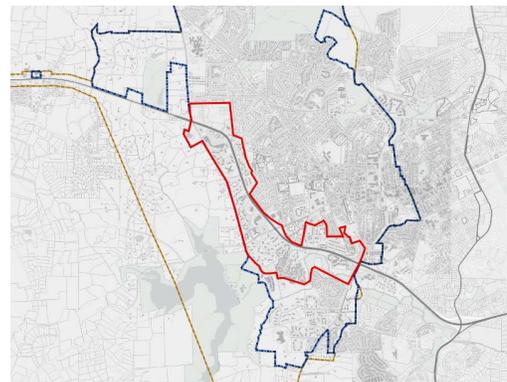
Oper Bdg Impacts & Funding (list grants, matching requirements, etc)

The project is anticipated to span 18-24 months, beginning in FY26.

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
- Complying with State and Federal mandates
- Incorporating energy and climate protection strategies
- Providing Town services in the most efficient, safe and quality manner
- Managing and encouraging orderly implementation of Town adopted needs assessments.
- Strategic and program master plans

Project Map





Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Preparation of new Unified Development Ordinance**
 Location: **301 West Main St**
 Project Status: **Existing Project - No Additional Funding Programmed**

Project # **54055 (Contract: 22455)**
 Category: **Planning**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 11/15/2024	Finish Date: 8/31/2026
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design							-	-
Professional Services	180,000	245,000					245,000	425,000
Construction							-	-
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ 180,000	\$ 245,000	\$ -	\$ -	\$ -	\$ -	\$ 245,000	\$ 425,000
Funding Sources								
Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund	180,000	245,000					245,000	425,000
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ 180,000	\$ 245,000	\$ -	\$ -	\$ -	\$ -	\$ 245,000	\$ 425,000
Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdg Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

Professional services to prepare a new unified development ordinance to articulate the Town's development regulations. The Town has engaged CodeWright Planners, LLC. to complete the two-year project. Work includes code writing, planning, analysis, formating, illustrating and engagement services. One of the key projects to implement Carrboro Connects, is to review/modify the Town's development regulations to align with the goals and objectives of the Town's Comprehensive Plan.

Energy Sustainable Measures

Climate action is one of two foundational pillars guiding the Comprehensive Plan and will inform the new development code. The new UDO is designed to advance climate action, race & equity, attainable housing and improvet the predictability of the development process. Strategic increases of residential/commercial uses, updated street standards for multimodal use, establishment of more rigorous stormwater standards will be included.

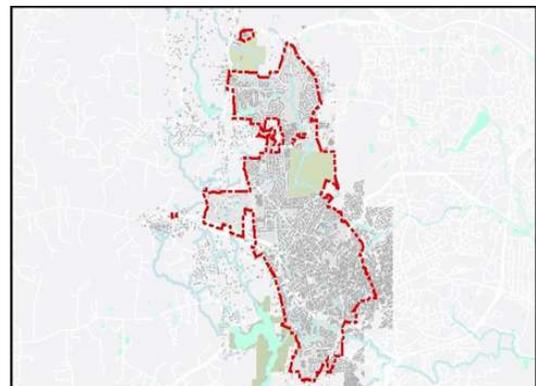
Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

The project is anticipated to span 18-24 months. Approximately \$180,000 was encumbered in FY25, the remainder is scheduled to be made available for FY26/FY27.

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
- Complying with State and Federal mandates
- Incorporating energy and climate protection strategies
- Providing Town services in the most efficient, safe and quality manner
- Managing and encouraging orderly implementation of Town adopted needs assessments.
- Strategic and program master plans

Project Map





Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Safe Routes to School Action Plan Update**
 Location: **301 West Main Street**
 Project Status: **Existing Project - Additional Funding Programmed**
 Proj Start Date: **6/23/2023** Finish Date: **6/23/2026**

Project # **54012**
 Category: **Planning**
 Fund: **66-Capital Projects Fund**

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design							-	-
Professional Services	89,349		160,000				160,000	249,349
Construction							-	-
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ 89,349	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ 160,000	\$ 249,349
Funding Sources								
Intergovernmental Funds							-	-
Federal (TAP)	89,349		128,000				128,000	217,349
State							-	-
County							-	-
General Fund							-	-
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing							-	-
Matching Funds			32,000				32,000	32,000
Other							-	-
Total Funding	\$ 89,349	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ 160,000	\$ 249,349
Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

The Town was awarded a Safe Routes to School non-infrastructure grant (TIP# EB-6033AG). The project scope involves updating the 2012 Safe Routes to School Strategic Action Plan to: include all five Carrboro schools, develop sustainable program for students to walk/bike or roll to school, institute age-specific walking training for all students at each school level (elementary, middle, and high school), develop a comprehensive student travel mode database, that can be updated with regular biannual counts/tallies, and design and install traffic gardens in Carrboro as temporary (time limited) training facilities that would move from school to school on a regular schedule. The opportunity for additional funding will allow the Town to purchase bicycles and associated safety equipment to further programming as well as identify and prioritize infrastructure projects.

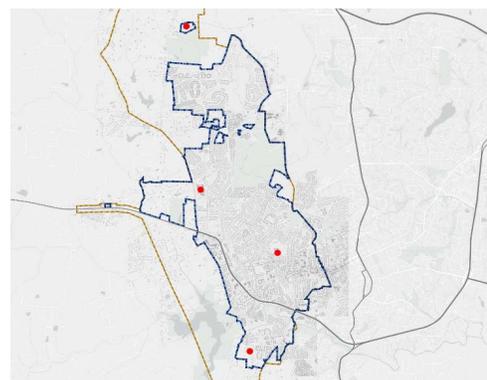
Energy Sustainable Measures

One of the foundational elements of the national Safe Routes to School program is to encourage students to walk/ride to school through a combination of education and programming to make physical activity more appealing. The program recommends walk/bike audits to identify the need to new/repared infrastructure to making walking/biking safer and to coordinate with parents to lead walking school buses/bike trains.

Project Map

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

In 2023, the Town received a Safe Routes to School Non-Infrastructure grant for \$89,349; there was no match requirement, but was well below the \$250k request. NCDOT has conveyed opportunity to receive additional \$160k of funding at 80/20 ratio.



Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
- Complying with State and Federal mandates
- Incorporating energy and climate protection strategies
- Providing Town services in the most efficient, safe and quality manner
- Managing and encouraging orderly implementation of Town adopted needs assessments.
- Strategic and program master plans



Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Jones Creek Greenway**
 Location: **Connecting link fr Lake Hogan Farms to Morris Grove Elem School**
 Project Status: **Existing Project - Additional Funding Programmed**
 Proj Start Date: **4/1/2018** Finish Date: **12/1/2026**

Project # **55033**
 Category: **Planning**
 Fund: **62-Bond Fund**

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design	196,000						-	196,000
Professional Services							-	-
Construction	654,000	256,000					256,000	910,000
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ 850,000	\$ 256,000	\$ -	\$ -	\$ -	\$ -	\$ 256,000	\$ 1,106,000

	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Funding Sources							
Intergovernmental Funds						-	-
Federal	680,000	204,800				204,800	884,800
State						-	-
County						-	-
General Fund						-	-
Capital Project Fund						-	-
Storm Water Fund						-	-
GO Bonds	170,000	51,200				51,200	221,200
Installment Financing						-	-
Matching Funds						-	-
Other						-	-
Total Funding	\$ 850,000	\$ 256,000	\$ -	\$ -	\$ -	\$ 256,000	\$ 1,106,000

	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Operating Budget Impact							
Personnel						-	-
Operating			1,500	1,500	1,500	4,500	4,500
Capital Outlay						-	-
Debt Service						-	-
Total Oper Bdg Impact	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 4,500	\$ 4,500

Description and Benefits

The project will include the construction of a 100-foot bridge and a paved 10-foot, or wider, shared use path for bicyclists and pedestrians that adds another segment to the Town's greenway network north of Homestead Road along Jones Creek (TIP# C-5181). The project will provide a direct connection to Orange County's Jones Creek Greenway and provide walking and cycling options for the Lake Hogan Farms, Legends, Ballentine, and Fox Meadow neighborhoods, to destinations such as Morris Grove Elementary, the future Twin Creeks Park, and the future middle school anticipated for county property. The project will contribute to the implementation of the Safe Routes to School Action Plan. The CIP project ordinance was amended by Council on November 14, 2023 (Granicus 23-276) to reflect the updated project cost of \$1,106,250. Construction anticipated for summer/fall of 2025.

Energy Sustainable Measures

Once completed the project will offer an off-route alternative to vehicular travel, particularly to the elementary school, which generates daily trips at peak times. The project will also provide access to the future Twin Creek Park, an active athletic facility. The use of CMAQ funding requires an analysis of emissions reduction.

Oper Bdg Impacts & Funding (list grants, matching requirements, etc)

The Town has secured federal CMAQ and STBG-DA funding for design and construction of the Jones Creek Greenway, with a 20% local match required. Costs may increase due to tariffs. Some costs relating to ongoing maintenance anticipated.

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
- Complying with State and Federal mandates
- Incorporating energy and climate protection strategies
- Providing Town services in the most efficient, safe and quality manner
- Managing and encouraging orderly implementation of Town adopted needs assessments.
- Strategic and program master plans

Project Map





Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Morgan Creek Greenway Phase 1**
 Location: **Abby Lane to Smith Level Rd along N & S sides of Morgan Creek**
 Project Status: **Existing Project - Additional Funding Programmed**

Project # **55002**
 Category: **Planning**
 Fund: **62-Bond Fund**

Proj Start Date: 4/1/2018	Finish Date: 12/11/2026
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	Previous Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY26-FY30 Total	Project Total
Expenses								
Planning/Design	554,231	16,000					16,000	570,231
Professional Services							-	-
Construction	1,188,269	577,949					577,949	1,766,218
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ 1,742,500	\$ 593,949	\$ -	\$ -	\$ -	\$ -	\$ 593,949	\$ 2,336,449

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY26-FY30 Total	Project Total
Funding Sources							
Intergovernmental Funds						-	-
Federal	1,254,000	339,341				339,341	1,593,341
State						-	-
County	374,837	254,608				254,608	629,445
General Fund						-	-
Capital Project Fund						-	-
Storm Water Fund						-	-
GO Bonds	113,663					-	113,663
Installment Financing						-	-
Matching Funds						-	-
Other						-	-
Total Funding	\$ 1,742,500	\$ 593,949	\$ -	\$ -	\$ -	\$ 593,949	\$ 2,336,449

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY26-FY30 Total	Project Total
Operating Budget Impact							
Personnel						-	-
Operating			1,500	1,500	1,500	4,500	4,500
Capital Outlay						-	-
Debt Service						-	-
Total Oper Bdg Impact	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 4,500	\$ 4,500

Description and Benefits

The Morgan Creek Greenway system consists of approximately 9,000 feet (1.7 miles) of paved trail beginning at Smith Level Rd. and extending along Morgan Creek to University Lake, linking residential areas, recreational destinations, and schools. Project scope was modified in 2018, with all funding shifted to Phase 1 to avoid possible loss to federal rescission; the municipal agreement and CP ordinance were amended accordingly (TIP# EL-4828A). The project was advertised in 2019; bids came in over the engineer's estimate. Staff is working to update construction documents and anticipates re-advertising for bids in the summer of 2025, with construction completed in 12-18 months. The completed greenway will consist of a 10-foot wide multi-use path along the north side of Morgan Creek with a spur to Abbey Ln and a pedestrian bridge crossing over Morgan Creek and an existing informal path network by the Berryhill development. Two signalized pedestrian crossings across NC 54 are in design, one at Abbey Ln. and one at Westbrook Dr. The completion of Phase 1, in combination with the NC 54 crossings, will significantly improve the bike/ped network and link to downtown.

Energy Sustainable Measures

The Morgan Creek Greenway system provides an off-road bike-ped network linking multiple residential neighborhoods to University Lake, Carrboro HS, Frank Porter Graham School, the S Greensboro St sidewalk and bike infrastructure leading to downtown, and CH greenway system extending east; this will be a substantial piece of infrastructure providing alternative modes of travel and reducing vehicular trips and associated emissions.

Oper Bdg Impacts & Funding (list grants, matching requirements, etc)

Federal grants include STPDA, TAPDA; discretionary STBGDA funds added June 2024. Standard inflation rate applied for FY26-27, project cost to \$2,336,449. \$254,608 additional transit funds requested to cover increase & general fund appropriation.

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
- Complying with State and Federal mandates
- Incorporating energy and climate protection strategies
- Providing Town services in the most efficient, safe and quality manner
- Managing and encouraging orderly implementation of Town adopted needs assessments.
- Strategic and program master plans

Project Map





Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **South Greensboro Street Sidewalk**
 Location: **South Greensboro Street**
 Project Status: **Existing Project - Additional Funding Programmed**

Project # **55015**
 Category: **Planning**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2016	Finish Date: 7/1/2028
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design	415,000	122,794					122,794	537,794
Professional Services							-	-
Construction	1,316,462	1,132,462					1,132,462	2,448,924
Land/ROW	50,000						-	50,000
Equipment/Furnishings							-	-
Total Expenditures	\$ 1,781,462	\$ 1,255,256	\$ -	\$ -	\$ -	\$ -	\$ 1,255,256	\$ 3,036,718

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Funding Sources								
Intergovernmental Funds							-	-
Federal	1,360,343	940,800					940,800	2,301,143
State							-	-
County	377,340	314,456					314,456	691,796
General Fund	626						-	626
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds	43,153						-	43,153
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ 1,781,462	\$ 1,255,256	\$ -	\$ -	\$ -	\$ -	\$ 1,255,256	\$ 3,036,718

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Operating Budget Impact								
Personnel							-	-
Operating			1,500	1,500	1,500	1,500	6,000	6,000
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdg Impact	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 6,000	\$ 6,000

Description and Benefits

Construct sidewalk on west side of S. Greensboro St. from the northern end of Old Pittsboro Rd. to the NC-54 eastbound off-ramp (TIP# C-5650). Sidewalk would fill a major gap for pedestrians from the high-density area along Smith Level Rd., south of NC-54 bypass, to downtown and would provide access to downtown transit service for residents along S. Greensboro St. and Smith Level Rd., as well as access to the J bus stop on S. Greensboro St. adjacent to Old Pittsboro Road and across from Two Hills Drive. It will contribute to a safer and more comfortable walking environment for pedestrians traveling north-south on S. Greensboro St. and underneath NC-54 bypass. Additional work due to utilities-6-inch waterline replacement & associated easements; preliminary estimate exceeds \$700,000. \$206,343 of STBGDA CRF funds. NCDOT replaced \$206,343 STBGDA CVF) with new \$257,929 fed funds at 80/20 match.

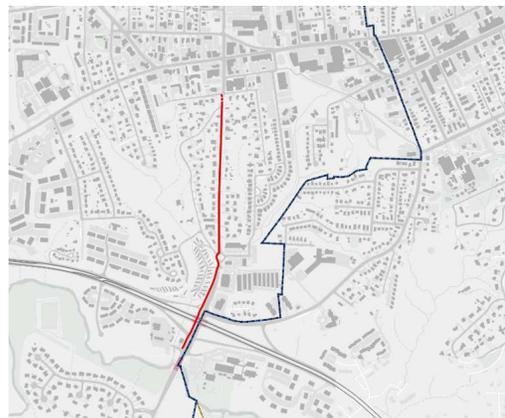
Energy Sustainable Measures

This project may reduce the reliance on motor vehicles for access, particularly for short daily trips, and thus reduce motor vehicle emissions. May also enhance access to existing Roberson Bikeway.

Project Map

Oper Bdg Impacts & Funding (list grants, matching requirements, etc)

More than \$2.3 million federal STBSA, STBG and CMAQ funds. \$315,112 additional Orange County Transit Funds requested for anticipated increase; transit funds can be used toward local match for federal funds. \$50,000 of ARPA funds allocated to project to acquire easements; increases allocation for easements to \$100,000.



Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
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- Complying with State and Federal mandates
- Incorporating energy and climate protection strategies
- Providing Town services in the most efficient, safe and quality manner
- Managing and encouraging orderly implementation of Town adopted needs assessments.
- Strategic and program master plans
- Reduce racial disparities in government, and ensure that everyone is valued



Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Estes Drive Bike-Ped Improvements**
 Location: **Estes Drive from North Greensboro St to Chapel Hill line**
 Project Status: **Proposed**

Project # **54043**
 Category: **Planning**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2025	Finish Date: 6/30/2030
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	Previous Funding	FY 2026	FY 2027	FY 2028	FY 2029	Estes FY 2030	FY26-FY30 Total	Project Total
Expenses								
Planning/Design		1,114,555					1,114,555	1,114,555
Professional Services							-	-
Construction					11,434,971		11,434,971	11,434,971
Land/ROW				605,000			605,000	605,000
Equipment/Furnishings						120,000	120,000	120,000
Total Expenditures	\$ -	\$ 1,114,555	\$ -	\$ 605,000	\$ 11,434,971	\$ 120,000	\$ 13,274,526	\$ 13,274,526

	FY 2026	FY 2027	FY 2028	FY 2029	Estes FY 2030	FY26-FY30 Total	Project Total
Funding Sources							
Intergovernmental Funds						-	-
Federal	891,644		484,000	9,147,977	96,000	10,619,621	10,619,621
State						-	-
County	222,911		121,000	267,802		611,713	611,713
General Fund						-	-
Capital Project Fund						-	-
Storm Water Fund						-	-
GO Bonds						-	-
Installment Financing						-	-
Matching Funds				2,019,192	24,000	2,043,192	2,043,192
Other						-	-
Total Funding	\$ -	\$ 1,114,555	\$ -	\$ 605,000	\$ 11,434,971	\$ 120,000	\$ 13,274,526

	FY 2026	FY 2027	FY 2028	FY 2029	Estes FY 2030	FY26-FY30 Total	Project Total
Operating Budget Impact							
Personnel						-	-
Operating						-	-
Capital Outlay						-	-
Debt Service						-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

Design and construction of bike-ped and transit improvements along the Estes Drive corridor from N Greensboro Street to MLK Blvd. Approximately 0.86 miles of the corridor is in Carrboro. Project identified in the Carrboro Safe Routes to School Plan and 2020 Carrboro Bicycle Plan Update. More than 1,279 residents live within 1/2 mile (the walking service area) along MLK Jr. Boulevard in Chapel Hill to downtown Carrboro, Wilson Park, the Shetley Bikepath, etc. The project is programmed in the STIP as two separate projects (Carrboro: EB-5886A, Chapel Hill: EB-5886B). NCDOT recently completed an express design which substantially increased the project costs; staff is working with the Town Engineer to develop and alternate alignment and associated estimate. Anticipated project cost is approximately \$2,665,000 with a local match of \$533,000. An additional \$315,112 of Orange County Transit Funds have been requested for FY26 increasing the total transit funds to \$611,713 including \$511,358 toward local match + \$106,296 for corridor study that will be included in design. Once alignment/cost projections/NCDOT contribution are resolved, consideration of a capital project ordinance and MA may proceed.

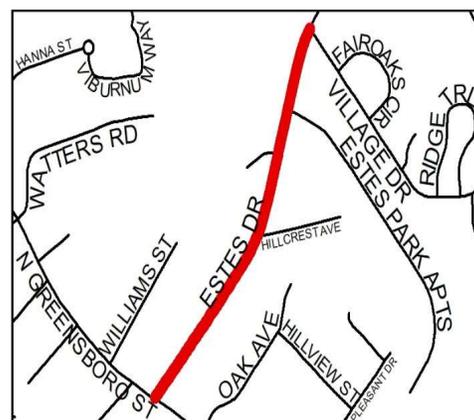
Energy Sustainable Measures

Some apartments along this corridor serve students and low-to medium income families. It is heavily used by all modes, although current safety concerns limit the potential for additional bike-ped users. Its completion provides an alternative mode of transportation for many residents and may reduce the need for vehicular travel for some trips, and therefore contribute to the reduction of greenhouse gas emissions.

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

Project currently programmed for \$851,000 (federal TAP) for a total project cost of approximately \$1,064,000. Additional federal funds are needed. Additional transit funds have been requested for FY26 to cover increase in local match. Project may need to be divided into phases to allow design to proceed. Maintenance costs anticipated for new facilities.

Project Map



Town Council Strategic Goals: ("X" all that apply for this project)

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- Strategic and program master plans



Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Downtown Connector**
 Location: **Lloyd Street to North Greensboro Street**
 Project Status: **Existing Project - No Additional Funding Programmed**

Project # **54052**
 Category: **Planning**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2022	Finish Date: 6/30/2027
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design			207,000				207,000	207,000
Professional Services							-	-
Construction					697,000		697,000	697,000
Land/ROW				86,000			86,000	86,000
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ -	\$ 207,000	\$ 86,000	\$ 697,000	\$ -	\$ 990,000	\$ 990,000

	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Funding Sources							
Intergovernmental Funds						-	-
Federal		165,600	68,800	557,600		792,000	792,000
State						-	-
County						-	-
General Fund						-	-
Capital Project Fund						-	-
Storm Water Fund						-	-
GO Bonds						-	-
Installment Financing						-	-
Matching Funds		41,400	17,200	139,400		198,000	198,000
Other						-	-
Total Funding	\$ -	\$ -	\$ 207,000	\$ 86,000	\$ 697,000	\$ -	\$ 990,000

Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

Construct a multi-use path connecting Greensboro and Lloyd Streets, including a railroad crossing (TIP # C-5605A). The path would provide east-west access for bicyclists and pedestrians as an alternative to travel on East Main, Weaver, and North Greensboro streets, which experience heavy motor vehicle traffic. The project would provide more direct access for residents in the Lloyd-Broad Street neighborhood to Carr Mill, Harris Teeter, and CVS and provide spur to the Campus-to-Campus Bicycle Connector project, which was planned to connect UNC's main campus to the future satellite campus. Project would also connect to Chapel Hill's Tanyard Branch project by way of the north end of Broad Street. Final alignment for this project is to be determined during the design phase. The Town has not initiated a Municipal Agreement with NCDOT or adopted a CIP ordinance for the project. Staff will confirm the updated timeline with TWTP/NCDOT. Alternate alignment runs behind Harris Teeter. Estimates prepared in 2024 to reflect updated timeline and inflation, increased project costs to \$1,209,000 w/ RR crossing & \$990,000 alternate, no RR crossing.

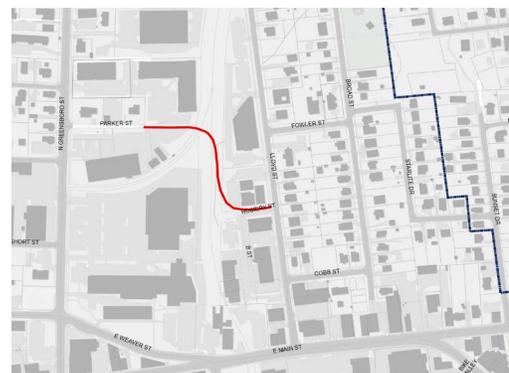
Energy Sustainable Measures

This project creates an alternative route that connects the East Main Street area and Lloyd-Broad Street/Northside neighborhoods, with downtown Carrboro and Chapel Hill providing an off-road connection from residential areas to key designations that may increase local walking and cycling. The use of CMAQ funding requires an analysis of emissions reduction.

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

The Town has secured federal CMAQ funding for design, ROW, and construction costs through the TWTP. Anticipated total project cost is \$215,254. Minor costs relating to ongoing maintenance are anticipated. There may be challenges associated with NCR, Norfolk Southern Railroad allowing an at-grade crossing, even at this low volume location.

Project Map



Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
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Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Barnes Street Sidewalk**
 Location: **Barnes Street from King Street to Jones Ferry Road**
 Project Status: **Proposed**

Project # **54044**
 Category: **Planning**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2026	Finish Date: 6/30/2029
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design			166,000				166,000	166,000
Professional Services							-	-
Construction					396,750		396,750	396,750
Land/ROW				387,000			387,000	387,000
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ -	\$ 166,000	\$ 387,000	\$ 396,750	\$ -	\$ 949,750	\$ 949,750

	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Funding Sources							
Intergovernmental Funds						-	-
Federal		132,800	309,600	318,400		760,800	760,800
State						-	-
County						-	-
General Fund						-	-
Capital Project Fund						-	-
Storm Water Fund						-	-
GO Bonds						-	-
Installment Financing						-	-
Matching Funds		33,200	77,400	78,350		188,950	188,950
Other						-	-
Total Funding	\$ -	\$ -	\$ 166,000	\$ 387,000	\$ 396,750	\$ -	\$ 949,750

Operating Budget Impact								
Personnel						1,500	1,500	1,500
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500

Description and Benefits

Design and construct a sidewalk along one side of Barnes St., approximately 0.26 mile, from King St. to Jones Ferry Road (SR 1005). Barnes St. links a number of apartment complexes (including Carolina Apartments, University Lake Apartments and Royal Park along NC 54) to Jones Ferry Rd. near Town Hall, is within a Qualified Census Tract, and includes one of the Town's historically African-American neighborhoods. The installation of a sidewalk would facilitate bike-pedestrian travel modes as well as provide a safer alternative to walking along NC 54 to reach downtown Carrboro, transit stops, grocery shopping, etc. The apartments tend to serve students and low-to-medium income families. The project has been programmed in the STIP (EB-5890). The Town has not initiated a Municipal Agreement with NCDOT or adopted a CIP ordinance for the project. NCDOT has hired a consultant to conduct an express design to provide an updated cost estimate; staff anticipates costs to increase to \$900,000+, which would increase the 20-percent local match to \$180,000+. Staff will confirm the updated timeline with TWTP/NCDOT.

Energy Sustainable Measures

This sidewalk project would provide much needed infrastructure along an important pedestrian route connecting residents in Lincoln Park and apartments along NC Highway 54 to downtown, and transit service. Complete pedestrian infrastructure increases transportation options and the reduction of greenhouse gas emissions by offering travel choices.

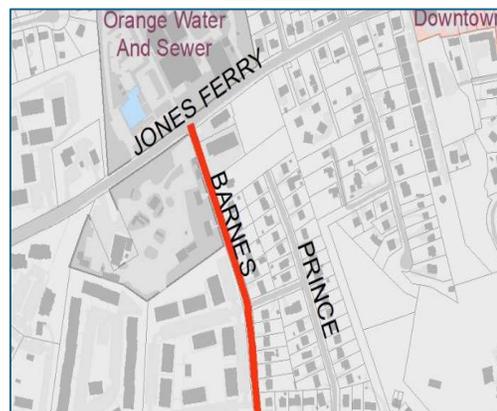
Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

Grant funding provided through the TWTP MPO includes federal TAP Funds, which requires a 20-percent local match. The current project cost in the STIP is \$292,000: \$233,600 (80% federal); \$58,400 (20% local match). A source for the match has not been identified. Please note anticipated cost increase identified above.

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
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- Providing Town services in the most efficient, safe and quality manner
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- Strategic and program master plans

Project Map





Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Jones Ferry Road Sidewalk**
 Location: **Jones Ferry Road from Davie Road to West Main St**
 Project Status: **Proposed**

Project # **54045**
 Category: **Planning**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2027	Finish Date: 6/30/2029
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design							-	-
Professional Services			225,000				225,000	225,000
Construction							-	-
Land/ROW					575,000		575,000	575,000
Equipment/Furnishings				531,000			531,000	531,000
Total Expenditures	\$ -	\$ -	\$ 225,000	\$ 531,000	\$ 575,000	\$ -	\$ 1,331,000	\$ 1,331,000

	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Funding Sources							
Intergovernmental Funds						-	-
Federal		180,000	424,800	460,000		1,064,800	1,064,800
State						-	-
County						-	-
General Fund						-	-
Capital Project Fund						-	-
Storm Water Fund						-	-
GO Bonds						-	-
Installment Financing						-	-
Matching Funds		45,000	106,200	115,000		266,200	266,200
Other						-	-
Total Funding	\$ -	\$ 225,000	\$ 531,000	\$ 575,000	\$ -	\$ 1,331,000	\$ 1,331,000

	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Operating Budget Impact							
Personnel						-	-
Operating					1,500	1,500	1,500
Capital Outlay						-	-
Debt Service						-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500

Description and Benefits

Design and construction of missing section of sidewalk (approximately 0.5 mile in length) along the north side of Jones Ferry Road, from Davie Road to West Main Street, left over from the NCDOT Spot Safety project along Jones Ferry Road. The project would complete the pedestrian network from Jones Ferry Road, south of the NC 54 Bypass, to downtown Carrboro, with major transit stops, grocery shopping along the way. The corridor traverses a Qualified Census Tract with multifamily complexes and established neighborhoods with students and low-to-medium income families, including historically African-American neighborhoods—Lincoln Park, Alabama Avenue and Glosson Circle. The project has been programmed in the STIP (EB-5880). The Town has not yet initiated a Municipal Agreement with NCDOT or adopted a CIP ordinance for the project. NCDOT has just begun the express design process for this project. Staff anticipates that the project costs will increase to \$850,000+ due to inflation and the potential need for a retaining wall. Staff will provide an updated estimate and timeline once available.

Energy Sustainable Measures

his sidewalk project fills the gap in the sidewalk system along Jones Ferry Road, which is an important pedestrian route into the downtown as well as highly used transit corridor. Its completion provides an alternative mode of transportation for many residents and may reduce the need for vehicular travel for some trips, and therefore, contribute to the reduction of greenhouse gas emissions.

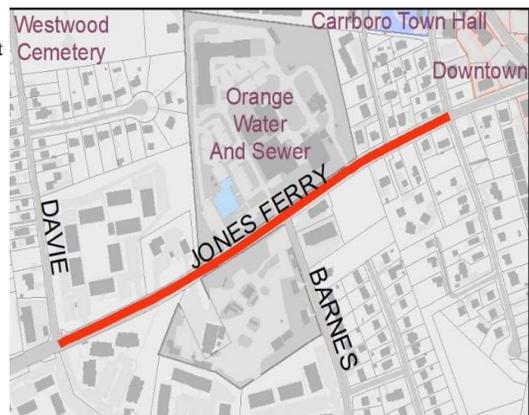
Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

Grant funding provided through the TWTPD includes federal TAP Funds, which require a 20 percent local match. NCDOT's current total project estimate is \$561,000: \$449,000 (80 percent federal); \$112,000 (20 percent local match). A source for the match has not been identified, and as noted the project costs are expected to increase.

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
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- Complying with State and Federal mandates
- Incorporating energy and climate protection strategies
- Providing Town services in the most efficient, safe and quality manner
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- Strategic and program master plans

Project Map





Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Ped Safety Improvements - North Greensboro Street**
 Location: **North Greensboro Street from Main to Hillsboroug**
 Project Status: **Proposed**

Project # **54046**
 Category: **Planning**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2025	Finish Date: 6/30/2027
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design			37,500				37,500	37,500
Professional Services							-	-
Construction			109,600				109,600	109,600
Land/ROW			5,000				5,000	5,000
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ -	\$ 152,100	\$ -	\$ -	\$ -	\$ 152,100	\$ 152,100

Funding Sources

Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund			152,100				152,100	152,100
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ -	\$ -	\$ 152,100	\$ -	\$ -	\$ -	\$ 152,100	\$ 152,100

Operating Budget Impact

Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

This project involves the design and installation of a series of bike-ped safety improvements along North Greensboro Street from Main Street to Hillsborough Road. This will include RRFB, with crosswalks and refuge islands where needed. The project was identified in the Town's Safe Routes to School Plan and in the 2020 Bicycle Plan update and aims to serve people walking and biking by providing a signalized location which will stop motor vehicle traffic and allow for non-motorized traffic to cross the street. Based on conversations with NCDOT, additional analysis may be needed to determine if a pedestrian hybrid beacon can be consider or of a traffic signal is warranted. Costs will be lower than indicated if a traffic signal is not needed. Project is anticipated to occur in tandum with North Greensboro restriping for buffer bike lanes. Focus on RRFB at Shelton and Robert Hunt. Additional locations may be installed through other projects: RRFB with ARPA funds at McDougale, and installations at Hillsborough and Quail Roast/MLK Jr. Park via SS4A Demonstration Grant funding.

Energy Sustainable Measures

Improvements will increase bicycle and pedestrian safety by providing a signals which will stop traffic, allowing easier crossing of N Greensboro for people biking and walking. These sorts of improvements can help local residents choose non-motorized modes of transportation or make accessing transit service easier, which can reduce reliance on private motor vehicles.

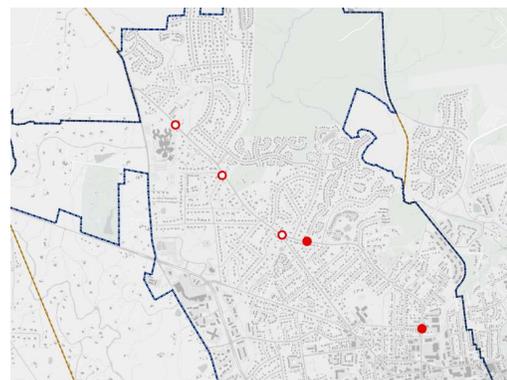
Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

Maintenance costs estimated for electricity use for traffic signals.

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
- Complying with State and Federal mandates
- Incorporating energy and climate protection strategies
- Providing Town services in the most efficient, safe and quality manner
- Managing and encouraging orderly implementation of Town adopted needs assessments.
- Strategic and program master plans

Project Map





Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Bike Plan Bundle - Shelton, E Poplar, Maple Avenue**
 Location: **Shelton Street, E Poplar Avenue, 100 Block Maple Ave**
 Project Status: **Proposed**
 Proj Start Date: **7/1/2026** Finish Date: **6/30/2028**

Project # **54047**
 Category: **Planning**
 Fund: **66-Capital Projects Fund**

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design							-	-
Professional Services							-	-
Construction		1,112,000					1,112,000	1,112,000
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ 1,112,000	\$ -	\$ -	\$ -	\$ -	\$ 1,112,000	\$ 1,112,000

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Funding Sources								
Intergovernmental Funds							-	-
Federal		889,600					889,600	889,600
State							-	-
County							-	-
General Fund							-	-
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing							-	-
Matching Funds		222,400					222,400	222,400
Other							-	-
Total Funding	\$ -	\$ 1,112,000	\$ -	\$ -	\$ -	\$ -	\$ 1,112,000	\$ 1,112,000

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Operating Budget Impact								
Personnel							-	-
Operating				1,500	1,500		3,000	3,000
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdg Impact	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ 3,000	\$ 3,000

Description and Benefits

This project involves the construction of three downtown projects that will further the implementation the Bike Plan. This includes the construction of a sidepath, contra-flow or cycle-track along Shelton Street focusing on the segment from Hillsborough Road to Carrboro Elementary School, restriping E Poplar Street to add a pedestrian lane, and restriping Maple Avenue between Roberson and Braxton Foushee Street to provide a contra-flow lane. All three projects advance the Town's bike-ped interests, and for Shelton Street will provide safety infrastructure improvements identified in the Town's Safe Routes to School Action Plan. Staff is working with the Town Engineer to complete design work, estimated at \$90,000, and to conduct engagement. The next step is to prepare a capital project ordinance and initiate the municipal agreement with NCDOT.

Energy Sustainable Measures

All three projects advance the Town's goals for climate action in that they provide bike-ped infrastructure that for real travel choices, particularly for families with young children. Shelton and Poplar run parallel providing safe travels in both directions and encouraging cyclists to bike with traffic. The Maple Avenue project is an important segment between the Libba Cotten and PTA bike paths and for residents visiting the Drakeford Library.

Project Map

Oper Bdg Impacts & Funding (list grants, matching requirements, etc)

The Town has been programmed \$1,112,000 of federal TA-Any funds for the bundle of projects (BL-0149). A 20% local match will be needed. Design costs to be requested as part of PZI budget for Town Engineer.



Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
- Complying with State and Federal mandates
- Incorporating energy and climate protection strategies
- Providing Town services in the most efficient, safe and quality manner
- Managing and encouraging orderly implementation of Town adopted needs assessments.
- Strategic and program master plans



Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **N Greensboro buffered bike lane**
 Location: **Greensboro Street from Main to Hillsborough Rd**
 Project Status: **Proposed**
 Proj Start Date: **7/1/2025** Finish Date: **6/30/2027**

Project # **54048**
 Category: **Planning**
 Fund: **66-Capital Projects Fund**

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design		65,000					65,000	65,000
Professional Services							-	-
Construction			75,000	150,000			225,000	225,000
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ 65,000	\$ 75,000	\$ 150,000	\$ -	\$ -	\$ 290,000	\$ 290,000

	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Funding Sources							
Intergovernmental Funds						-	-
Federal						-	-
State						-	-
County						-	-
General Fund	65,000	75,000	150,000			290,000	290,000
Capital Project Fund						-	-
Storm Water Fund						-	-
GO Bonds						-	-
Installment Financing						-	-
Matching Funds						-	-
Other						-	-
Total Funding	\$ 65,000	\$ 75,000	\$ 150,000	\$ -	\$ -	\$ 290,000	\$ 290,000

	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Operating Budget Impact							
Personnel						-	-
Operating				1,000	2,000	3,000	3,000
Capital Outlay						-	-
Debt Service						-	-
Total Oper Bdg Impact	\$ -	\$ -	\$ -	\$ 1,000	\$ 2,000	\$ 3,000	\$ 3,000

Description and Benefits

N Greensboro buffered bike lane. Identified through the 2020 bicycle plan update, this project would provide for a buffer space between the vehicle lane and the bicycle lane while also assessing potential locations for delineator posts or other forms of separation to enhance safety of people on bikes while also helping manage or reduce motor vehicle speeds. The projects runs along N Greensboro Street from Shelton St to Hillsborough Rd, and as proposed in the bike plan: Phase 1 would extend from Shelton St to Estes Dr.; Phase 2 from Estes Dr to Hillsborough Rd.

Energy Sustainable Measures

Improvement will enhance the ability of local residents to use a bicycle for transportation purposes, reducing reliance on automobiles, especially for people with young children or older residents who desire a better form of separation between cars and bikes.

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

Maintenance costs estimated for upkeep of pavement markings and replacement of damaged delineator posts (if used).

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
- Complying with State and Federal mandates
- Incorporating energy and climate protection strategies
- Providing Town services in the most efficient, safe and quality manner
- Managing and encouraging orderly implementation of Town adopted needs assessments.
- Strategic and program master plans

Project Map





Town of Carrboro Capital Improvement Plan for FY26 thru FY30

Project Title: **203 Connector**
 Location: **Robertson St to East Main St**
 Project Status: **Proposed**

Project # **54049**
 Category: **Planning**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2025	Finish Date: 6/30/2027
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design		94,766					94,766	94,766
Professional Services							-	-
Construction			60,682				60,682	60,682
Land/ROW/Utilities		75,517	45,229				120,746	120,746
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ 170,283	\$ 105,911	\$ -	\$ -	\$ -	\$ 276,194	\$ 276,194

	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Funding Sources							
Intergovernmental Funds						-	-
Federal						-	-
State						-	-
County	170,283	105,911				276,194	276,194
General Fund						-	-
Capital Project Fund						-	-
Storm Water Fund						-	-
GO Bonds						-	-
Installment Financing						-	-
Matching Funds						-	-
Other						-	-
Total Funding	\$ -	\$ 170,283	\$ 105,911	\$ -	\$ -	\$ 276,194	\$ 276,194

	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Operating Budget Impact							
Personnel						-	-
Operating					1,000	1,000	1,000
Capital Outlay						-	-
Debt Service						-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000

Description and Benefits

Design and construct a 6-foot wide meandering sidewalk to connect the new Drakeford Library Complex to East Main St, & construct a new bus shelter pad at East Main as part of the installation of new enhanced bus shelters for Chapel Hill Transit and GoTriangle (400 & 405 to Durham), Carrboro Century Center, ArtsCenter, Libba Cotten bikeway, and Braxton Foushee St which connects to the PTA bikeway. Of note, an improved, direct connection to/from the Drakeford Library Complex to/from East Main Street has also been identified as part of the Town's development of a Downtown Area Plan, currently underway. The opening of the new Library complex which includes a black box theater and meeting spaces, will increase bike-ped trips to and around downtown Carrboro as well as transit trips via the stops on East Main St and East Weaver St. The parking deck included as part of the Drakeford Library Complex will include public parking some of which may be available for transit riders seeking to drive to Carrboro and ride transit to their final destination(s). In addition, the sidewalk will provide necessary infrastructure toward the implementation of the Town's ADA Transition Plan (currently underway).

Energy Sustainable Measures

The design/construction of the sidewalk will further the Town's environmental sustainability by prioritizing accessible and convenient transit service in areas with existing or planned higher density development; increasing access to jobs and opportunities, affordable and attainable quality of life by providing transit service connections to affordable housing, recreation and arts and cultural opportunities; and prioritizing transit service that increases transit access for all.

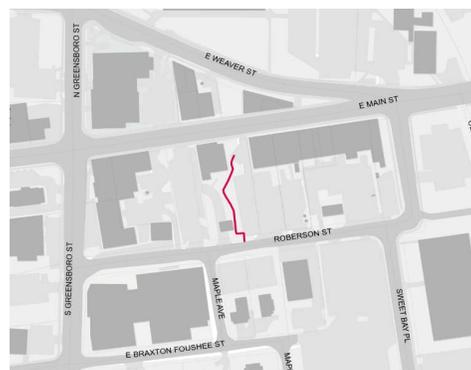
Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

The project was identified during the design/construction of the 203 Project/Drakeford Library Complex, and included as an unfunded priority project in the 2022 Orange County Transit Plan Update. The Town has submitted for 100% transit tax revenues in the FY26 Work Program. Cost could increase due to ROW/utilities.

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
- Complying with State and Federal mandates
- Incorporating energy and climate protection strategies
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- Strategic and program master plans

Project Map





Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **West Main St Sidewalk**
 Location: **South Side of Main St between Fidelity to West Poplar Avenue**
 Project Status: **Proposed**

Project # **54050**
 Category: **Planning**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2025	Finish Date: 6/30/2028
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design		110,919					110,919	110,919
Professional Services							-	-
Construction				158,518			158,518	158,518
Land/ROW/Utilities			138,918				138,918	138,918
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ 110,919	\$ 138,918	\$ 158,518	\$ -	\$ -	\$ 408,355	\$ 408,355

	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Funding Sources							
Intergovernmental Funds						-	-
Federal						-	-
State						-	-
County	110,919	138,918	158,518			408,355	408,355
General Fund						-	-
Capital Project Fund						-	-
Storm Water Fund						-	-
GO Bonds						-	-
Installment Financing						-	-
Matching Funds						-	-
Other						-	-
Total Funding	\$ -	\$ 110,919	\$ 138,918	\$ 158,518	\$ -	\$ -	\$ 408,355

Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

Design and construct 10-foot wide sidewalk on south side of West Main St from Fidelity St to West Poplar Ave. The project was included in the Safe Routes to School Action, the Town sidewalk plan, the local priority list dating from 2014, and was identified as a deficiency in the Town's W Main St. Oak-Poplar study which helped inform the West Main St. restriping project. The lane reallocation to add bike lanes has led to an increase in bicycle and pedestrian travel, and interest in supplemental pedestrian improvements such as a crosswalk and pedestrian refuge island at Main-Poplar or a crosswalk near Town Hall. The sidewalk will provide necessary infrastructure for the implementation of the Town's ADA Transition Plan (currently underway). Project was included in 2017 Orange County Transit Plan and the 2022 Orange County Transit Plan Update and will complete a missing gap of sidewalk along the major east-west corridor in downtown Carrboro. The project is within a half mile of Carrboro Elementary School and identified as a direct route for students in the Safe Routes to School Plan.

Energy Sustainable Measures

Completes important pedestrian infrastructure and provides transit access to the CW route and J, F, and CW Saturday routes. There are more than 1000 residential addresses within a 1/2 mile and more than 259 commercial addresses within a 1/2 mile including a number of older apartment/condominium complexes, thereby advancing sustainability measures by prioritizing accessible and convenient transit in areas of higher density development; increasing access to jobs and opportunities, and prioritizing transit service connections to affordable housing, recreation and arts and cultural opportunities.

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

The project was included as a capital project in the 2017 Orange County Transit Plan and the 2022 Orange County Transit Plan Update. The Town has submitted for 100% transit tax revenues in the FY26 Work Program. Cost could increase due to ROW/utilities.

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
- Complying with State and Federal mandates
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- Strategic and program master plans

Project Map





Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Converting East Weaver Street to Pedestrian Space**
 Location: **E Weaver from North Greensboro to Roberson/E Main**
 Project Status: **Existing Project - Additional Funding Programmed**

Project # **0-504501 (54056)**
 Category: **Planning**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 3/4/2025	Finish Date: 6/1/2028
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design							-	-
Professional Services	50,000	100,000	200,000				300,000	350,000
Construction		100,000	200,000	800,000			1,100,000	1,100,000
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ 50,000	\$ 200,000	\$ 400,000	\$ 800,000	\$ -	\$ -	\$ 1,400,000	\$ 1,450,000

	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Funding Sources							
Intergovernmental Funds						-	-
Federal						-	-
State						-	-
County						-	-
General Fund	50,000	200,000	400,000	800,000		1,400,000	1,450,000
Capital Project Fund						-	-
Storm Water Fund						-	-
GO Bonds						-	-
Installment Financing						-	-
Matching Funds						-	-
Other						-	-
Total Funding	\$ 50,000	\$ 200,000	\$ 400,000	\$ 800,000	\$ -	\$ 1,400,000	\$ 1,450,000

	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Operating Budget Impact							
Personnel						-	-
Operating				2,500	2,500	5,000	5,000
Capital Outlay						-	-
Debt Service						-	-
Total Oper Bdg Impact	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 5,000

Description and Benefits

The Town is exploring options for converting the one-block of East Weaver Street from two lanes of vehicle to a pedestrian corridor with limited to no vehicle access. Project costs involve a capacity study (\$50,000) to determine potential traffic impacts to the surrounding street network, and if deemed feasible, design / construction costs to close the street to traffic which would involve physical barriers and changes to the traffic signals (\$400,000). Costs to reimagine the asphalt corridor to a pedestrian plaza space with plantings and special stormwater features, pavers and furniture would be dependent on the scale of the improvements. The remaining amount is an estimate for planning purposes for a medium-grade design.

Energy Sustainable Measures

Closing East Weaver Street to vehicle traffic may improve the air quality in and directly around the corridor and create an open air seating and gathering space. The capacity study will be needed to determine if congestion will increase or decrease air quality in the vicinity. Providing for walking and bicycling in a car-free zone, should encourage residents and visitors to consider other travel modes.

Oper Bdg Impacts & Funding (list grants, matching requirements, etc)

\$50,000 has been identified to fund the capacity study. A source of funds for the road closure would be needed for the project to be advanced--subject to the results of the study.

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
- Complying with State and Federal mandates
- Incorporating energy and climate protection strategies
- Providing Town services in the most efficient, safe and quality manner
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- Strategic and program master plans

Project Map





Town of Carrboro Capital Improvement Plan for FY26 thru FY30

Project Title: **Homestead Road Sidepath & Enhanced Pedestrian Crossing**
 Location: **One Side of Homestead Road between Calvander and Stratford Dr.**
 Project Status: **Proposed**

Project # **54043**
 Category: **Planning**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2027	Finish Date: 6/30/2029
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design				169,000			169,000	169,000
Professional Services							-	-
Construction					638,000		638,000	638,000
Land/ROW				50,000			50,000	50,000
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ 219,000	\$ 638,000	\$ -	\$ 857,000	\$ 857,000

Funding Sources

Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund				219,000	638,000		857,000	857,000
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ -	\$ -	\$ -	\$ 219,000	\$ 638,000	\$ -	\$ 857,000	\$ 857,000

Operating Budget Impact

Personnel							-	-
Operating						1,500	1,500	1,500
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdg Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500

Description and Benefits

Homestead Road Sidepath Phase 1 - project identified in 2020 bike plan update as strategic priority #1. Project would fill critical gap in bicycle network, including some type of signalized crossing to allow for people biking and walking a safe route to cross Homestead road near Stratford Drive. This would enable new bicycle trips from the Lake Hogan Farms area to destinations in downtown. Phase 2, which provides additional connectivity west along Homestead Road is planned for future years. The proposal has been modified from the original description in the Bike Plan to reflect the sidewalk condition for the Newberry Subdivision on the North Side of Homestead next to Claremont North. The new proposal would include a sidepath from Lake Hogan Farms to just east of Stratford to avoid a gap in the infrastructure between Stratford Drive and the Newberry neighborhood. Updated costs anticipate a RRFB at Stratford.

Energy Sustainable Measures

Completing this critical gap in the bicycle network can help local residents of the Lake Hogan Farms area to choose bicycles for transportation and help reduce motor vehicle trips and thus GHG emissions.

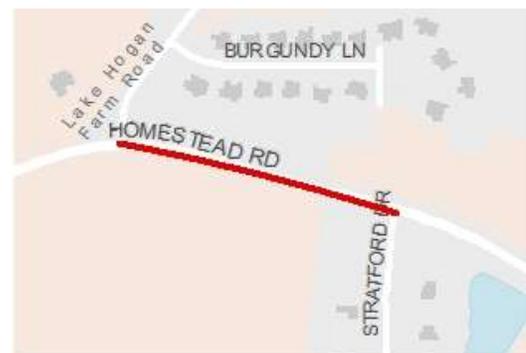
Oper Bdg Impacts & Funding (list grants, matching requirements, etc)

Maintenance costs estimated for pavement upkeep and electricity use for traffic signals.

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
- Complying with State and Federal mandates
- Incorporating energy and climate protection strategies
- Providing Town services in the most efficient, safe and quality manner
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- Strategic and program master plans

Project Map





Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Bolin Creek Phase 2 (Design)** Project # **54053**
 Location: **Jones Creek Greenway to Lake Hogan Farms Greenway by way of Turtleback Cross** Category: **Planning**
 Project Status: **Existing Project - No Additional Funding Programmed** Fund: **66-Capital Projects Fund**
 Proj Start Date: **7/1/2026** Finish Date: **6/30/2027**

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design			400,000				400,000	400,000
Professional Services							-	-
Construction							-	-
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000
Funding Sources								
Intergovernmental Funds			320,000				320,000	320,000
Federal							-	-
State							-	-
County							-	-
General Fund							-	-
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing							-	-
Matching Funds			80,000				80,000	80,000
Other							-	-
Total Funding	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000
Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdg Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

Design for Phase 2 of the Bolin Creek Greenway will connect the southern end of the Jones Creek Greenway, (currently under design), to the Lake Hogan Farms paved greenway, south of Turtleback Crossing Drive across Bolin Creek. The 10-foot-wide paved greenway is approximately 3,225 linear feet and is anticipated to cross Bolin Creek once and Jones Creek once. The project will connect a number of residential neighborhoods north of Homestead Road and provide additional bike-ped options for traveling toward the downtown by of neighborways. The completion of the Jones Creek Greenway will create a direct connection to the existing Twin Creek Greenway heading north to Morris Grove Elementary School, future educational facilities and the future Twin Creeks Park. Of note, funding is only for design.

Energy Sustainable Measures

The completion of each new phase of the Bolin Creek Greenway increases the Town's bike-ped network with off-road facilities thereby creating real transportation alternatives to single occupancy vehicles (SOV) and therefore contribute to the reduction of greenhouse gas emissions. This segment will benefit residents in the northern transition area, who are generally more car dependent offering the potential for greater impact toward GHG reduction.

Oper Bdg Impacts & Funding (list grants, matching requirements, etc)

The Town has been allocated \$400,000 federal (TAANY) funds for FY27 for the completion of preliminary design and preparation of construction documents (TIP# BL-0151). No source for the 20% match has been identified. The anticipated cost for construction is \$2,439,265 at \$1,951,412 (fed) + \$487,853 (local match).

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
- Complying with State and Federal mandates
- Incorporating energy and climate protection strategies
- Providing Town services in the most efficient, safe and quality manner
- Managing and encouraging orderly implementation of Town adopted needs assessments.
- Strategic and program master plans

Project Map





Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Bolin Creek Phase 3 and 4** Project # **54054**
 Location: **Jones Creek Greenway to Lake Hogan Farms Greenway by way of Turtleback Crossing** Category: **Planning**
 Project Status: **Existing Project - No Additional Funding Programmed** Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2026	Finish Date: 6/30/2029
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design			400,000	400,000	400,000		1,200,000	1,200,000
Professional Services							-	-
Construction							-	-
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 400,000	\$ -	\$ 1,200,000	\$ 1,200,000

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Funding Sources								
Intergovernmental Funds							-	-
Federal			320,000	320,000	320,000		960,000	960,000
State							-	-
County							-	-
General Fund			80,000	80,000	80,000		240,000	240,000
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 400,000	\$ -	\$ 1,200,000	\$ 1,200,000

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

Design for Phase 2 of the Bolin Creek Greenway will connect the southern end of the Jones Creek Greenway, (currently under design), to the Lake Hogan Farms paved greenway, south of Turtleback Crossing Drive across Bolin Creek. The 10-foot-wide paved greenway is approximately 3,225 linear feet and is anticipated to cross Bolin Creek once and Jones Creek once. The project will connect a number of residential neighborhoods north of Homestead Road and provide additional bike-ped options for traveling toward the downtown by of neighborways. The completion of the Jones Creek Greenway will create a direct connection to the existing Twin Creek Greenway heading north to Morris Grove Elementary School, future educational facilities and the future Twin Creeks Park. Of note, funding is only for design.

Energy Sustainable Measures

The completion of each new phase of the Bolin Creek Greenway increases the Town's bike-ped network with off-road facilities thereby creating real transportation alternatives to single occupancy vehicles (SOV) and therefore contribute to the reduction of greenhouse gas emissions. This segment will benefit residents in the northern transition area, who are generally more car dependent offering the potential for greater impact toward GHG reduction.

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

The Town has been allocated \$400,000 federal (TAANY) funds for FY27 for the completion of preliminary design and preparation of construction documents (TIP# BL-0151). No source for the 20% match has been identified. The anticipated cost for construction is \$2,439,265 at \$1,951,412 (fed) + \$487,853 (local match).

Project Map



Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
- Complying with State and Federal mandates
- Incorporating energy and climate protection strategies
- Providing Town services in the most efficient, safe and quality manner
- Managing and encouraging orderly implementation of Town adopted needs assessments,
- Strategic and program master plans



Town of Carrboro
Capital Improvement Plan for FY26 thru FY30

Project Title: **ADA Improvements to Park Facilities**
 Location: **Town wide**
 Project Status: **Proposed**

Project # **66049**
 Category: **Rec & Parks**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2025	Finish Date: 6/30/2030
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design		5,000					5,000	5,000
Professional Services							-	-
Construction		10,000	10,000	10,000	10,000	10,000	50,000	50,000
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ 15,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 55,000	\$ 55,000

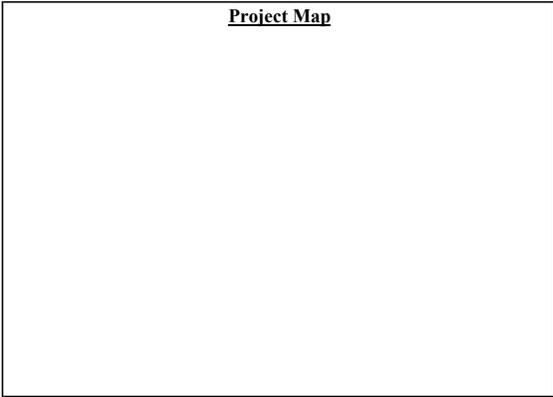
	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Funding Sources							
Intergovernmental Funds						-	-
Federal						-	-
State						-	-
County						-	-
General Fund	15,000	10,000	10,000	10,000	10,000	55,000	55,000
Capital Project Fund						-	-
Storm Water Fund						-	-
GO Bonds						-	-
Installment Financing						-	-
Matching Funds						-	-
Other						-	-
Total Funding	\$ -	\$ 15,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 55,000	\$ 55,000

Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits
 ADA assessment of our indoor and outdoor facilities. The results of this assessment will support future planning to ensure that we are meeting industry ADA standards. This evidence will be vital in applying for grant funding for projects. A comprehensive master plan is needed for our department to most effectively prepare for the future of our current and future facilities.

Energy Sustainable Measures
 Development of ADA and Master Plans will allow for us to design and implement sustainable and accessible facilities in the future.

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)
 N/A



- Town Council Strategic Goals: ("X" all that apply for this project)**
- Maintaining the existing infrastructure in order to protect the Town's investments
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 - Complying with State and Federal mandates
 - Incorporating energy and climate protection strategies
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 - Managing and encouraging orderly implementation of Town adopted needs assessments.
 - Strategic and program master plans
 - Reduce racial disparities in government, and ensure that everyone is valued



Town of Carrboro
Capital Improvement Plan for FY26 thru FY30

Project Title: **Indoor Facility Upgrades**

Project # **66050**

Location: **Drakeford Library Complex Stage, Century Hall AV Upgrades**

Category: **Rec & Parks**

Project Status:

Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2026	Finish Date: 6/30/2028
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design		-	30,000	15,000			45,000	45,000
Professional Services							-	-
Construction							-	-
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ -	\$ 30,000	\$ 15,000	\$ -	\$ -	\$ 45,000	\$ 45,000

Funding Sources

Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund			30,000	15,000			45,000	45,000
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ -	\$ -	\$ 30,000	\$ 15,000	\$ -	\$ -	\$ 45,000	\$ 45,000

Operating Budget Impact

Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

The new Drakeford Library Complex is in need of an ADA accessible stage for the performance space. Century Hall will need AV upgrades in the upcoming years. These upgrades will improve the citizen experience in our parks and at our programs and events. When planning for and designing these improvements we will place accessibility at the forefront of our work. Doing so will enhance the citizen experience by allowing for more diverse populations of participants to recreate together.

Energy Sustainable Measures

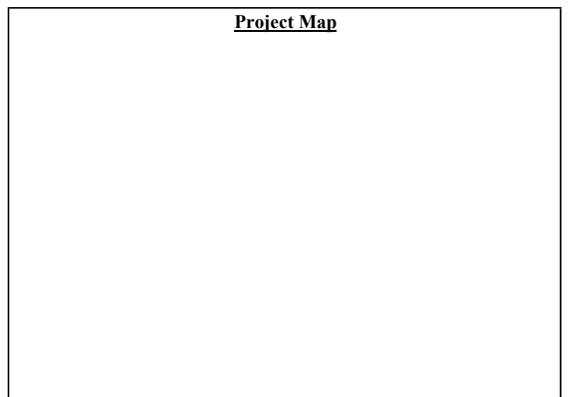
N/A

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

N/A

Town Council Strategic Goals: ("X" all that apply for this project)

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Town of Carrboro
Capital Improvement Plan for FY26 thru FY30

Project Title: **Solar park gates and restroom locks.**

Project # **66051**

Anderson Park Gate, Wilson Park Gate, Anderson Park Restrooms, Wilson

Location: **Park Restrooms.**

Category: **Rec & Parks**

Project Status: **Proposed**

Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2025	Finish Date: 6/30/2030
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design		5,000	6,000			6,000	17,000	17,000
Professional Services							-	-
Construction							-	-
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ 5,000	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ 17,000	\$ 17,000
Funding Sources								
Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund		5,000	6,000			6,000	17,000	17,000
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ -	\$ 5,000	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ 17,000	\$ 17,000
Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

Installing solar powered gates and restroom locks will increase the safety measures in our parks. Doing so will also reduce the damages that are created by after hours visitors.

Energy Sustainable Measures

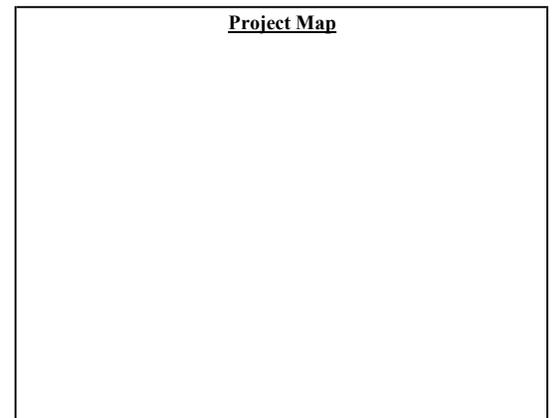
Installing solar systems will supports our sustainability goals by reducing the frequency of public works, police, and recreation and parks staff driving to the locations to lock the gates. Increasing the security measures in these locations will also reduce the funds spent on repairing vandalism issues in our parks. These goals are further supported by the fact that these systems can be controlled on a schedule or remotely.

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

N/A

Town Council Strategic Goals: ("X" all that apply for this project)

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Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Playground Resurfacing**
 Location: **Town Commons, Simpson Park**
 Project Status:

Project # **66052**
 Category: **Rec & Parks**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2025	Finish Date: 6/30/2028
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design		71,500		20,000			91,500	91,500
Professional Services							-	-
Construction							-	-
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ 71,500	\$ -	\$ 20,000	\$ -	\$ -	\$ 91,500	\$ 91,500
Funding Sources								
Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund		71,500		20,000			91,500	91,500
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ -	\$ 71,500	\$ -	\$ 20,000	\$ -	\$ -	\$ 91,500	\$ 91,500
Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

Playground fall surfaces are mandatory safety requirements for all playgrounds. Town Commons playground area does not pass inspection as the current fall area is unsafe. Replacement of Pour & Play rubber surface is the most environmentally friendly long term option that exists. Although mulching the area with natural wood chips has been the practice of our department in the past we have found that the mulch is in need of frequent replacement which costs us operational funds and staff hours. Completing this project also makes our playgrounds more assessible for folks who cannot navigate over mulch. These upgrades will enhance the citizen experinece by allowing for more diverse populations of participants to recreate together.

Energy Sustainable Measures

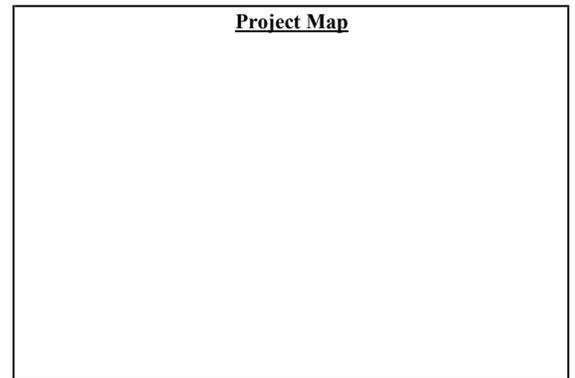
N/A

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

N/A

Town Council Strategic Goals: ("X" all that apply for this project)

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Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Athletic Field Upgrades: Bleachers and Scoreboards**
Anderson Park Field 4 scoreboard, field 3 scoreboard, field 1 scoreboard,
 Location: **field 3 bleachers**
 Project Status:

Project # **66053**
 Category: **Rec & Parks**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2025	Finish Date: 6/30/2030
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design		5,000		17,000		5,000	27,000	27,000
Professional Services							-	-
Construction							-	-
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ 5,000	\$ -	\$ 17,000	\$ -	\$ 5,000	\$ 27,000	\$ 27,000

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Funding Sources								
Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund		5,000		17,000		5,000	27,000	27,000
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ -	\$ 5,000	\$ -	\$ 17,000	\$ -	\$ 5,000	\$ 27,000	\$ 27,000

Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

Replacing stadium bleachers and field scoreboards is standard in the Parks and Recreation industry. These upgrades will ensure that the space is functional, enjoyable and safe for public use and athletic programming usage.

Energy Sustainable Measures

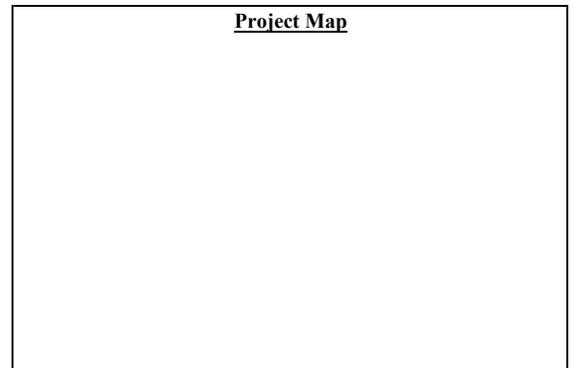
N/A

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

N/A

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
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Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Athletic Courts Resurfacing**
 Location: **Wilson Tennis, Brewer Lane Basketball**
 Project Status:

Project # **66054**
 Category: **Rec & Parks**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2027	Finish Date: 6/30/2030
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design			300,000		100,000		400,000	400,000
Professional Services							-	-
Construction							-	-
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ -	\$ 300,000	\$ -	\$ 100,000	\$ -	\$ 400,000	\$ 400,000
Funding Sources								
Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund			300,000		100,000		400,000	400,000
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ -	\$ -	\$ 300,000	\$ -	\$ 100,000	\$ -	\$ 400,000	\$ 400,000
Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

Resurfacing of basketball and tennis courts is a Parks and Recreation industry standard. Proper installation and maintenance of court surfaces is required to ensure that our facilities are functional and safe for public use and athletic programming useage.

Energy Sustainable Measures

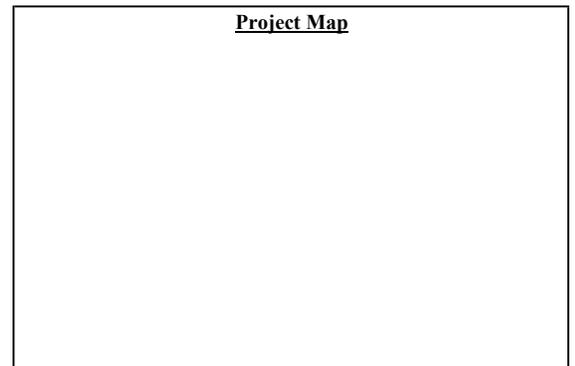
N/A

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

N/A

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
- Complying with State and Federal mandates
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Town of Carrboro
Capital Improvement Plan for FY26 thru FY30

Project Title: **Outdoor Lights, Outdoor Facility Upgrades, Park Signage**

Project # **66055**

Location: **Anderson Park, Wilson Park, Simpson Park, Town Commons, MLK Jr Park**

Category: **Rec & Parks**

Project Status:

Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2025	Finish Date: 6/30/2030
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Expenses	Previous	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY26-FY30	Project
	Funding						Total	Total
Planning/Design			20,000	25,000	35,000	155,000	235,000	235,000
Professional Services							-	-
Construction		245,000	420,000	570,000			1,235,000	1,235,000
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ 245,000	\$ 440,000	\$ 595,000	\$ 35,000	\$ 155,000	\$ 1,470,000	\$ 1,470,000

Funding Sources

Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund		245,000	440,000	595,000	35,000	155,000	1,470,000	1,470,000
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ -	\$ 245,000	\$ 440,000	\$ 595,000	\$ 35,000	\$ 155,000	\$ 1,470,000	\$ 1,470,000

Operating Budget Impact

Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

Town of Carrboro Parks need to have a full replacement of park wayfinding signage and park guideline signage. Our parks do not have a consistent message throughout the town. It is important for us to update these to provide citizens with the most clear and important information. These improvements will enhance the overall appearance of our facilities and improve our safety measures. The new signage will be compliant with state and federal mandates for public spaces.

Outdoor facilities need to be maintained on a regular basis in order to meet safe and relevant industry standards in Parks and Recreation. Many of our facilities have been neglected over the last 20 years and now need to be upgraded. These upgrades will improve the citizen experience in our parks and at our programs and events. When planning for and designing these improvements we will place accessibility at the forefront of our work. Doing so will enhance the citizen experience by allowing for more diverse populations of participants to recreate together.

Energy Sustainable Measures

It is important for us to consider sustainability measures in our projects. For example, when improving trails at Adam's Tract and the Disc Golf Course we will reference Leave No Trace design principles so that the trails are safe to travel on and effectively mitigate runoff washouts that are common in those areas that have steep terrain.

Installing Musco LED Lights will decrease our energy use because these systems are much more efficient than other sports lighting systems. These lights are designed to reduce the light spill into surrounding areas which supports our sustainability goals. These goals are further supported by the fact that these systems can be controlled on a schedule or remotely. This minimizes the need for staff to drive and burn fossil fuels to turn lights on and off before and after games and rentals.

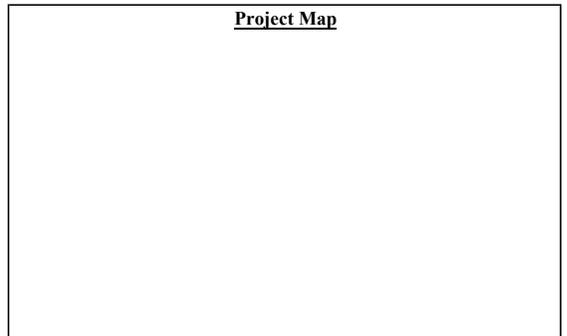
Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

N/A

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
- Complying with State and Federal mandates
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Project Map





Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Playground Replacements**
 Location: **Anderson Park, Wilson Park, Simpson Park, Town Commons**
 Project Status:

Project # **66056**
 Category: **Rec & Parks**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2025	Finish Date: 6/30/2030
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design		250,000	350,000	400,000	225,000	250,000	1,475,000	1,475,000
Professional Services							-	-
Construction							-	-
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ 250,000	\$ 350,000	\$ 400,000	\$ 225,000	\$ 250,000	\$ 1,475,000	\$ 1,475,000
Funding Sources								
Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund		250,000	350,000	400,000	225,000	250,000	1,475,000	1,475,000
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ -	\$ 250,000	\$ 350,000	\$ 400,000	\$ 225,000	\$ 250,000	\$ 1,475,000	\$ 1,475,000
Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

Playgrounds are designed to be replaced on a regular schedule to maintain the most up to date safety and accessibility standards. Many of our playgrounds are at the end of their lifespan. It is important for us to replace them due to safety concerns. When designing the replacement playgrounds we are requiring bidders to place accessibility at the forefront of their designs. Doing so will enhance the citizen experience by allowing for more diverse populations of participants to recreate together.

Energy Sustainable Measures

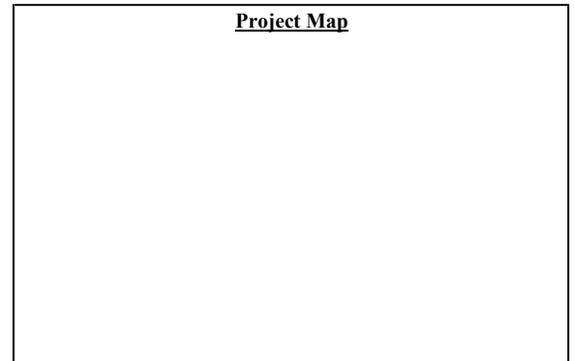
N/A

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

N/A

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
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Town of Carrboro Capital Improvement Plan for FY26 thru FY30

Project Title: **Vehicle Replacements & New Vehicle Purchases**
 Location: **Town of Carrboro**
 Project Status: **Proposed**

Project # **66060**
 Category: **General Government**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2025	Finish Date: 6/30/2030
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design							-	-
Professional Services							-	-
Construction							-	-
Land/ROW							-	-
Vehicles		364,334	940,000	885,000	950,000	950,000	4,089,334	4,089,334
Equipment/Furnishings		130,000	160,000	215,000	200,000	250,000	955,000	955,000
Total Expenditures	\$ -	\$ 494,334	\$ 1,100,000	\$ 1,100,000	\$ 1,150,000	\$ 1,200,000	\$ 5,044,334	\$ 5,044,334

	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Funding Sources							
Intergovernmental Funds						-	-
Federal						-	-
State						-	-
County						-	-
General Fund	494,334	1,100,000	1,100,000	1,150,000	1,200,000	5,044,334	5,044,334
Capital Project Fund						-	-
Storm Water Fund						-	-
GO Bonds						-	-
Installment Financing						-	-
Matching Funds						-	-
Other						-	-
Total Funding	\$ -	\$ 494,334	\$ 1,100,000	\$ 1,100,000	\$ 1,150,000	\$ 1,200,000	\$ 5,044,334

Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits
 Vehicle Replacements for FY26 include the purchase of: seven (5) Ford hybrid police utility vehicles. New Vehicles purchases include the purchase of three (4) EV Ford F-150 Lightnings, and one for Police Department Patrol. Total vehicle replacements and new purchases equates to 494,334.

Energy Sustainable Measures
 New vehicles purchased will consist of seven (10) electric vehicles and seven (7) hybrid vehicles, significantly reducing fuel consumption and GHG emissions.

Project Map

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc.)
 Operating budget will be reduced as a result of less parts and maintenance costs on the older vehicles. Fuel cost will also decrease with the purchase of more electric and hybrid vehicles.

- Town Council Strategic Goals: ("X" all that apply for this project)**
- X Maintaining the existing infrastructure in order to protect the Town's investments
 - Expanding the Town's tax base in a way that will benefit both current and future citizens
 - Complying with State and Federal mandates
 - X Incorporating energy and climate protection strategies
 - X Providing Town services in the most efficient, safe and quality manner
 - X Managing and encouraging orderly implementation of Town adopted needs assessments.
 - X Strategic and program master plans



Town of Carrboro Capital Improvement Plan for FY26 thru FY30

Project Title: **Westwood Cemetery** Project # **66048**
 Location: **400 Davie Road, Carrboro** Category: **Public Works**
 Project Status: **Existing Project - Additional Funding Programmed** Fund: **66-Capital Projects Fund**
 Proj Start Date: **7/1/2025** Finish Date: **7/1/2026**

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design							-	-
Professional Services							-	-
Construction	54,522	165,000	35,000	-	-	-	200,000	254,522
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ 54,522	\$ 165,000	\$ 35,000	\$ -	\$ -	\$ -	\$ 200,000	\$ 254,522
Funding Sources								
Intergovernmental Funds							-	-
Federal	54,522						-	54,522
State							-	-
County							-	-
General Fund		100,000	35,000				135,000	135,000
Capital Project Fund							-	-
Storm Water Fund		65,000					65,000	65,000
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ 54,522	\$ 165,000	\$ 35,000	\$ -	\$ -	\$ -	\$ 200,000	\$ 254,522
Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

Town Council approved the Westwood Cemetery Master Plan. This project will complete modifications to the driveway, and add a Stormwater treatment measure, trees and Fencing. (**Note** previous funding is left over funds from the Master Plan Design Phase to be used for Construction moving forward)

Energy Sustainable Measures

Remove asphalt to create more pervious surface, and install a stormwater treatment measure as well as trees and new fencing.

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

Operating budget will be reduced as a result of water shed control allowing grass to grow in this section of the cemetery.

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
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Town of Carrboro Capital Improvement Plan for FY26 thru FY30

Project Title: **Town Hall Renovations**

Location: **301 W. Main Street**

Project Status: **Existing Project - Additional Funding Programmed**

Proj Start Date: 7/1/2025	Finish Date: 6/30/2029
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Project # **66250**

Category: **Public Works**

Fund: **66-Capital Projects Fund**

	Previous Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY26-FY30 Total	Project Total
Expenses								
Planning/Design	855,000						-	855,000
Professional Services							-	-
Construction		14,400,000					14,400,000	14,400,000
Land/ROW							-	-
Equipment/Furnishings		600,000					600,000	600,000
Total Expenditures	\$ 855,000	\$ 15,000,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000,000	\$ 15,855,000

Funding Sources

Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund	855,000						-	855,000
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing		15,000,000					15,000,000	15,000,000
Matching Funds							-	-
Other							-	-
Total Funding	\$ 855,000	\$ 15,000,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000,000	\$ 15,855,000

Operating Budget Impact

Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service			1,203,639	1,203,639	1,203,639	1,203,639	4,814,556	4,814,556
Total Oper Bdgt Impact	\$ -	\$ -	\$ 1,203,639	\$ 1,203,639	\$ 1,203,639	\$ 1,203,639	\$ 4,814,556	\$ 4,814,556

Description and Benefits

This project consists of renovating Town Hall's entire 27,000 Square Feet, and adding onto the building to have elevators and additional square footage as needed. This project will allow for the continued use of the historically significant and centrally located Town Hall building, while upgrading the space to more effectively meet the town's needs, providing better equipped amenities and infrastructure.

Energy Sustainable Measures

The overall building performance will be greatly improved with new insulation, HVAC equipment and other infrastructure leading to less energy demand and green house gas emissions. The environmental air quality and workspace comfort will improve as well.

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

Debt funding issued in TBD by Finance with the first debt payment starting in TBD by Finance. Operating budget will be reduced as a result of less maintenance costs.

Town Council Strategic Goals: ("X" all that apply for this project)

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Town of Carrboro Capital Improvement Plan for FY26 thru FY30

Project Title: **Century Center/Carrboro Police Station Renovations**
 Location: **100 N. Greensboro Sreet**
 Project Status: **Proposed**

Project # **66251**
 Category: **Public Works**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2026	Finish Date: 6/30/2030
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	Previous Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY26-FY30 Total	Project Total
Expenses								
Planning/Design		100,000					100,000	100,000
Professional Services			900,000				900,000	900,000
Construction			1,000,000	6,000,000			7,000,000	7,000,000
Land/ROW							-	-
Equipment/Furnishings				400,000			400,000	400,000
Total Expenditures	\$ -	\$ 100,000	\$ 1,900,000	\$ 6,400,000	\$ -	\$ -	\$ 8,400,000	\$ 8,400,000

	Previous Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY26-FY30 Total	Project Total
Funding Sources								
Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund		100,000					100,000	100,000
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing			1,900,000	6,400,000			8,300,000	8,300,000
Matching Funds							-	-
Other							-	-
Total Funding	\$ -	\$ 100,000	\$ 1,900,000	\$ 6,400,000	\$ -	\$ -	\$ 8,400,000	\$ 8,400,000

	Previous Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY26-FY30 Total	Project Total
Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service				700,000	700,000	700,000	2,100,000	2,100,000
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ 700,000	\$ 700,000	\$ 700,000	\$ 2,100,000	\$ 2,100,000

Description and Benefits

This project consists of renovating Century Center's entire 23,000 Square Feet. This project will allow for the continued use of the historically significant and centrally located Century Center building, while upgrading the space to more effectively meet the town's needs. The space the police station currently has is inadequate. The infrastructure of the Century Center is outdated and falling into disrepair. This project will repurpose the Century Center after Town Hall renovations are complete.

Energy Sustainable Measures

The building performance would greatly improve, leading to less energy consumption and green house gas emissions. The environmental air quality and workspace comfort will improve as well. A significant amount of the cost of this project will be to pay for green technologies that will go towards achieving "net neutral" energy use as directed by the Climate Action Plan and Comprehensive Plan.

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

Should Debt funding issued in TBD by Finance with the first debt payment starting in TBD by Finance. Operating budget will be reduced as a result of less maintenance costs.

Town Council Strategic Goals: ("X" all that apply for this project)

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Town of Carrboro
Capital Improvement Plan for FY26 thru FY30

Project Title: **Sustainability Initiatives**
 Location: **Townwide**
 Project Status: **Proposed**

Project # **66057**
 Category: **Public Works**
 Fund: **66-Capital Projects Fund**

Proj Start Date:	7/1/2025	Finish Date:	6/30/2030
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	Previous Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY26-FY30 Total	Project Total
Expenses								
Planning/Design							-	-
Professional Services		50,000	50,000	10,000	10,000		120,000	120,000
Construction		150,000	300,000	500,000	150,000	200,000	1,300,000	1,300,000
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ 200,000	\$ 350,000	\$ 510,000	\$ 160,000	\$ 200,000	\$ 1,420,000	\$ 1,420,000

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY26-FY30 Total	Project Total
Funding Sources							
Intergovernmental Funds						-	-
Federal						-	-
State						-	-
County						-	-
General Fund	200,000	350,000	510,000	160,000	200,000	1,420,000	1,420,000
Capital Project Fund						-	-
Storm Water Fund						-	-
GO Bonds						-	-
Installment Financing						-	-
Matching Funds						-	-
Other						-	-
Total Funding	\$ 200,000	\$ 350,000	\$ 510,000	\$ 160,000	\$ 200,000	\$ 1,420,000	\$ 1,420,000

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY26-FY30 Total	Project Total
Operating Budget Impact							
Personnel						-	-
Operating						-	-
Capital Outlay						-	-
Debt Service						-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

The funding shown above is to provide ongoing efforts to increase sustainability through out town. This account is intended to be used for facility or other improvements to increase sustainability and reduce greenhouse gas emissions. Items could include HVAC upgrades Solar Panels, EV Charging projects, LED conversions, Solar Charging of PW electric equipment, new technologies.

Energy Sustainable Measures

Funding would be here to provide professional services for designs of electrical and HVAC systems to reach our climate action goals. The funding can help us install more EV charging stations at facilities which will allow us to electrify more of the town's fleet. As new technologies arise this project would allow the Town to take advantage and reduce energy usage.

Project Map

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

Debt funding issued in TBD by Finance with the first debt payment starting in TBD by Finance.
 Operating budget will be reduced as a result of less maintenance costs.

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
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Town of Carrboro
Capital Improvement Plan for FY26 thru FY30

TOWN OF CARRBORO - NC

Project Title: **Stormwater Treatment and Pocket Park**
Location: **100 E Braxton Foushee St**
Project Status: **Proposed**

Project # **66058**
Category: **Public Works**
Fund: **66-Capital Projects Fund**

Proj Start Date: **7/1/2025** Finish Date: **7/1/2029**

	Previous Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY26-FY30 Total	Project Total
Expenses								
Planning/Design			25,000				25,000	25,000
Professional Services			45,000				45,000	45,000
Construction		50,000		300,000			350,000	350,000
Land/ROW		275,000					275,000	275,000
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ 325,000	\$ 70,000	\$ 300,000	\$ -	\$ -	\$ 695,000	\$ 695,000

Funding Sources

Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund			70,000	100,000			170,000	170,000
Capital Project Fund							-	-
Storm Water Fund		325,000		200,000			525,000	525,000
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ -	\$ 325,000	\$ 70,000	\$ 300,000	\$ -	\$ -	\$ 695,000	\$ 695,000

Operating Budget Impact

Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

With the goal of additional Stormwater Treatment and outdoor space downtown, a parcel has come up for sale that we wish to purchase to design an underground stormwater treatment system with a pocket park above. The project would increase resiliency and reduce carbon emissions by eliminating a building.

Energy Sustainable Measures

Remove a building and create a stormwater retention area and greenspace park.

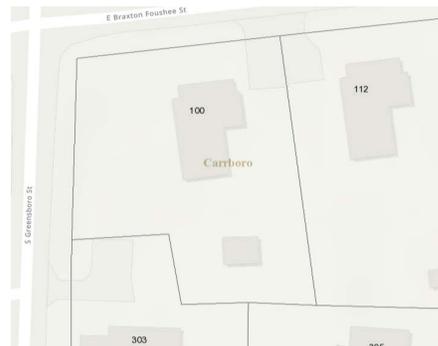
Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

Operating budget will be increased as a result of more Town Facilities to maintain.

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
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Project Map





Town of Carrboro

Capital Improvement Plan for FY26 thru FY30

Project Title: **Stormwater Capital Improvements Plan & Projects**
 Location: **Municipal Jurisdiction**
 Project Status: **Existing Project - Additional Funding Programmed**

Project # **81006**
 Category: **Stormwater**
 Fund: **80-Stormwater**

Proj Start Date: 7/1/2025	Finish Date: 12/30/2026
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design							-	-
Professional Services	200,000	200,000					200,000	400,000
Construction							-	-
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 400,000

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Funding Sources								
Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund							-	-
Capital Project Fund							-	-
Storm Water Fund	200,000	200,000					200,000	400,000
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 400,000

Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdg Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

Municipal CIP plans developed by engineering firms provide expert analysis, ensuring stormwater control measures (SCMs) and green infrastructure are strategically placed for maximum impact. These plans enhance flood control, improve water quality, support regulatory compliance, and optimize funding, leading to cost-effective, sustainable, and resilient stormwater management for the community.

Energy Sustainable Measures

- Strategy 1.1 Support native plantings throughout town.
- Strategy 1.2 Expand nature-based stormwater solutions as part of ecosystem enhancement, watershed restoration, climate resilience, and quality of place improvements.

Project Map

Oper Bdg Impacts & Funding (list grants, matching requirements, etc)

Utility staff preparing matching grant materials for up to \$200,000. If granted, funds will move to other projects or an expanded scope of work would be included.

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
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Town of Carrboro Capital Improvement Plan for FY26 thru FY30

Project Title: **Stormwater Infrastructure - Pipe Replacements**
 Location: **Various**
 Project Status: **Existing Project - No Additional Funding Programmed**

Project # **81005**
 Category: **Stormwater**
 Fund: **80-Stormwater**

Proj Start Date: 7/1/2025	Finish Date: Continuous
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design	28,450						-	28,450
Professional Services	31,455						-	31,455
Construction		100,000	CIP ASSESS	CIP ASSESS	CIP ASSESS	CIP ASSESS	100,000	100,000
Land/ROW	10,000	10,000	CIP ASSESS	CIP ASSESS	CIP ASSESS	CIP ASSESS	10,000	20,000
Equipment/Furnishings							-	-
Total Expenditures	\$ 69,905	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ 179,905
Funding Sources								
Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund							-	-
Capital Project Fund							-	-
Storm Water Fund	69,905	110,000					110,000	179,905
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ 69,905	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ 179,905
Operating Budget Impact								
Personnel							-	-
Operating	59,905						-	59,905
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ 59,905	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,905

Description and Benefits

Grey stormwater infrastructure includes stormwater pipes and catch basins designed to manage runoff in urban areas. These structures efficiently channel stormwater to treatment facilities or natural waterways, reducing erosion and protecting infrastructure.

Energy Sustainable Measures

None.

Project Map

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

Not available at this time.

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
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Town of Carrboro Capital Improvement Plan for FY26 thru FY30

Project Title: **Fire Station #1 and Fidelity Street Stormwater Improvements**
 Location: **long term maintenance.**
 Project Status: **Existing Project - No Additional Funding Programmed**

Project # **81004**
 Category: **Stormwater**
 Fund: **80-Stormwater**

Proj Start Date: 7/1/2024	Finish Date: 7/1/2026
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design	17,820						-	17,820
Professional Services	29,764						-	29,764
Construction	175,000	50,000					50,000	225,000
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ 222,584	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 272,584

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Funding Sources								
Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund							-	-
Capital Project Fund							-	-
Storm Water Fund	222,584	50,000					50,000	272,584
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ 222,584	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 272,584

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Operating Budget Impact								
Personnel							-	-
Operating	47,584		3,500	3,500	3,500	3,500	14,000	61,584
Capital Outlay			2,500	2,500	2,500	2,500	10,000	10,000
Debt Service							-	-
Total Oper Bdgt Impact	\$ 47,584	\$ -	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 24,000	\$ 71,584

Description and Benefits

This retrofit SCM captures firehouse roof drainage benefiting the community by improving water quality, reducing flooding, and enhancing streetscape aesthetics. It filters pollutants, absorbs stormwater, and integrates greenery, creating an attractive urban space. This project transforms infrastructure into a visually appealing, eco-friendly asset while demonstrating effective stormwater management, fostering environmental awareness, and contributing to a healthier, more resilient community.

Energy Sustainable Measures

Strategy 1.1 Support native plantings throughout town.

Strategy 1.2 Expand nature-based stormwater solutions as part of ecosystem enhancement, watershed restoration, climate resilience, and quality of place improvements.

Project Map

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

Described above, engineering and long term maintenance.

Town Council Strategic Goals: ("X" all that apply for this project)

- Maintaining the existing infrastructure in order to protect the Town's investments
- Expanding the Town's tax base in a way that will benefit both current and future citizens
- Complying with State and Federal mandates
- Incorporating energy and climate protection strategies
- Providing Town services in the most efficient, safe and quality manner
- Managing and encouraging orderly implementation of Town adopted needs assessments.
- Strategic and program master plans
- Reduce racial disparities in government, and ensure that everyone is valued



Town of Carrboro
Capital Improvement Plan for FY26 thru FY30

Project Title: **RESIDENTIAL ASSISTANCE PROGRAM (RAP)**
 Location: **Multiple Residential Properties**
 Project Status: **Existing Project - Additional Funding Programmed**

Project # **Multiple (OBJ: 504756)**
 Category: **Stormwater**
 Fund: **80-Stormwater**

Proj Start Date: 11/24/2025	Finish Date: Continuos
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	<u>Previous</u> <u>Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30</u> <u>Total</u>	<u>Project</u> <u>Total</u>
Expenses								
Planning/Design							-	-
Professional Services							-	-
Construction							-	-
Land/ROW							-	-
Equipment/Furnishings							-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Sources								
Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund							-	-
Capital Project Fund							-	-
Storm Water Fund					-	-	-	-
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Budget Impact								
Personnel	40,200	42,612					42,612	82,812
Operating	36,000	1,000					1,000	37,000
Capital Outlay	35,000	50,000					50,000	85,000
Debt Service							-	-
Total Oper Bdgt Impact	\$ 111,200	\$ 42,612	\$ -	\$ -	\$ -	\$ -	\$ 93,612	\$ 204,812

Description and Benefits

The Watershed Restoration Residential Assistance Program provides technical and financial assistance to individual residential property owners in Carrboro. In addition to providing assistance to residents for their property, the benefits of this program have community-scale benefits.

Energy Sustainable Measures

Strategy 4.1 A Develop programming and accompanying financial assistance for income eligible households to install green stormwater infrastructure.

Project Map

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

Utility staff prepping matching grant materials for up to \$100,000. If granted, funds will move to springboard current RAP assessments

Town Council Strategic Goals: ("X" all that apply for this project)

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TOWN OF CARRBORO • NC

Town of Carrboro Capital Improvement Plan for FY26 thru FY30

Project Title: **PC Replacement**
 Location: **Town Hall**
 Project Status: **Proposed**

Project # **66059**
 Category: **Information Technology**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2025	Finish Date: 6/30/2026
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	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Expenses								
Planning/Design							-	-
Professional Services							-	-
Construction							-	-
Land/ROW							-	-
Equipment/Furnishings		100,000					100,000	100,000
Total Expenditures	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Funding Sources								
Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund		100,000					100,000	100,000
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing							-	-
Matching Funds							-	-
Other							-	-
Total Funding	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000

	<u>Previous Funding</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30 Total</u>	<u>Project Total</u>
Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits

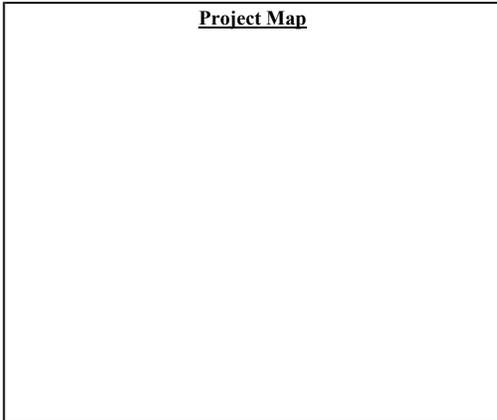
Each year, a portion of the inventory is replaced based on age and condition. This approach reduces maintenance costs, supports modern software, and ensures staff have the tools needed to perform their work efficiently.

Energy Sustainable Measures

N/A

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)

N/A



Town Council Strategic Goals: ("X" all that apply for this project)

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- Incorporating energy and climate protection strategies
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TOWN OF CARRBORO • NC

Town of Carrboro Capital Improvement Plan for FY26 thru FY30

Project Title: **Fire Apparatus**
 Location: **Town Hall**
 Project Status: **Existing Project - Additional Funding Programmed**
 Proj Start Date: **7/1/2026** Finish Date: **6/30/2027**

Project # **20228**
 Category: **Fire & Rescue**
 Fund: **66-Capital Projects Fund**

	<u>Previous</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30</u>	<u>Project</u>
	<u>Funding</u>						<u>Total</u>	<u>Total</u>
Expenses								
Planning/Design							-	-
Professional Services							-	-
Construction							-	-
Land/ROW							-	-
Equipment/Furnishings	2,060,000		140,000				140,000	2,200,000
Total Expenditures	\$ 2,060,000	\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ 140,000	\$ 2,200,000

Funding Sources								
Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund							-	-
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing	2,060,000						-	2,060,000
Matching Funds							-	-
Other - Capital Reserve			140,000				140,000	140,000
Total Funding	\$ 2,060,000	\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ 140,000	\$ 2,200,000

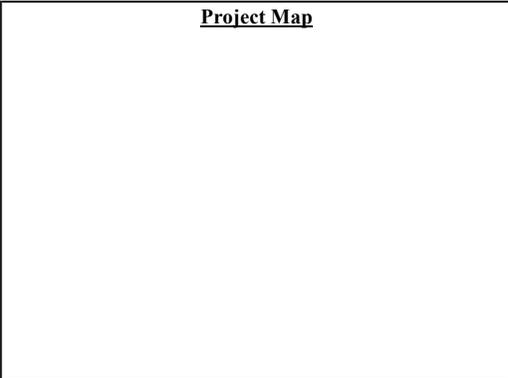
Operating Budget Impact								
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdg Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits
 Purchase of one (1) Smeal Fire Apparatus 100' Rear Mount Platform. The replacement of a ladder truck for the Fire Department ensures that the Town maintains a safe, reliable, and fully functional emergency response fleet.

Energy Sustainable Measures
 N/A

Oper Bdg Impacts & Funding (list grants, matching requirements, etc)
 N/A

- Town Council Strategic Goals: ("X" all that apply for this project)**
- X Maintaining the existing infrastructure in order to protect the Town's investments
 - X Expanding the Town's tax base in a way that will benefit both current and future citizens
 - X Complying with State and Federal mandates
 - X Incorporating energy and climate protection strategies
 - X Providing Town services in the most efficient, safe and quality manner
 - X Managing and encouraging orderly implementation of Town adopted needs assessments, Strategic and program master plans
 - X Reduce racial disparities in government, and ensure that everyone is valued





TOWN OF CARRBORO • NC

Town of Carrboro Capital Improvement Plan for FY26 thru FY30

Project Title: **Fire Engine Replacement**
 Location: **Town Hall**
 Project Status: **Proposed**

Project # **66061**
 Category: **Fire & Rescue**
 Fund: **66-Capital Projects Fund**

Proj Start Date: 7/1/2027	Finish Date: 6/30/2028
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	<u>Previous</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY26-FY30</u>	<u>Project</u>
Expenses	Funding						Total	Total
Planning/Design							-	-
Professional Services							-	-
Construction							-	-
Land/ROW							-	-
Equipment/Furnishings				1,278,125			1,278,125	1,278,125
Total Expenditures	\$ -	\$ -	\$ -	\$ 1,278,125	\$ -	\$ -	\$ 1,278,125	\$ 1,278,125

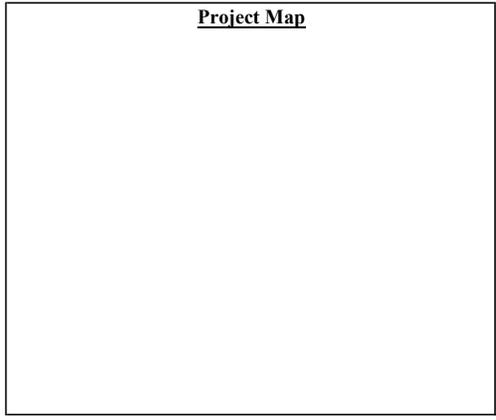
Funding Sources	\$	\$	\$	\$	\$	\$	\$	\$
Intergovernmental Funds							-	-
Federal							-	-
State							-	-
County							-	-
General Fund							-	-
Capital Project Fund							-	-
Storm Water Fund							-	-
GO Bonds							-	-
Installment Financing				1,278,125			1,278,125	1,278,125
Matching Funds							-	-
Other							-	-
Total Funding	\$ -	\$ -	\$ -	\$ 1,278,125	\$ -	\$ -	\$ 1,278,125	\$ 1,278,125

Operating Budget Impact	\$	\$	\$	\$	\$	\$	\$	\$
Personnel							-	-
Operating							-	-
Capital Outlay							-	-
Debt Service							-	-
Total Oper Bdgt Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Description and Benefits
 Engines in Fire & Rescue are on a 10 year replacement cycle. Age of the vehicle, engine hours, safety equipment, mechanical problems, 2-year build time. ~5-7% annual increase in cost projected over the next 3 years.

Energy Sustainable Measures
 N/A

Oper Bdgt Impacts & Funding (list grants, matching requirements, etc)
 N/A



- Town Council Strategic Goals: ("X" all that apply for this project)**
- Maintaining the existing infrastructure in order to protect the Town's investments
 - Expanding the Town's tax base in a way that will benefit both current and future citizens
 - Complying with State and Federal mandates
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Glossary

Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Accounting System: The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrued Interest: The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

ACFR: Annual Comprehensive Financial Report - A detailed report of an organization's financial activities and performance over the fiscal year.

Amortization: The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Appropriation: A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Arbitrage: As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

Assessed Valuation: A value assigned to real estate or other property by a government as the basis for levying taxes.

Assets: Items owned by an organization that have economic value, such as cash, investments, property, and equipment.

Audit: An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Audit Report: Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

Available Funds: Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

Balance Sheet: A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

Betterments (Special Assessments): Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the betterment, one year's

apportionment along with one year's committed interest computed from October 1 to October 1 is added to the tax bill until the betterment has been paid.

Bond: A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

Bond and Interest Record: (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bonds Authorized and Unissued: Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

Bond Issue: Generally, the sale of a certain number of bonds at one time by a governmental unit.

Bond Rating (Municipal): A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

Budget: A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

Capital Assets: All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

Capital Budget: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

Cash: Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

Cash Flow: The movement of money into or out of an organization, showing its liquidity and ability to meet financial obligations.

Cash Management: The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

Certificate of Deposit (CD): A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

Classification of Real Property: Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to

determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Collective Bargaining: The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union, regarding wages, hours and working conditions.

Compliance: Adherence to relevant laws, regulations, and internal policies governing financial reporting and operations.

Consumer Price Index: The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Cost-Benefit Analysis: A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

Debt Burden: The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Encumbrance: A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

Enterprise Funds: An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery — direct, indirect, and capital costs — are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Equalized Valuations (EQVs): The determination of the full and fair cash value of all property in the community that is subject to local taxation.

Equity: The residual interest in the assets of an organization after deducting liabilities, representing the owners' stake in the business.

Estimated Receipts: A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

Exemptions: A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Expenditure: An outlay of money made by municipalities to provide the programs and services within their approved budget.

Fiduciary Funds: Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private- purpose trust funds, and agency funds.

Financial Statements: Reports summarizing an organization's financial activities and position, including the balance sheet, income statement, and cash flow statement.

Fiscal Year: The 12-month period for which an organization plans the use of its funds, typically not the same as the calendar year.

Fixed Assets: Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

Fixed Costs: Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Float: The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

Full Faith and Credit: A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

GAAP: Generally Accepted Accounting Principles - Standard accounting principles, standards, and procedures that companies use to compile their financial statements.

GASB 34: A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

GASB 45: This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

General Fund: The fund used to account for most financial resources and activities governed by the normal appropriation process.

General Obligation Bonds: Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

Governing Body: A board, committee, commission, or other executive or policymaking body of a municipality or school district.

Indirect Cost: Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Internal Controls: Policies and procedures implemented by an organization to ensure the reliability of financial reporting and compliance with laws and regulations, aiming to prevent fraud and errors.

Interest: Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

Interest Rate: The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

Investments: Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Liabilities: Debts or obligations owed by an organization, including loans, accounts payable, and accrued expenses.

Line Item Budget: A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid: Revenue allocated by the state or counties to municipalities and school districts.

Maturity Date: The date that the principal of a bond becomes due and payable in full.

Municipal(s): (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

Net Income: The difference between an organization's revenues and expenses, representing its profit or loss for a specific period.

Note: A short-term loan, typically with a maturity date of a year or less.

Objects of Expenditures: A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

Official Statement: A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

Operating Budget: A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlapping Debt: A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

Performance Budget: A budget that stresses output both in terms of economy and efficiency.

Principal: The face amount of a bond, exclusive of accrued interest.

Program: A combination of activities to accomplish an end.

Program Budget: A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

Proprietary Funds: Funds used to record the financial transactions of governmental entities when they engage in activities that are intended to recover the cost of providing goods or services to the general public on a user-fee basis.

Purchased Services: The cost of services that are provided by a vendor.

Refunding of Debt: Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

Reserve Fund: An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

Revaluation: The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

Revenues: Inflows of resources or other enhancements of assets of an organization, usually from sales of goods or services.

Revenue Anticipation Note (RAN): A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

Revenue Bond: A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

Revolving Fund: Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

Sale of Real Estate Fund: A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

Stabilization Fund: A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

Surplus Revenue: The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

Tax Rate: The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

Tax Title Foreclosure: The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

Trust Fund: In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

Uncollected Funds: Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be

loaned or used as part of the bank's reserves and they are not available for disbursement.)

Undesignated Fund Balance: Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

Unreserved Fund Balance (Surplus Revenue Account): The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

Valuation (100 Percent): The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.

APPENDIX

Performance Measures

For FY26, the Town of Carrboro has organized its performance measures around broad categories—such as Affordable Housing and Race and Equity—rather than by individual departments. This approach highlights outcomes that align with the Town’s strategic priorities and provides residents with a clearer view of how cross-departmental initiatives work together to advance shared goals. These measures will be displayed on the Town’s website by the end of calendar year 2025.



Mission

The Town of Carrboro strives to build a resilient community by integrating climate action into land use, transportation, and public services, while working to dismantle systemic barriers and ensure that all residents, especially those historically marginalized, can thrive in a just, inclusive, and healthy environment.

Vision

Carrboro envisions a future rooted in equity and sustainability, where race no longer predicts outcomes and where climate resilience is built into every decision. We are a connected, creative, and caring town that leads with progressive policies, uplifting marginalized voices, and stewarding our environment for generations to come.

Categories	Goals	Measures
Affordable Housing	Increase affordable housing stock in the Town of Carrboro through new home creation, preservation of existing homes.	⊖ Complete affordable housing strategy
		↑ Increase affordable housing for marginalized communities by at least 10 homes.
		↕ Maintain and improve the quality of 10 of the Naturally Occurring Affordable Housing (NOAH) in the community
	Preserve affordability in the affordable housing stock through sustainability/energy efficiency efforts.	⊖ Develop a process to collect energy savings data on new construction, major repairs and weatherization projects
		⊖ # of weatherization projects that reduce energy bills by more than 20%
Climate Action and Sustainability	Reduce municipal greenhouse gas emissions by 80% by 2030 using a 2012 baseline	⊖ Complete Energy Audit on all Town buildings.
		⊖ Reduce energy consumption in municipal buildings by 20% by 2028.
		↓ % of Town fleet vehicles that are electric, plug in hybrid electric, or hybrid.
		↓ % all-electric landscaping and other equipment.
		⊖ % of the power consumed by municipal buildings that is generated by renewable sources.
	Reduce community greenhouse gas emissions by 80% by 2030 using a 2012 baseline	↓ Install solar arrays on at least 2 more income-qualified homes.
		⊖ Work with community members to develop free or low-cost financing tools for energy efficiency, electrification, and renewable energy projects for homes and businesses.
	↑ Award 10 Green Neighborhoods Grants, prioritizing low-income communities of color.	
Work closely with impacted communities to co-develop policies and programs to prepare for the inevitable impacts of climate change	⊖ Develop a climate-resilient preparedness, response, and recovery program that considers the increasing frequency of extreme weather events.	

Categories	Goals	Measures
		<ul style="list-style-type: none"> <li data-bbox="824 352 1404 426">⊖ Partner with Orange County, Chapel Hill and Hillsborough to draft and adopt an Orange County Extreme Heat Action Plan by 2026. <li data-bbox="824 432 1404 506">⊖ Conduct a Town-wide Tree Inventory and Master Plan to increase tree canopy in underserved neighborhoods and those with urban heat islands by 2027. <li data-bbox="824 512 1404 594">↓ # of residential Green Stormwater Infrastructure projects completed (with and without financial assistance).
Race and Equity	<p data-bbox="418 617 797 638">Enhance Race and Equity Initiatives</p> <p data-bbox="418 827 797 869">Expand free internet access in Carrboro</p> <p data-bbox="418 890 797 1016">Engage and educate residents, intentionally reaching out to low-income neighborhoods, communities of color and those with language barriers.</p> <p data-bbox="418 1394 797 1457">Implement recommendations of the disparity study related to purchasing policies</p> <p data-bbox="418 1478 797 1541">Recruit a diverse workforce and maintain a welcoming and inclusive workplace.</p>	<ul style="list-style-type: none"> <li data-bbox="824 617 1404 659">⊖ Communicate race and equity progress and outcomes. <li data-bbox="824 665 1404 764">⊖ Update the town's Race and Equity Action Plan and ensure that equity is incorporated in all Town policies, procedures and practices resulting in more equitable service delivery. <li data-bbox="824 770 1404 812">↑ Prepare a ADA Transition Plan <li data-bbox="824 819 1404 879">↓ Increase access to the free public Wi-Fi network in Carrboro in qualified census tracts. <li data-bbox="824 886 1404 942">↑ Number of Carrboro in Motion events in marginalized communities. <li data-bbox="824 949 1404 1037">↑ Increase number of followers across social media platforms (Facebook, Instagram, LinkedIn, Nextdoor, Youtube, and BlueSky). <li data-bbox="824 1043 1404 1100">↑ Increase number of events using interpretative services. <li data-bbox="824 1106 1404 1148">⊖ Engagement events for Town projects <li data-bbox="824 1155 1404 1211">⊖ Engagement events for Town projects, specifically reaching out to racial and ethnic minority communities. <li data-bbox="824 1218 1404 1260">⊖ Create a resident academy <li data-bbox="824 1266 1404 1323">⊖ Increase diverse participation on Advisory Boards and Commissions <li data-bbox="824 1329 1404 1371">⊖ Administer resident satisfaction survey <li data-bbox="824 1377 1404 1434">⊖ Create a Minority and Women Business Enterprise (MWBE) vendors list. <li data-bbox="824 1440 1404 1497">↓ Participate in a minimum of two (2) career fairs at HBCU's or other diverse events. <li data-bbox="824 1503 1404 1560">↑ Increase % of racial and ethnic minorities in the workforce through new hires added in the fiscal year. <li data-bbox="824 1566 1404 1623">↓ Increase % of racial and ethnic minorities in the Police Department. <li data-bbox="824 1629 1404 1709">⊖ 90% of new Town employees that complete foundational equity training within 90 days of starting employment. <li data-bbox="824 1715 1404 1772">↓ 20% of existing employees will participate in diversity, equity and inclusion training sessions annually.

Categories	Goals	Measures
		⊖ Receive at least 90th percentile on the Municipal Equality Index.
	Improve public safety and emergency preparedness.	⊖ Lead four (4) emergency and disaster preparedness programs among marginalized communities annually.
Transportation and Connectivity	Increase accessibility of parks, programs, and services.	↑ Percentage of residents who live within a 10-minute walk or half a mile of a park.
	Increase resident awareness of and expand sustainable, non-automobile transportation options.	↑ Length of added bike lanes/shared lanes length added.
		↑ Length of added sidewalks and greenways, including S. Greensboro St sidewalk.
		↑ Number of other pedestrian and bicycle safety projects.
		↓ Number of sidewalk repairs completed.
		⊖ Number of riders getting on and off the bus annually (Chapel Hill Transit Boardings & Alightings in Carrboro)
	Expand the Multimodal Transportation Network	↑ Bike-Ped Infrastructure Projects Initiated
		↑ Bike-Ped Infrastructure Projects in Design
↑ Bike-Ped Infrastructure Projects in Construction		
Land Use Planning	Update Land Use policies and development regulations to align with policies outlined in Carrboro Connects Comprehensive Plan.	↑ Complete the Downtown Area Plan.
		⊖ Complete the NC 54 Corridor Small Area Plan
		↑ Complete and Adopt a New Carrboro Unified Development Ordinance
	Establish a comprehensive code enforcement policy	↓ Finalize and adopt code enforcement policy.

A motion was made by Council Member Nowell, seconded by Council Member Fray that the following ordinance be approved:

**ANNUAL BUDGET ORDINANCE FY 2025-26
Town of Carrboro, North Carolina**

FY 2025-26

WHEREAS, the recommended budget for FY 2025-26 was submitted to the Town Council on May 6, 2025 by the Town Manager pursuant to G.S. 159-11 and filed with the Town Clerk pursuant to G.S. 159-12; and

WHEREAS, on June 3, 2025, the Town Council held a public hearing on the budget pursuant to G.S. 159-12; and

WHEREAS, on June 3, 2025, the Town Council adopt a budget ordinance making appropriations and levying taxes in such sums as the Town Council considers sufficient and proper in accordance with G.S. 159-13;

**BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CARRBORO,
NORTH CAROLINA:**

ARTICLE I – GENERAL FUND

Section 1. General Fund Appropriations

The General Fund is the Town of Carrboro’s operating account. The following amounts are hereby appropriated by function for the operation of the Town and its activities for the fiscal year beginning July 1, 2025, and ending June 30, 2026:

GENERAL GOVERNMENT		\$9,362,384
Mayor & Town Council	370,033	
Advisory Boards & Commissions	31,500	
Governmental Support	227,000	
Town Manager	1,729,387	
Economic Development	282,368	
Communication & Engagement	407,393	
Housing & Community Service	975,668	
Town Clerk	219,439	
Finance	1,559,849	
Human Resources	1,000,400	
Technology Services	2,559,347	
PLANNING & TRANSPORTATION		\$4,758,026
Planning	2,377,052	
Transportation	2,380,974	
PUBLIC WORKS		\$5,324,870
Public Works	5,324,870	
RECREATION & PARKS		\$2,368,194
Recreation & Parks	2,368,194	
PUBLIC SAFETY		\$9,683,403
Police	5,338,201	
Fire	4,345,202	
OTHER		\$5,170,256
Nondepartmental	1,140,780	
Transfers	2,480,214	
Debt Service	1,549,262	
TOTAL GENERAL FUND EXPENDITURES		\$36,667,133

Section 2. General Fund Revenues

Revenues from the following major sources are estimated to be available during the fiscal year beginning July 1, 2025, and ending June 30, 2026, to support General Fund expenditures:

Ad Valorem Taxes	\$19,539,203
Local Sales Taxes	7,268,900
Other Taxes/Licenses	1,939,860
Intergovernmental	1,760,810
Permit & Fees	1,528,777
Sales & Services	324,440
Other Revenues	410,000
Fund Balance Appropriated	3,895,143
Total Revenues	32,771,990
Fund Balance Appropriated	3,895,143
<i>Total Revenues & Fund Balance Appropriated</i>	<i>\$36,667,133</i>

ARTICLE II – AFFORDABLE HOUSING SPECIAL REVENUE FUND

Section 1. Affordable Housing Fund Appropriation

The Affordable Housing Special Revenue Fund was created by the Town Council to increase the stock of affordable, safe and decent housing within the Town and its’ planning jurisdiction. The following amounts are hereby appropriated for the Affordable Housing Special Revenue Fund activities:

Revenues:	FY2025-26
Interest Earnings	13,000
Fund Balance Appropriated	180,186
Transfer from General Fund	576,814
Total Revenues	770,000
Expenditures:	
Program Expenses	770,000
Total Expenditures	770,000

ARTICLE III – CAPITAL PROJECT FUND

Pursuant to GS 159-13.2, the Town Council may authorize and budget for capital projects and special revenue funds in its annual budget or project ordinance. The Town Council has elected to enact a project ordinance to appropriate revenues and expenditures for capital projects which is effective until the project is completed rather than for a single fiscal year.

	FY 2025-26
Revenues:	
Interest Earnings	70,000
Restricted Intergovernmental	3,531,613
Transfer from General Fund	1,779,900
Transfer from Stormwater Fund	390,000
Other Financing Sources	15,560,000
Total Revenues	\$21,331,513
Expenditures:	
Downtown Area Plan	27,000
NC 54 Corridor Study (Comprehensive Plan)	150,000
UDO Rewrite	245,000
South Greensboro St Sidewalk	1,255,256
Estes Bike Ped	1,114,555
3 Bike Plan Projects	1,112,000
N Greensboro Buffered Bike Lanes	65,000
203 Connector	170,283
West Main Sidewalk	110,919
Weaver Street Ped Zone	200,000
ADA Improvements to Park Facilities	15,000
Solar Gates and Locks	5,000
Playground Resurfacing	71,500
Athletic Field Updates	5,000
Playground Replacements	250,000
Outdoor Lights	245,000
Vehicle Replacement	400,000
Westwood	165,000
Town Hall Renovation	15,000,000
Century Center	100,000
Sustainability	200,000
Stormwater and Park	325,000
PC Replacements	100,000
Capital Expense Reserve	-
Total Expenditures	\$21,331,513

ARTICLE IV – STORMWATER UTILITY ENTERPRISE FUND

Section 1. Stormwater Utility Enterprise Fund

The purpose of the Stormwater Utility Enterprise Fund is to comprehensively address stormwater management and flooding issues throughout the Town, and to be in compliance with state and federal rules and regulations. A total of \$1,667,487 is appropriated for stormwater activities.

Section 2. Revenues for Stormwater Utility Enterprise Fund

Revenues to support stormwater activities are generated through the fee structure established in the Town Code, Chapter 18, Article II, Section 18-6.

ARTICLE V – PARKING ENTERPRISE FUND

Section 1. Parking Enterprise Fund

The purpose of the Parking Enterprise Fund is to manage parking facilities and services within the Town and monitor related expenses. A total of \$132,500 will be appropriated for parking activities.

Section 2. Revenues for Parking Enterprise Fund

Revenues to support the Parking Enterprise Fund include a transfer of funds in the amount of \$132,500 from the General Fund to the Parking Enterprise Funds.

ARTICLE VI – MISCELLANEOUS FEES AND CHARGES

Charges for services and fees by Town Departments are levied in the amounts set forth in the Miscellaneous Fees and Charges Schedule. The Town Council may periodically adjust the fee schedule through the adoption of an amendment.

ARTICLE VII – GENERAL AUTHORITIES

Section 1. The following authorities shall apply:

- a. The Town Manager may transfer funds between departments and functions within the General Fund for pay adjustments; service level benefits; law enforcement separation allowance; unemployment insurance; retiree, dependent, health insurance benefits; and, for any other purpose deemed necessary by the Town Manager without further action by the Town Council.
- b. The Town Manager may transfer funds within departments and functions.
- c. When the unassigned fund balance exceeds 35% in the General Fund, the Town Manager, in accordance with the Town's Fund Balance Policy, may set aside an amount in the assigned fund balance for transfer to the Capital Projects Fund for future projects.
- d. All funds encumbered or designated within fund balance for expenditures as confirmed in the annual audit for the year ending June 30, 2025, shall be re-appropriated to the Fiscal Year 2025-26 Adopted Budget without further action by the Town Council.

- e. The Finance Officer shall be authorized to execute interfund transfers for active projects in response to unforeseen circumstances and/or as part of the year-end financial process.
- f. The Finance Officer may approve transfer requests between programs or organizational units within the adopted budget.
- g. Transfers between Funds may be authorized only by the Town Council.
- h. The Orange County Tax Collector, is authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Orange County Tax Assessor, and in the tax receipts herewith delivered to the Tax Collector, in the amounts and from the taxpayers likewise set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in Orange County. This section of the ordinance shall be full and sufficient authority to direct, require, and enable the Orange County Tax Collector to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.
- i. Pursuant to NCGS 160A-314.1 and 160A-317 the Town of Carrboro authorizes Orange County to provide recycling collection services within the Town and to impose and administer a basic annual services fee per household for recycling services and a solid waste convenience center fee for residents within the Town.
- j. Under GS143-64.32, architectural, engineering, and surveying services with fees less than thirty thousand dollars (\$30,000) may be exempt from the RFQ (Request for Qualification) process if approved by the Town Manager.

Section 2. There is hereby levied the following rates of tax on each one hundred dollars (\$100) valuation of taxable property as listed for taxes as of January 1, 2025, for the purpose of raising the revenue constituting the general property taxes as set forth in the foregoing estimates of revenue (Article I, Section 2), to finance the foregoing General Fund appropriations (Article I, Section 1).

Tax Rate \$.5653

Section 3. The Finance Officer shall distribute property tax collections to the appropriate fund(s) at least monthly as levied in Article VII, Section 2 above.

Section 4. In accordance with G.S. 159-13, a copy of this ordinance shall be filed with the Town Manager, the Finance Officer, and the Town Clerk.

The motion carried 6-1. (NOES-Haven-O'Donnell)

ATTACHMENT B

**RESOLUTION ADOPTING CHANGES TO TOWN OF CARRBORO POSITION
CLASSIFICATION AND PAY PLAN**

WHEREAS, the Town Council has adopted a comprehensive Position Classification and Pay Plan for the Town of Carrboro;

WHEREAS, the Town Manager has submitted a budget for FY 2025-26 with proposed changes to the Position Classification and Pay Plan;

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Position Classification and Pay Plan is hereby modified as follows:

- a. Increase the minimum salary of each paygrade by 2.5%.
- b. Retitle and reclassify the Payroll & Benefits Coordinator position, Salary Grade 111, to Business Services Manager position, Salary Grade 117.
- c. Retitle and reclassify the Comptroller positions, Salary Grade 118, to Accounting Manager position, Salary Grade 117.
- d. Retitle and reclassify the Environmental Planner positions, Salary Grade 114, to Climate and Energy Program Manager, Salary Grade 117.
- e. Retitle and reclassify the Assistant to the Planning Director positions, Salary Grade 114, to Management Analyst, Salary Grade 116.
- f. Retitle Diversion Social Worker, Salary Grade 111, to Crisis Response Social Worker, Salary Grade 111.

Section 2. There will be no Merit or Performance Pay provided to Town employees in FY 2025-26.

Section 3. All other provisions of the Position Classification and Pay Plan remain unchanged.

Section 4. The Human Resources Director shall revise the Position Classification and Pay Plan to reflect the changes in Section 1.

Section 5. This resolution shall become effective July 1, 2025.

ATTACHMENT C

SALARY AND WAGE ADJUSTMENT RESOLUTION FOR FY 2025-26

BE IT RESOLVED that the Town of Carrboro Town Council hereby approves the following as a part of the Annual Budget for FY 2025-26:

Section 1: All Town permanent full-time and appointed employees shall receive an across-the-board salary increase of 5% effective July 1, 2025.

Section 2: All permanent part-time employees shall receive a pro-rated, across-the-board salary increase of 5% based on their position's full-time equivalency effective July 1, 2025.

Section 3: All Town elected officials shall receive an across-the-board salary increase of 5% effective July 1, 2025.

Section 4: This resolution shall become effective July 1, 2025.

**A RESOLUTION AMENDING THE
MISCELLANEOUS FEES AND CHARGES SCHEDULE**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CARRBORO:

Section 1: The Town Council has adopted a Miscellaneous Fees and Charges Schedule, which is periodically updated.

Section 2. The attached changes to the Miscellaneous Fees and Charges Schedule are hereby approved and shall be incorporated into to the Miscellaneous Fees and Charges Schedule.

Section 3: This resolution shall become effective on July 1, 2025.

STORMWATER ENTERPRISE

Fee Name	Department	Current Fees	New Fees	Reason
Buffer Authorization Certificate (BAC)	Stormwater Enterprise	N/A	\$250	Bad optics, stream buffers are directly related to water quality issues. Fee amount aligns with Orange Co.
Engineering Review Fees	Stormwater Enterprise			
Stormwater Management Plan Review	Stormwater Enterprise	N/A	\$185 / Hr.	Engineering Firm's rate; needs SW review hours
Field Observations (critical component installation)	Stormwater Enterprise	N/A	\$120 / Hr.	Engineering Firm's rate; needs SW review hours
Stormwater Review Fees	Stormwater Enterprise			
Single Lot Residential	Stormwater Enterprise	No Current Fee	\$100.00	Enterprise staff are not currently compensated for their work on development review
Low Impact Development (LID) Project	Stormwater Enterprise	No Current Fee	\$300.00	Enterprise staff are not currently compensated for their work on development review
Standard (less than 1-acre of new impervious)	Stormwater Enterprise	No Current Fee	\$500.00	Enterprise staff are not currently compensated for their work on development review
Standard (greater than 1-acre new impervious)	Stormwater Enterprise	No Current Fee	50 per SCM + \$500	Enterprise staff are not currently compensated for their work on development review
SCM Access & Maintenance Easement Plat	Stormwater Enterprise	No Current Fee	\$200 (fee waived if details provided on	A recording is required as per the NCDEQ MDC. The SCM O+M should provide a reference.

			preliminary & final plat)	
SCM Access & Maintenance Operations & Maintenance Plan	Stormwater Enterprise	No Current Fee	\$50	Staff time for review of O+M documents
Stream Determination (Ephemeral Streams)	Stormwater Enterprise	\$60.00	\$50 per reach + \$100	Fee to recover staff time associated with compliance with Jordan Lake Rules directives
Stream Determination (Intermittent or Perennial Streams)	Stormwater Enterprise	\$120.00	\$100 per reach + \$100	Fee to recover staff time associated with compliance with Jordan Lake Rules directives
SCM Field Observation (Initial Construction)	Stormwater Enterprise	No Current Fee	\$150 per SCM	Preference for utility staff to be present at initial installation to make observation
SCM Handoff to Association	Stormwater Enterprise	No Current Fee	\$50 per SCM	To provide an impartial transfer between developer and HOA
SCM Field Observation (Non-compliant report)	Stormwater Enterprise	No Current Fee	\$0 for 1st inspection (see below for reinspection)	Clarification item that staff are to conduct a \$0 formal inspection following non-compliance
SCM Field Observation (Notice of Violation and/or facility failure)	Stormwater Enterprise	No Current Fee	\$250 per inspection	Fee to cover staff time if item above is not met or if a release has occurred from the facility.
SCM Field Observation (Recurring 5-Year audit)	Stormwater Enterprise	No Current Fee	\$750 per SCM	Fee to recover staff time for assessing and documenting the facility once during the five-year permit cycle.

FY25-26 Scheduled Fees (Rec & Parks)

Proposed change: Chapel Hill-Carrboro City School System Rental Fees

Proposed change: Certified Non-Profit 501c3 Organizations 50% Rental Fee Discount 2x year limit

Proposed change: Drakeford Library Complex rental amenities and equipment useage fees at market rate

Proposed change: Non-Resident Fees will be 30% > Resident Fees, but no greater than \$30.00

Indoor Facilities

<u>Century Center</u>	Resident (Hourly Rate)	Non-Resident (Hourly Rate)	Rental Parameters	Payment Due
Century Hall	\$140.00	\$170.00	3 - Hour Min.	\$500.00 & under due when contract is signed. \$500.01 & more require 10% deposit when contract is signed. The remaining balance due 21 days before event day.
Kitchen	\$20.00	\$26.00	1 - Hour Min.	
Reservation Late Fee - not paid in full 21 days prior to event	\$25.00		Per Event	
Chapel Hill-Carrboro City School System Rentals	\$50.00		1 - Hour Min.	
Community Arts Group (Century Hall- 2:00 p.m. - 5:00 p.m.)	\$80.00		First Sunday/ Month	Application
Certified non-profit 501c3 organizations may request a 50% discount on rental fees up to two times per calendar year.	\$140.00	\$170.00	Discount limit 2x/year	Application
<u>Audio/Visual - Century Center</u>	Flat Rate		Rental Parameters	Payment Due
24-Channel Mixer	\$40.00		Per Event	Added into facility rental rate.
AM/FM/Cassette/CD Player	\$10.00			
Blu-Ray DVD Player	\$10.00			
Flip Chart	\$10.00			
Handheld Wireless Microphone	\$10.00			
Lapel Microphone	\$10.00			
Laptop Computer	\$10.00			
LCD Projector (2,000 Lumens)	\$20.00			
Panasonic LCD Projector (3,000 Lumens)	\$20.00			
<u>Civic Club</u>	Resident (Hourly Rate)	Non-Resident (Hourly Rate)	Rental Parameters	Payment Due
Civic Club	\$40.00	\$52.00	2 - Hour Min.	Application
Reservation Late Fee - not paid in full 21 days prior to event	\$25.00		Per Event	
Chapel Hill-Carrboro City School System Rentals	\$20.00		1 - Hour Min.	Application
<u>Drakeford Libray Complex</u>	Resident (Hourly Rate)	Non-Resident (Hourly Rate)	Rental Parameters	Payment Due
152- Multipurpose - Monday - Friday 9:00 a.m. - 5:00 p.m.	\$100.00	\$130.00	2 - Hour Min.	
152- Multipurpose -After 5:00 p.m. Monday - Friday & Weekends	\$120.00	\$150.00	2 - Hour Min.	
152A - ½ Multipurpose - Monday - Friday 9:00 a.m. - 5:00 p.m.	\$50.00	\$65.00	2 - Hour Min.	
152A - ½ Multipurpose -After 5:00 p.m. Monday - Friday & Weekends	\$70.00	\$91.00	2 - Hour Min.	
152B - ½ Multipurpose - Monday - Friday 9:00 a.m. - 5:00 p.m.	\$50.00	\$65.00	2 - Hour Min.	

152B - ½ Multipurpose -After 5:00 p.m. Monday - Friday & Weekends	\$70.00	\$91.00	2 - Hour Min.
172 - Catering	\$20.00	\$26.00	1 - Hour Min.
176 - Theater - Monday - Friday 9:00 a.m. - 5:00 p.m.	\$100.00	\$130.00	3 - Hour Min.
176 - Theater -After 5:00 p.m. Monday - Friday & Weekends	\$120.00	\$150.00	3 - Hour Min.
223 - Activity Room 1 - Monday - Friday 9:00 a.m. - 5:00 p.m.	\$40.00	\$52.00	2 - Hour Min.
223 - Activity Room 1 -After 5:00 p.m. Monday - Friday & Weekends	\$60.00	\$78.00	2 - Hour Min.
225 - Activity Room 2 - Monday - Friday 9:00 a.m. - 5:00 p.m.	\$40.00	\$52.00	2 - Hour Min.
225 - Activity Room 2 -After 5:00 p.m. Monday - Friday & Weekends	\$60.00	\$78.00	2 - Hour Min.
350 - Terrace - Monday - Friday 9:00 a.m. - 5:00 p.m.	\$70.00	\$91.00	1 - Hour Min.
350 - Terrace -After 5:00 p.m. Monday - Friday & Weekends	\$90.00	\$117.00	1 - Hour Min.
Reservation Late Fee - not paid in full 21 days prior to event	\$25.00		Per Event
Chapel Hill-Carrboro City School System Rentals	\$50.00		1 - Hour Min.

\$500.00 & under due when contract is signed.
\$500.01 & more require 10% deposit when contract is signed.
The remaining balance due 21 days before event day.

Application

Certified non-profit 501c3 organizations may request a 50% discount on rental fees up to two times per calendar year.	\$140.00	\$170.00	Discount limit 2x year	Application
Audio/Visual - Drakeford Library Complex	Resident (Daily Rate)	Non-Resident (Daily Rate)	Rental Parameters	Payment Due
Equipment details TBD	At Market Rate		Included in rental fee	
<u>Outdoor Facilities</u>				
Picnic Shelters	Resident	Non-Resident	Rental Parameters	Payment Due
1/2 Day Picnic Shelter	\$45.00	\$58.50	1/2 Day	Application
Full Day Picnic Shelter	\$55.00	\$71.50	Full Day	Application
MLK Jr. Park Large Shelter	\$50.00/hr	\$65.00	2 - Hour Min.	Application
MLK Amphitheater	\$50.00/hr	\$65.00	1 - Hour Min.	Application
Civic Club	(Hourly Rate)	(Hourly Rate)	Rental Parameters	Payment Due
Town Commons	\$75.00/hr	\$97.50	2 - Hour Min.	Application
Field Rentals No rentals from November through February each year	Resident	Non-Resident	Rental Parameters	Payment Due
Athletic Fields	\$20.00/hr	\$26.00/hr	2 - Hour Min.	Application
Athletic Fields - Light Usage	\$40.00/hr	\$52.00/hr	2 - Hour Min.	Application
Field Preparation	\$100/field		Per Day/Per Field	Application
Maintenance & Damage Fees	At Cost		If Applicable	Following Rental
Chapel Hill-Carrboro City School System Field Rental	\$20.00/hr		2 - Hour Min.	Application
Chapel Hill-Carrboro City School System Field Rental - Light Usage	\$40.00/hr		2 - Hour Min.	Application
Field Rentals - Tournament Fees No rentals from November through February each year	Resident	Non-Resident	Rental Parameters	Payment Due
Field Rental	\$20.00/hr	\$26.00/hr	Per Day	Application
Light Usage	\$40.00/hr	\$52.00/hr	2 - Hour Min.	Application
Field Preparation	\$100/field		Per Day/Per Field	Application
Maintenance & Damage Fees	At Cost		If Applicable	Following Rental
Tournament Fee Per Day	\$40.00/hr	\$52.00/hr	Per Day	Application
Police	\$40.00/hr	\$52.00/hr	4 - Hour Min.	Application
Athletic Court Rentals	Resident (Hourly Rate)	Non-Resident (Hourly Rate)	Rental Parameters	Payment Due
Tennis Courts - Residents may request 1 free hour per day between 8am to 3pm. Consecutive days at same time is not permitted.	\$0.00	\$26.00	1 - Hour Min.	Application
Tennis Courts - after 3pm M-F and weekends	\$20.00	\$26.00	1 - Hour Min.	Application
Athletic Courts	\$20.00	\$26.00	1 - Hour Min.	Application
Athletic Courts - Light Usage	\$40.00	\$52.00	2 - Hour Min.	Application
Disc Golf- Tournament Fees	Resident	Non-Resident	Rental Parameters	Payment Due
One Round	\$35.00	\$45.50	Per Day	Application
Two Rounds	\$45.00	\$58.50	Per Day	Application
Block Party Rental	Resident (Daily Rate)	Non-Resident (Daily Rate)	Rental Parameters	Payment Due
Includes 5 tables, 30 chairs, outdoor games, and coolers	\$150.00	\$180.00	Per Day	Application

Equipment Bag Rental	Resident (Daily Rate)	Non-Resident (Daily Rate)	Rental Parameters	Payment Due
Bag Deposit Plus Fee Below	\$10.00	\$13.00	Per Day	Application
Adult Bag - Basketball, Frisbee, Volleyball, Horseshoes, Softball	\$125.00	\$155.00	Per Day	Application
Child Bag - Basketball, Frisbee, Volleyball, Playground Ball, Volleyball, Wiffle Ball & Bat	\$50.00	\$65.00	Per Day	Application
Croquet Bag	\$50.00	\$65.00	Per Day	Application
Basic Volleyball Bag	\$50.00	\$65.00	Per Day	Application
Customized Bags	Resident (Daily Rate)	Non-Resident (Daily Rate)	Rental Parameters	Payment Due
Volleyball & Volleyball Net	\$40.00	\$52.00	Per Day	Application
Softball & Softball Bat	\$40.00	\$52.00	Per Day	Application
Horseshoe Set	\$50.00	\$65.00	Per Day	Application
Frisbee	\$5.00	\$6.50	Per Day	Application
Basketball	\$5.00	\$6.50	Per Day	Application
Playground Ball	\$5.00	\$6.50	Per Day	Application
Wiffle Ball & Bat	\$10.00	\$13.00	Per Day	Application
Croquet Set	\$50.00	\$65.00	Per Day	Application
Concessionaires	Flat Rates		Rental Parameters	Payment Due
Long-Term Deposit (Athletic leagues, 32 or more days)	\$150.00		Per Program	Application
For-Profit (Food Trucks or Trailers)	\$500.00		Length of Program	Application
For-Profit (One-Two Item Vendors/Carts)	\$250.00		Length of Program	Application
Non-Profit (Food Trucks or Trailers)	\$300.00		Length of Program	Application
Non-Profit (One-Two Item Vendors/Carts)	\$150.00		Length of Program	Application
Short-Term Deposit	\$50.00		Per Event	Application
For-Profit 1-2 Days	\$25.00		Per Event/Per Day	Application
For-Profit 3-5 Days	\$20.00		Per Event/Per Day	Application
For-Profit 6-31 Days	\$15.00		Per Event/Per Day	Application
Non-Profit 1-2 Days	\$12.00		Per Event/Per Day	Application
Non-Profit 3-5 Days	\$10.00		Per Event/Per Day	Application
Non-Profit 6-31 Days	\$8.00		Per Event/Per Day	Application
Admission Fees	Resident	Non-Resident	Rental Parameters	Payment Due
Drop-In Program	Fees Vary	Fees Vary	Per Program	Application
Performance/Concert Tickets	Fees Vary	Fees Vary	Per Event	Application
Athletic Game Protest Fee (<i>fee returned if protest ruled to be valid</i>)	Fees Vary	Fees Vary	Per Protest	Application
Recreation Programs	Resident	Non-Resident	Rental Parameters	Payment Due
Athletic Instructional Programs (Camps and Clinics)	Fees Vary	Fees Vary	Per Program	Registration
Athletic Leagues - Adult	Fees Vary	Fees Vary	Per Program	Registration
Athletic Leagues - Youth	Fees Vary	Fees Vary	Per Program	Registration
General Programs - Youth	Fees Vary	Fees Vary	Per Program	Registration
General Programs - Adult	Fees Vary	Fees Vary	Per Program	Registration
General Programs - Teen	Fees Vary	Fees Vary	Per Program	Registration
General Programs - Active Life	Fees Vary	Fees Vary	Per Program	Registration
General Programs - Specialized Recreation	Fees Vary	Fees Vary	Per Program	Registration

General Programs - Special Events	Fees Vary	Fees Vary	Per Event	Registration / Upon Purchase
Program Concessions / Souvenirs	Fees Vary	Fees Vary	Per Program	Upon Purchase
Out-of-County Fee				
Annual Out-of-County flat fee \$81.00				
Non-Resident Fees will be 30% > Resident Fees, but no greater than \$30.00				
<i>No Out-of-County Fee is assessed to programs that recover 100% or more of direct cost.</i>				
<i>When Out-of-County fees apply, participants should provide documentation of county residency.</i>				
Special Event Information*	Resident	Non-Resident	Rental Parameters	Payment Due
Food Vendors - Flat fee to be determined by the nature and projected attendance of the event. Fee paid in advance upon acceptance of application.	Varies	Varies	Per Event	Application
Event Booths (Community Groups, Non-Profit Groups, etc.)	\$15.00-\$45.00	\$15.00-\$45.00	Per Event	Application
<i>* Additional fees may apply for additional Town services (Fire, Police, Public Works, etc..)</i>				
Administrative Refund Fees	Flat Rates		Rental Parameters	Payment Due
Facilities - Indoor	10% of Rental		Per Reservation	Receives refund within 7-10 business days after request has been processed.
Facilities - Outdoor	\$5.00		Per Reservation	
Program/Activities	\$5.00		Per Activity	
Summer Camp	\$40.00		Per Camp	
Special Fee Waiver				
Youth Athletic Head Coach	The registration fee for one child of a youth athletic league head coach shall be waived. The volunteer needs to be recognized as the "head" coach and the parent, guardian, or grandparent of the youth participant			
Town Employees and Family	Town employees and their family in their household will receive a 25% discount off all preregistered classes and/or facility rentals.			
Special Event Request	Requires the approval of the Special Event Committee.			
Financial Assistance Program (FAP)	Full fee waivers for recreations programs or a 25% discount on recreation programs are available to those who apply and meet certain income eligibility guidelines and are approved. See Financial Assistance Program Policy for more details.			
Certified non-profit 501c3 organizations	May request a 50% discount on rental fees up to two times per calendar year.			
Audio/Visual	Fees may be requested to be waived by a certified non-profit 501c3 organizations.			

Planning, Zoning & Inspections

Construction Permit Fees

Administrative Fees

Online Permitting and Access (charged on each individual permit)	\$40.00	
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Re-inspection Fees (per inspection type)

After 2nd failure	\$75.00	
After 4th failure	\$150.00	
After 6th failure	\$300.00	

Expired Permit Re-activation	\$25 per related trade	
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Recyclable Materials Permit	10% of total assessed building permit fee	
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Technical Review (building permits only)	\$100.00	
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Work initiated without required construction permits	Twice original non-administrative permit fees	
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Refunds approved at the discretion of the Code Enforcement Supervisor or Designee

Building

Building - Residential - New Construction/Renovation/Alteration	\$0.26	per square foot of work area (\$65 minimum)
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Building - Commercial - New Construction/Renovation/Alteration	\$0.26	per square foot of work area (\$200 minimum)
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Demolition Permit	\$65.00	
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Relocation of Structures	\$65.00	
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Mobile Home Set up	\$65.00	
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Homeowner's Recovery Fund	\$10.00	
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Commercial New Construction - Open Parking Structure	\$0.30	of non-administrative fees
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Stocking Fee (Furniture/equipment/stock installation prior to issuance of Certificate of Occupancy)	\$0.05	per square foot of work area
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Electrical		
Electrical - Residential	\$0.18	per square foot of work area (\$65 minimum)
Electrical - Commercial	\$0.18	per square foot of work area (\$200 minimum)
Temporary Saw Service	\$50.00	
Conditional Power	\$150.00	
Commercial - Open Parking Structure	\$0.30	of non-administrative fees
Service Changes/Additions		
Up to 400A	\$150.00	
Above 400A	\$250.00	
Sign Installation	\$75.00	
Mechanical		
Mechanical - Residential	\$0.18	per square foot of work area (\$65 minimum)
Mechanical - Commercial	\$0.18	per square foot of work area (\$200 minimum)
Gas Lines (Only Applied if gas line is only work on permit)	\$75.00	
Residential and Multi-Family Tenant Space Changeout per Appliance (HVAC equipment, fireplace, humidifiers, unit heaters, et al.) (Any appliance that is hardwired or permanently connected to gas line)	\$100.00	
Commercial Changeout per Appliance (HVAC equipment, fireplace, humidifiers, unit heaters, gas pump et al.) (Any appliance that is hardwired or permanently connected to gas line)	\$200.00	
Plumbing		
Plumbing - Residential	\$0.18	per square foot of work area (\$65 minimum)
Plumbing - Commercial	\$0.18	per square foot of work area (\$200 minimum)
Plumbing Permit Fee	\$0.18	per square foot of work area
Residential Water Heater Changeout	\$100.00	
Commercial Water Heater Changeout	\$200.00	
Gas Lines (Only Applied if gas line is only work on permit)	\$75.00	

Sewer Ejector Pump Installation	\$50.00	
Grease Trap Installation - under cabinet	\$50.00	
Grease Trap Installation - in-ground	\$200.00	
Land Use Permit Fees		
Zoning Permits		
Home Occupation	\$75.00	
New fee category - Major Home Occupation	\$100.00	
Zoning Map Amendments		
New subtitle "Conditional Zoning Districts"		
To a Conditional Zone, Residential		
To a Conditional Zone, Commercial		
Add an empty line		
New Subtitle "Conventional Zoning Districts"		
To C, NPD, WR, RR, R-20, etc.		

PZI (Building Justification): This updated fee schedule reflects an overall streamlining of the Town of Carrboro building permit fees. This effort was focused primarily on accessibility and equity across all permit types and requirements, making the requirements more straightforward, easily calculable, and equitable for underserved residential populations and small business owner. These updates also address the overall increase on labor cost over the last fifteen years since many of the building fees were designed and adopted, as well as some of the outdated fees related to the paper process, which has since been replaced by an online permitting system, so they may be removed from the fee schedule.

To highlight a major change, the commercial trade minimum fees have decreased from \$275 to \$200 per trade and from \$275 to \$225 on building. Smaller-scale permits, typically those for work performed in small businesses, often receive minimum permit fees rather than the square footage fees, so this change will lower the burden caused by trade and building fees by 27%.

**TOWN OF CARRBORO
MISCELLANEOUS FEES AND CHARGES SCHEDULE
EFFECTIVE JULY 1, 2025**

Category/Department	Description	Fee	Unit/Notes
<i>Motor Vehicle Tax</i>			
	General Municipal Vehicle Tax	\$25.00	Per vehicle
	Municipal Vehicle Tax for Public Transportation	\$5.00	Per vehicle
<i>Alcohol/Beer & Wine Sales</i>			
	Beer: Consumed on premises	\$15.00	Per license
	Beer: Sold to be taken off premises	\$5.00	Per license
	Wine: Consumed on premises	\$15.00	Per license
	Wine: Sold to be taken off premises	\$10.00	Per license
<i>Public Safety</i>	Fingerprinting	\$20.00	Each
<i>Solicitation</i>	Permit Application Fee	\$10.00	Each
<i>Solicitation</i>	Permit Renewal Fee	\$5.00	Each
<i>Solicitation</i>	Deposit Fee for Permit Card	\$10.00	Refundable upon return
<i>Animal Fees</i>			
	Dogs (unsterilized)	\$20.00	
	(sterilized)	\$3.00	
	Cats (unsterilized)	\$10.00	
	(sterilized)	\$3.00	
<i>Cemetery Fees</i>			
	Resident or Property Owner	\$850.00	Per Space
	Non-Resident	\$1,700.00	Per Space
	Plot Staking	\$25.00	
	Monument/Marker Staking	\$15.00	
<i>Compost Fees</i>			
	Large Compost Bins	\$45.00	Each
	Compost Buckets	\$5.00	Each
<i>Public Works</i>			
	Roll Out Containers	\$55.00	Per Container
	Yard Waste Containers	\$55.00	Per Container

	Businesses Serviced by Roll-out Container	\$2.00	Per roll-out/week
	Extra Roll Out Container Service	\$2.00	Per Container
	Extra Dumpster Collection for Multi-Family Dwellings	\$14.37	2 cubic yard
		\$17.28	4 cubic yard
		\$20.19	6 cubic yard
		\$23.02	8 cubic yard
	Non-Residential Dumpster Fees		
	Dumpster Size (Cubic Yards); Cost Per Quarter (13 weeks service)	\$13.69	2 cubic yard
		\$16.46	4 cubic yard
		\$19.23	6 cubic yard
		\$21.92	8 cubic yard
	Large amount of yard waste/brush		First 10 minutes free of charge. For collections requiring longer than 10 minutes, a fee will be determined by the Public Works Dept. based on the nature, amount and time required to remove items. The fee must be paid in advance.
	Driveway Pipe		100% of cost of materials (if available in inventory)
	Street Cut Repairs		Actual Cost of materials and labor
	Street Signs		Actual cost of materials and cost of labor, if installation required. Payment required in advance.
	Building Structure Moving Permit Fee	\$125.00	
	Driveway Permit Fee & Encroachment Permit	\$120.00	
	Encroachment Permit		
	Attachment to Town-owned pole	\$50.00	For existing poles; Actual cost of “make ready” work as defined in the LUO
	Encroachment Fee	\$100.00	This fee is waived for rights-of-way encroachments where the fee for Zoning Permit is paid.
	Consultant review fee, as needed		Per G.S. 160D-934 this fee must be based on the Town’s actual costs.
	Street Closings	\$100.00	Plus the cost of advertising the public hearing, including mailings.

	Processing Fee for Permanent Right-of-Way Closing	\$85.00	Plus the cost of advertising, certified mailing and first-class mailings
	Full or Partial Street Improvement Inspection Fee (including storm drains, sidewalk, curb and gutter, paving, grading and appurtenant work in or adjacent to public rights-of-way)	\$2.60	Per linear foot
	Utility Service Improvement Inspection Fee (including excavation, backfill, and appurtenant work relating to the installation, repair, replacement, or removal of sewer, water, gas, telephone, electric, and/or similar utility facilities in or adjacent to public rights-of-way).	\$1.50	Per linear foot
<i>Police Fees</i>			
	Annual Permit Application Fee	\$180.00	Each
	Fingerprinting Fee	\$38.00	Per Person
	Employee Initial Registration Fee	\$10.00	Per Person
	Employee Subsequent Renewal Fee	\$3.00	Per Person
<i>Planning, Zoning & Inspections</i>			
	Construction Permit Fees		
	Administrative Fees		
	Online Permitting and Access (charged on each individual permit)	\$40.00	
	Re-inspection Fees (per inspection type)		
	After 2nd failure	\$75.00	
	After 4th failure	\$150.00	
	After 6th failure	\$300.00	
	Expired Permit Re-activation	\$25.00	Per related trade
	Recyclable Materials Permit		10% of total assessed building permit fee
	Technical Review (building permits only)	\$100.00	
	Work initiated without required construction permits		Twice original non-administrative permit fees
	Refunds approved at the discretion of the Code Enforcement Supervisor or Designee		
	Building		

	Building - Residential - New Construction/Renovation/Alteration	\$0.26	Per square foot of work area (\$65 minimum)
	Building - Commercial - New Construction/Renovation/Alteration	\$0.26	Per square foot of work area (\$200 minimum)
	Demolition Permit	\$65.00	
	Relocation of Structures	\$65.00	
	Mobile Home Set up	\$65.00	
	Homeowner's Recovery Fund	\$10.00	
	Commercial New Construction - Open Parking Structure	\$0.30	Of non-administrative fees
	Stocking Fee (Furniture/equipment/stock installation prior to issuance of Certificate of Occupancy)	\$0.05	Per square foot of work area
	Electrical		
	Electrical - Residential	\$0.18	Per square foot of work area (\$65 minimum)
	Electrical - Commercial	\$0.18	Per square foot of work area (\$200 minimum)
	Temporary Saw Service	\$50.00	
	Conditional Power	\$150.00	
	Commercial - Open Parking Structure	\$0.30	Of non-administrative fees
	Service Changes/Additions		
	Up to 400A	\$150.00	
	Above 400A	\$250.00	
	Sign Installation	\$75.00	
	Mechanical		
	Mechanical - Residential	\$0.18	Per square foot of work area (\$65 minimum)
	Mechanical - Commercial	\$0.18	per square foot of work area (\$200 minimum)
	Gas Lines (Only Applied if gas line is only work on permit)	\$75.00	

	Residential and Multi-Family Tenant Space Changeout per Appliance (HVAC equipment, fireplace, humidifiers, unit heaters, et al.) (Any appliance that is hardwired or permanently connected to gas line)	\$100.00	
	Commercial Changeout per Appliance (HVAC equipment, fireplace, humidifiers, unit heaters, gas pump et al.) (Any appliance that is hardwired or permanently connected to gas line)	\$200.00	
	Plumbing		
	Plumbing - Residential	\$0.18	Per square foot of work area (\$65 minimum)
	Plumbing - Commercial	\$0.18	Per square foot of work area (\$200 minimum)
	Plumbing Permit Fee	\$0.18	Per square foot of work area
	Residential Water Heater Changeout	\$100.00	
	Commercial Water Heater Changeout	\$200.00	
	Gas Lines (Only Applied if gas line is only work on permit)	\$75.00	
	Sewer Ejector Pump Installation	\$50.00	
	Grease Trap Installation - under cabinet	\$50.00	
	Grease Trap Installation - in-ground	\$200.00	
	Land Use Permit Fees		
	Zoning Permits		
	Home Occupation	\$75.00	
	New fee category - Major Home Occupation	\$100.00	
	Zoning Map Amendments		
	New subtitle "Conditional Zoning Districts"		
	To a Conditional Zone, Residential		
	To a Conditional Zone, Commercial		
	Add an empty line		

	New Subtitle "Conventional Zoning Districts"		
	To C, NPD, WR, RR, R-20, etc.		
	Special Use Permits (New Requests)		
	Residential (up to 3 rounds of review)	\$1,300.00 plus \$110.00	Per unit
	Residential >3 rounds of review)	\$ 750.00 plus \$55.00	Per unit
	Commercial (up to 3 rounds of review)	\$1,200.00 plus \$.06	Per square foot of commercial building space
	Commercial (>3 rounds of review)	\$600.00 plus \$.03	Per square foot of commercial building space
	Mixed Use (up to 3 rounds of review)	\$1,200.00 plus \$.06 + \$36.00	Per square foot of commercial building space; per residential unit
	Mixed Use (>3 rounds of review)	\$600.00 plus \$.03 plus \$18.00	Per square foot of commercial building space; per residential unit
	Miscellaneous, less than 3 acres (up to 3 rounds of review)	\$750.00	
	Miscellaneous, less than 3 acres (>3 rounds of review)	\$375.00	
	Miscellaneous, 3 acres or more (up to 3 rounds of review)	\$1,500.00	
	Miscellaneous, 3 acres or more (>3 rounds of review)	\$750.00	
	Watershed Subdivision, 4 lots or less	\$450.00 plus \$75.00	Per lot
	Child Day Care Facility-S.U.P. (Large Child Day Care Homes - 12 pre-school or 15 school-aged children)	\$450.00 plus 0.025	Per square foot of building area
	Zoning Permits		
	Residential	\$75.00 Plus \$75/unit or lot, and .025	Per Unit/square foot of building area when engineering review
	Commercial	\$60.00 plus \$0.06 and .025	Per sq. ft. of commercial area, whichever is greater; Per Unit/square foot of building area when engineering review.
	Home Occupation	\$75.00	
	Site Re-inspection	\$60.00	

	Small Cell Wireless Facilities	\$100 per facility for first five	\$50 for each additional facility (i.e. six thru 25). A “substantial modification” as defined in the LUO requires a second fee. There is no fee for micro-wireless antennae attached to cables strung between two poles.
	Wireless telecommunications application Consultant review fee, as needed	\$500.00	Per application (Per G.S. 160D-934 this fee must be based on the Town’s actual costs).
	Substantial Modification of any wireless facility (treated as a new application by statute)		The original fee charged shall be charged again.
	Fence Built in r/w setback	\$35.00	
	Sign Permits		
	Single Sign Permit	\$40.00	Per sign
	Unified Sign Plan Permit	\$150.00	Per sign
	Individual Sign in accordance with approved plan	\$30.00	Per sign
	Sign on Historic Building (SUP, per Section 15-174 of the LUO)	\$50.00	Per sign
	Village Mixed Use or Office/Assembly Conditional District		
	Rezoning	\$1,500.00 plus \$40.00	Per acre
	Master Plan	\$750.00 plus \$20.00	Per acre
	Special use permit attached to any VMU or O/A Rezoning Request (up to 3 rounds of review)	\$1,500 plus \$100 & \$0.13	Per residential unit/square foot of commercial space
	Special use permit attached to any VMU or O/A Rezoning Request (> 3 rounds of review)	\$1,500 plus \$100 & \$0.14	Per residential unit/square foot of commercial space
	Concept Plan/Pre-Application		
	Walk-about/Concept Plan Review	\$150 plus \$25	Per unit or lot
	Yield Plan Review	\$150 plus \$26	Per unit or lot
	Pre-Application with technical review	\$50/lot and/or .025	Square foot of building area
	Pre-Application with technical review > 3 rounds of review	\$300/lot and/or .025	Square foot of building area

	Special Use Permit Modifications		
	Minor Modification with hearing	\$600.00 plus \$50/lot and/or .025	Square foot of building area
	Minor Modification without hearing	\$300.00 plus \$50/lot and/or .025	Square foot of building area
	Insignificant Deviations	\$150 plus \$50/lot and/or .025	Square foot of building area
	Special Use Or Zoning Permit Extensions Or Renewals		
	Residential, Commercial, or Mixed Use	\$350.00	
	Phasing Changes and Review (If Separate From Initial Approval)		
	Residential, Commercial, or Mixed Use	\$350.00	
	Final Plat Approvals		
	Less than 5 acres	\$180 plus \$30.00 or \$50	Per unit or lot when engineering review
	5 to 10 acres	\$250 plus \$30.00 & \$50.00	Per unit or lot when engineering review
	More than 10 acres	\$300 plus \$30.00 & \$50.00	Per unit or lot when engineering review
	Variances	\$350.00 plus \$50.00	Per unit or lot when engineering review
	Appeals	\$300.00	
	Special Exceptions	\$250.00	
	Exempt Subdivisions		
	Creation of additional lots	\$150.00	
	Combination or recombination of existing lots	\$100.00	
	Special review – per Carrboro Town Code 15-78.1	\$100.00	
	Re-recording Existing Survey	No Fee	
	Zoning/Project Compliance Letter	\$120.00	

	Construction Plan Review		
	Residential		
	25 or more units	\$950.00 plus \$80	Per unit
	5 to 25 units	\$500.00 plus \$80	Per unit and Per construction plan review
	less than 5 units	\$250.00 plus \$80	Per unit and Per construction plan review
	Commercial	\$750 plus \$.18	Per square foot of commercial building space
	Mixed Use	\$600 plus \$.15 + \$25 + \$50 and .025	per square foot of commercial building space; per residential unit; per square foot of building area when engineering review.
	Construction Plan Revisions	\$300.00	If separate from initial approval.
	Payment-In-Lieu		
	Payment-in-Lieu	\$301.65	Per point in accordance with Appendix G in the Land Use Ordinance
	Open Space	TBD	Payment based on number of sq. ft. of open space not provided on-site multiplied by the unadjusted tax value per sq. ft. of land listed by Orange County multiplied by the increase in the Consumer Price Index since the date of evaluation.
	Affordable Housing	\$42,966.00	Determined by multiplying the average of median home sales prices, as obtained from MLS data, of the previous three years for the Chapel Hill Carrboro City School District, by 10%.
	Zoning Map Amendments		
	To a Conditional Zone, Residential	\$1,200 plus \$30 and \$50	Per acre and unit when engineering review
	To a Conditional Zone, Commercial or Mixed-Use	\$1,200 plus \$30 and \$50	Per acre and unit when engineering review
	To C, NPD, WR, RR, R-20, R-15, R-10, R-7.5, HD, JLWP	\$850.00 plus \$35.00	Per acre
	To R-2, R-3, R-SIR, R-SIR-2, PUD, HR-R	\$1,000.00 plus \$35.00	Per acre

	To B-1G, B-1C, B-2, B-3, B-3T, B-4, B-5, M-1, EAT, WM-3, O, OA, PID, RHDC Overlay, CT, HR-CC	\$1,450.00 plus \$35.00	Per acre
	To PF	\$600.00 plus \$35.00	Per acre
	Zoning Text Amendment	\$475.00	
	Maps & Services		
	Zoning Map - Large, wall map	\$20.00	
	Zoning Map - E-size (34 x 44)	\$15.00	
	Zoning Map - D-size (22 x 34)	\$12.00	
	Zoning Map - 11 x 17	\$10.00	
	City Limits Map - E-size	\$15.00	
	City Limits Map - 11 x 17	\$10.00	
	Natural Constraints Map - E-size	\$15.00	
	Natural Constraints Map - 11 x 17	\$10.00	
	Custom Maps - E-size	\$40.00	
	Custom Maps - D-size	\$30.00	
	Custom Maps - C-size (17 x 22)	\$25.00	
	Custom Maps - 11 x 17	\$20.00	
	Custom Maps - 8 ½ x 11 (color)	\$10.00	
	Custom Maps - 8 ½ x 11 (black/white)	\$5.00	
	Custom Maps - With Orthography	\$45.00	
	Other Custom Maps	Map charge plus \$40.00/hr (\$50.00 min)	
	Blueprint Maps - 1979 and 1985 Topographic Maps	\$30.00	
	Digital Data - Existing Data Layer	\$30.00	
	Digital Data - Customized Data Layer	\$30.00 plus \$40/hr (\$50 min)	
	Digital Published Map	\$30.00	
	Public Hearing Notification Mailing	\$30.00 plus \$0.75/address	
	Stream Determination		
	Ephemeral Stream	\$60.00	

	Intermittent or Perennial Stream	\$120.00	
	Mitigation - Removal of Vegetation	\$0.99/sq ft *1.5	
	Mitigation - Grading or Flow Changes	\$12.50	Per linear ft
	Mitigation - Disturbance of Stream Channel	\$349.00	Per linear ft
	BMP Inspections		
	Sites with 1 or 2 BMPs	\$125.00	
	Sites with more than 2 BMPs	\$250.00	
	BMP Re-inspection	\$75.00	
	Publications		
	Carrboro Architectural and Historical Inventory	\$7.50	
	Carrboro Bicycle Policy and Sidewalk Policy	\$1.00	
	Carrboro Connects 2022-2042 Comprehensive Plan	\$50.00	
	Carrboro Downtown Guidelines for Design	\$10.00	
	Carrboro Connector Roads Policy	\$1.00	
	Downtown Carrboro New Vision	\$15.00	
	Carrboro Vision 2020 Report	\$7.50	
	Small Area Plan for Northern Study Area	\$20.00	
	Neighborhood Preservation District Guidelines	\$10.00	
	Carrboro Land Use Ordinance	\$25.00	
	Conceptual Master Plan - Bolin Creek Greenway	\$35.00	
	Bicycle Master Plan Update	\$25.00	
	Other Publications	\$0.10 plus \$0.50	Per page and color page
	Codes & Documents		
	Town Code	\$20.00	
	Housing Code (Chapter 17)	\$5.00	
	Xerox Copies	\$0.10	Per page
	Historic Carrboro Plaque	\$135.00	Per Plaque
	Bad Checks	\$35.00	Per check
	Domestic Partners		

	Registration	\$40.00	
	Affidavit of Termination	\$40.00	
	Amendment to Statement	\$40.00	
	Copies of Registrations	\$2.00	
	Copies Of Video Or Audio Recordings	\$5.00	Per tape, CD, and DVD
	Translation Equipment Rental– Translators Not Provided With Equipment		
	Security Deposit - People or organizations checking out the translation equipment will be liable for any damage to equipment or missing equipment up to or beyond the \$150 security deposit. (The security deposit will be waived for any governmental entities, including UNC-CH.)		
	<i>Fire Prevention</i>		
	Blasting Permit	\$100.00	
	Renewal Fee (Must be renewed every 30 days)	\$50.00	
	Burning Permit	\$75.00	
	Pyrotechnic Permit	\$100.00	
	Hazardous Materials Permit	\$150.00	
	Fire Alarm and Detection System Permit	\$100.00	
	Initiating or supervisory device (automatic or manual)	\$2.00	Per initiating device
	Pull station, water-flow switch, tamper switch, heat and smoke detectors, etc.		
	Fire Sprinkler/Standpipe/Fire Pump/Extinguishing System Permit Sprinkler head, fusible links, frangible bulbs, water flow switch, supervisory device, etc.	\$100.00	\$2.00 Per initiating device
	All other Fire Code Permits not listed above	\$50.00	
	Re-inspection fee	\$75.00	
	Life Safety Violation	\$250.00	
	Non-compliance fee per code violation	\$25.00	

	False Burglar and Fire Alarms	\$75.00	For each false burglar or fire alarm sounded by a private alarm system. This fee would be billed only after two such alarms were sounded during a given month for a particular business.
	Fire-Rescue Address Signs	\$15.00	\$15.00 (sign only); \$20.00 (sign and post)
		\$75.00	\$20.00 (sign and post)
	Work initiated without required construction permits		Twice the original permit fee

Recreation & Parks

Indoor Facilities				
<u>Century Center</u>	Resident (Hourly Rate)	Non-Resident (Hourly Rate)	Rental Parameters	Payment Due
Century Hall	\$140.00	\$170.00	3 - Hour Min.	\$500.00 & under due when contract is signed. \$500.01 & more require 10% deposit when contract is signed. The remaining balance due 21 days before event day.
Kitchen	\$20.00	\$26.00	1 - Hour Min.	
Reservation Late Fee - not paid in full 21 days prior to event	\$25.00		Per Event	
Chapel Hill-Carrboro City School System Rentals	\$50.00		1 - Hour Min.	Application
Community Arts Group (Century Hall- 2:00 p.m. - 5:00 p.m.)	\$80.00		First Sunday/ Month	Application
Certified non-profit 501c3 organizations may request a 50% discount on rental fees up to two times per calendar year.	\$140.00	\$170.00	Discount limit 2x/year	Application
<u>Audio/Visual - Century Center</u>	Flat Rate		Rental Parameters	Payment Due
24-Channel Mixer	\$40.00		Per Event	Added into facility rental rate.
AM/FM/Cassette/CD Player	\$10.00			
Blu-Ray DVD Player	\$10.00			
Flip Chart	\$10.00			
Handheld Wireless Microphone	\$10.00			
Lapel Microphone	\$10.00			
Laptop Computer	\$10.00			
LCD Projector (2,000 Lumens)	\$20.00			
Panasonic LCD Projector (3,000 Lumens)	\$20.00			
<u>Civic Club</u>	Resident (Hourly Rate)	Non-Resident (Hourly Rate)	Rental Parameters	Payment Due
Civic Club	\$40.00	\$52.00	2 - Hour Min.	Application

Reservation Late Fee - not paid in full 21 days prior to event	\$25.00		Per Event	
Chapel Hill-Carrboro City School System Rentals	\$20.00		1 - Hour Min.	Application
Drakeford Libray Complex	Resident (Hourly Rate)	Non-Resident (Hourly Rate)	Rental Parameters	Payment Due
152- Multipurpose - Monday - Friday 9:00 a.m. - 5:00 p.m.	\$100.00	\$130.00	2 - Hour Min.	<p>\$500.00 & under due when contract is signed. \$500.01 & more require 10% deposit when contract is signed. The remaining balance due 21 days before event day.</p>
152- Multipurpose -After 5:00 p.m. Monday - Friday & Weekends	\$120.00	\$150.00	2 - Hour Min.	
152A - ½ Multipurpose - Monday - Friday 9:00 a.m. - 5:00 p.m.	\$50.00	\$65.00	2 - Hour Min.	
152A - ½ Multipurpose -After 5:00 p.m. Monday - Friday & Weekends	\$70.00	\$91.00	2 - Hour Min.	
152B - ½ Multipurpose - Monday - Friday 9:00 a.m. - 5:00 p.m.	\$50.00	\$65.00	2 - Hour Min.	
152B - ½ Multipurpose -After 5:00 p.m. Monday - Friday & Weekends	\$70.00	\$91.00	2 - Hour Min.	
172 - Catering	\$20.00	\$26.00	1 - Hour Min.	
176 - Theater - Monday - Friday 9:00 a.m. - 5:00 p.m.	\$100.00	\$130.00	3 - Hour Min.	
176 - Theater -After 5:00 p.m. Monday - Friday & Weekends	\$120.00	\$150.00	3 - Hour Min.	
223 - Activity Room 1 - Monday - Friday 9:00 a.m. - 5:00 p.m.	\$40.00	\$52.00	2 - Hour Min.	
223 - Activity Room 1 -After 5:00 p.m. Monday - Friday & Weekends	\$60.00	\$78.00	2 - Hour Min.	
225 - Activity Room 2 - Monday - Friday 9:00 a.m. - 5:00 p.m.	\$40.00	\$52.00	2 - Hour Min.	
225 - Activity Room 2 -After 5:00 p.m. Monday - Friday & Weekends	\$60.00	\$78.00	2 - Hour Min.	
350 - Terrace - Monday - Friday 9:00 a.m. - 5:00 p.m.	\$70.00	\$91.00	1 - Hour Min.	
350 - Terrace -After 5:00 p.m. Monday - Friday & Weekends	\$90.00	\$117.00	1 - Hour Min.	
Reservation Late Fee - not paid in full 21 days prior to event	\$25.00		Per Event	
Chapel Hill-Carrboro City School System Rentals	\$50.00		1 - Hour Min.	Application
Certified non-profit 501c3 organizations may request a 50% discount on rental fees up to two times per calendar year.	\$140.00	\$170.00	Discount limit 2x year	Application

Audio/Visual - Drakeford Library Complex	Resident (Daily Rate)	Non-Resident (Daily Rate)	Rental Parameters	Payment Due
Equipment details TBD	At Market Rate			Included in rental fee
Outdoor Facilities				
Picnic Shelters	Resident	Non-Resident	Rental Parameters	Payment Due
1/2 Day Picnic Shelter	\$45.00	\$58.50	1/2 Day	Application
Full Day Picnic Shelter	\$55.00	\$71.50	Full Day	Application
MLK Jr. Park Large Shelter	\$50.00/hr	\$65.00	2 - Hour Min.	Application
MLK Amphitheater	\$50.00/hr	\$65.00	1 - Hour Min.	Application
Civic Club	Resident (Hourly Rate)	Non-Resident (Hourly Rate)	Rental Parameters	Payment Due
Town Commons	\$75.00/hr	\$97.50	2 - Hour Min.	Application
Field Rentals No rentals from November through February each year	Resident	Non-Resident	Rental Parameters	Payment Due
Athletic Fields	\$20.00/hr	\$26.00/hr	2 - Hour Min.	Application
Athletic Fields - Light Usage	\$40.00/hr	\$52.00/hr	2 - Hour Min.	Application
Field Preparation	\$100/field		Per Day/Per Field	Application
Maintenance & Damage Fees	At Cost		If Applicable	Following Rental
Chapel Hill-Carrboro City School System Field Rental	\$20.00/hr		2 - Hour Min.	Application
Chapel Hill-Carrboro City School System Field Rental - Light Usage	\$40.00/hr		2 - Hour Min.	Application
Field Rentals - Tournament Fees No rentals from November through February each year	Resident	Non-Resident	Rental Parameters	Payment Due
Field Rental	\$20.00/hr	\$26.00/hr	Per Day	Application
Light Usage	\$40.00/hr	\$52.00/hr	2 - Hour Min.	Application
Field Preparation	\$100/field		Per Day/Per Field	Application

Maintenance & Damage Fees	At Cost		If Applicable	Following Rental
Tournament Fee Per Day	\$40.00/hr	\$52.00/hr	Per Day	Application
Police	\$40.00/hr	\$52.00/hr	4 - Hour Min.	Application
<u>Athletic Court Rentals</u>	Resident (Hourly Rate)	Non-Resident (Hourly Rate)	Rental Parameters	Payment Due
Tennis Courts - Residents may request 1 free hour per day between 8am to 3pm. Consecutive days at same time is not permitted.	\$0.00	\$26.00	1 - Hour Min.	Application
Tennis Courts - after 3pm M-F and weekends	\$20.00	\$26.00	1 - Hour Min.	Application
Athletic Courts	\$20.00	\$26.00	1 - Hour Min.	Application
Athletic Courts - Light Usage	\$40.00	\$52.00	2 - Hour Min.	Application
<u>Disc Golf- Tournament Fees</u>	Resident	Non-Resident	Rental Parameters	Payment Due
One Round	\$35.00	\$45.50	Per Day	Application
Two Rounds	\$45.00	\$58.50	Per Day	Application
<u>Block Party Rental</u>	Resident (Daily Rate)	Non-Resident (Daily Rate)	Rental Parameters	Payment Due
Includes 5 tables, 30 chairs, outdoor games, and coolers	\$150.00	\$180.00	Per Day	Application
<u>Equipment Bag Rental</u>	Resident (Daily Rate)	Non-Resident (Daily Rate)	Rental Parameters	Payment Due
Bag Deposit Plus Fee Below	\$10.00	\$13.00	Per Day	Application
Adult Bag - Basketball, Frisbee, Volleyball, Horseshoes, Softball	\$125.00	\$155.00	Per Day	Application
Child Bag - Basketball, Frisbee, Volleyball, Playground Ball, Volleyball, Wiffle Ball & Bat	\$50.00	\$65.00	Per Day	Application
Croquet Bag	\$50.00	\$65.00	Per Day	Application
Basic Volleyball Bag	\$50.00	\$65.00	Per Day	Application
<u>Customized Bags</u>	Resident (Daily Rate)	Non-Resident (Daily Rate)	Rental Parameters	Payment Due
Volleyball & Volleyball Net	\$40.00	\$52.00	Per Day	Application

Softball & Softball Bat	\$40.00	\$52.00	Per Day	Application
Horseshoe Set	\$50.00	\$65.00	Per Day	Application
Frisbee	\$5.00	\$6.50	Per Day	Application
Basketball	\$5.00	\$6.50	Per Day	Application
Playground Ball	\$5.00	\$6.50	Per Day	Application
Wiffle Ball & Bat	\$10.00	\$13.00	Per Day	Application
Croquet Set	\$50.00	\$65.00	Per Day	Application
Concessionaires	Flat Rates		Rental Parameters	Payment Due
Long-Term Deposit (Athletic leagues, 32 or more days)	\$150.00		Per Program	Application
Fo-Profit (Food Trucks or Trailers)	\$500.00		Length of Program	Application
For-Profit (One-Two Item Vendors/Carts)	\$250.00		Length of Program	Application
Non-Profit (Food Trucks or Trailers)	\$300.00		Length of Program	Application
Non-Profit (One-Two Item Vendors/Carts)	\$150.00		Length of Program	Application
Short-Term Deposit	\$50.00		Per Event	Application
For-Profit 1-2 Days	\$25.00		Per Event/Per Day	Application
For-Profit 3-5 Days	\$20.00		Per Event/Per Day	Application
For-Profit 6-31 Days	\$15.00		Per Event/Per Day	Application
Non-Profit 1-2 Days	\$12.00		Per Event/Per Day	Application
Non-Profit 3-5 Days	\$10.00		Per Event/Per Day	Application
Non-Profit 6-31 Days	\$8.00		Per Event/Per Day	Application
Admission Fees	Resident	Non-Resident	Rental Parameters	Payment Due

Drop-In Program	Fees Vary	Fees Vary	Per Program	Application
Performance/Concert Tickets	Fees Vary	Fees Vary	Per Event	Application
Athletic Game Protest Fee (<i>fee returned if protest ruled to be valid</i>)	Fees Vary	Fees Vary	Per Protest	Application
Recreation Programs	Resident	Non-Resident	Rental Parameters	Payment Due
Athletic Instructional Programs (Camps and Clinics)	Fees Vary	Fees Vary	Per Program	Registration
Athletic Leagues - Adult	Fees Vary	Fees Vary	Per Program	Registration
Athletic Leagues - Youth	Fees Vary	Fees Vary	Per Program	Registration
General Programs - Youth	Fees Vary	Fees Vary	Per Program	Registration
General Programs - Adult	Fees Vary	Fees Vary	Per Program	Registration
General Programs - Teen	Fees Vary	Fees Vary	Per Program	Registration
General Programs - Active Life	Fees Vary	Fees Vary	Per Program	Registration
General Programs - Specialized Recreation	Fees Vary	Fees Vary	Per Program	Registration
General Programs - Special Events	Fees Vary	Fees Vary	Per Event	Registration / Upon Purchase
Program Concessions / Souvenirs	Fees Vary	Fees Vary	Per Program	Upon Purchase
Out-of-County Fee				
Annual Out-of-County flat fee \$81.00				
Non-Resident Fees will be 30% > Resident Fees, but no greater than \$30.00				
<i>No Out-of-County Fee is assessed to programs that recover 100% or more of direct cost.</i>				
<i>When Out-of-County fees apply, participants should provide documentation of county residency.</i>				
Special Event Information*	Resident	Non-Resident	Rental Parameters	Payment Due
Food Vendors - Flat fee to be determined by the nature and projected attendance of the event. Fee paid in advance upon acceptance of application.	Varies	Varies	Per Event	Application

Event Booths (Community Groups, Non-Profit Groups, etc.)	\$15.00-\$45.00	\$15.00-\$45.00	Per Event	Application
* Additional fees may apply for additional Town services (Fire, Police, Public Works, etc..)				
Administrative Refund Fees	Flat Rates		Rental Parameters	Payment Due
Facilities - Indoor	10% of Rental		Per Reservation	Receives refund within 7-10 business days after request has been processed.
Facilities - Outdoor	\$5.00		Per Reservation	
Program/Activities	\$5.00		Per Activity	
Summer Camp	\$40.00		Per Camp	
Special Fee Waiver				
Youth Athletic Head Coach	The registration fee for one child of a youth athletic league head coach shall be waived. The volunteer needs to be recognized as the "head" coach and the parent, guardian, or grandparent of the youth participant			
Town Employees and Family	Town employees and their family in their household will receive a 25% discount off all preregistered classes and/or facility rentals.			
Special Event Request	Requires the approval of the Special Event Committee.			
Financial Assistance Program (FAP)	Full fee waivers for recreations programs or a 25% discount on recreation programs are available to those who apply and meet certain income eligibility guidelines and are approved. See Financial Assistance Program Policy for more details.			
Certified non-profit 501c3 organizations	May request a 50% discount on rental fees up to two times per calendar year.			
Audio/Visual	Fees may be requested to be waived by a certified non-profit 501c3 organizations.			

